

**SOUTH SAN LUIS OBISPO COUNTY  
SANITATION DISTRICT**

Post Office Box 339, Oceano, California 93475-0339  
1600 Aloha, Oceano, California 93445-9735  
Telephone (805) 489-6666 FAX (805) 489-2765  
[www.sslocsd.us](http://www.sslocsd.us)

**AGENDA  
BOARD OF DIRECTORS MEETING  
Grover Beach City Hall Council Chambers,  
154 South Eighth Street,  
Grover Beach, California 93433**

**Wednesday, January 17, 2024, at 6:00 p.m.**

**Board Members**

Caren Ray Russom, Chair  
Karen Bright, Vice Chair  
Linda Austin, Director

**Agencies**

City of Arroyo Grande  
City of Grover Beach  
Oceano Community Services District

**Alternate Board Members**

Lan George, Director  
Clint Weirick, Director  
Allene Villa, Director

City of Arroyo Grande  
City of Grover Beach  
Oceano Community Services District

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- 1. CALL TO ORDER AND ROLL CALL**
  - 2. PLEDGE OF ALLEGIANCE**
  - 3. AGENDA REVIEW**
  - 4. PUBLIC COMMENTS ON ITEMS NOT APPEARING ON AGENDA**

This public comment period is an invitation to members of the community to present comments, thoughts or suggestions on matters not scheduled on this agenda. Comments should be limited to those matters which are within the jurisdiction of the District. The Brown Act restricts the Board from taking formal action on matters not published on the agenda. In response to your comments, the Chair or presiding Board Member may:

- Direct Staff to assist or coordinate with you.
- Direct Staff to place your issue or matter on a future Board meeting agenda.

Please adhere to the following procedures when addressing the Board:

- Comments should be limited to three (3) minutes or less.
- Your comments should be directed to the Board as a whole and not directed to individual Board members.
- Slanderous, profane or personal remarks against any Board Member, Staff or member of the audience shall not be permitted

Any writing or document pertaining to an open-session item on this agenda which is distributed to a majority of the Board after the posting of this agenda will be available for public inspection at the time the subject writing or document is distributed. The writing or document will be available for

public review in the offices of the Oceano CSD, a member agency located at 1655 Front Street, Oceano, California. Consistent with the Americans with Disabilities Act (ADA) and California Government Code §54954.2, requests for disability-related modification or accommodation, including auxiliary aids or services, may be made by a person with a disability who requires modification or accommodation in order to participate at the above referenced public meeting by contacting the District Administrator or Bookkeeper/Secretary at (805) 481-6903. So that the District may address your request in a timely manner, please contact the District two business days in advance of the meeting.

**5. CONSENT AGENDA:**

The following routine items listed below are scheduled for consideration as a group. Each item is recommended for approval unless noted. Any member of the public who wishes to comment on any Consent Agenda item may do so at this time. Any Board Member may request that any item be withdrawn from the Consent Agenda to permit discussion or to change the recommended course of action. The Board may approve the remainder of the Consent Agenda on one motion.

**5A. Approval of Warrants**

**5B. Approval of Meeting Minutes of December 06, 2023**

**6. ACTION ITEMS:**

**6A. AUTHORIZE EXECUTION OF AMENDMENT #2 FOR WWTP REDUNDANCY PROJECT BIOLOGICAL MONITORING SERVICES WITH RINCON CONSULTANTS, INC.**

Recommendation: Authorize the District Administrator to execute a budget amendment for Biological Monitoring Services for the Wastewater Treatment Plant Redundancy Project (Project) with Rincon Consultants, Inc., (Rincon) in the amount of \$19,216.

**6B. WWTP REDUNDANCY PROJECT SECONDARY CLARIFIER DAMAGE UPDATE #6**

Recommendation: Receive and file the Wastewater Treatment Plant Redundancy Project Secondary Clarifier Damage Update #6.

**6C. DISTRICT ADMINISTRATOR AND PLANT OPERATIONS REPORT**

Recommendation: Receive and File.

**7. BOARD MEMBER COMMUNICATIONS:**

**8. CLOSED SESSION:**

Conference with Legal Counsel—Anticipated Litigation • Significant Exposure to Litigation Pursuant to 54956.9(d)(4): 1 case.

**9. ADJOURNMENT**

The next regularly scheduled Board Meeting is February 7, 2024, 6:00 pm at the  
Grover Beach City Hall Council Chambers,  
154 South Eighth Street,  
Grover Beach, CA 93433

WARRANT REGISTER  
1/17/2024  
FISCAL YEAR 2023/24

VENDOR	BUDGET LINE ITEM	DETAIL	WARRANT NO.	ACCT	ACCT BRKDN	TOTAL
ARAMARK	EMPLOYEE UNIFORMS	12/04/23	121123-7317	7025	1,058.75	1,058.75
ATT MOBILITY	COMMUNICATIONS	11/03/23-12/02/23	7318	7013	80.48	80.48
BRENNTAG	PLANT CHEMICALS	MULTIPLE	7319	8050	28,659.12	28,659.12
CAREN RAY RUSSOM	BOARD SERVICE	DECEMBER 6, 2023	7320	7075	100.00	100.00
COASTAL JANITORIAL	STRUCTURE MAINTENANCE	DECEMBER 2023	7321	8061	596.11	596.11
COASTAL ROLLOFF	RUBBISH	NOVEMBER 2023	7322	7093	754.60	754.60
CULLIGAN CCWT	RENTAL EQUIPMENT	84416	7323	7032	60.00	60.00
ENGEL & GRAY	BIOSOLIDS HANDLING	NOVEMBER 2023	7324	7085	7,137.78	7,137.78
GRAINGER	EQUIPMENT MAINTENANCE	MULTIPLE	7325	8030	275.89	275.89
GSOLUTIONZ	COMMUNICATIONS	237032	7326	7013	72.95	72.95
JB DEWAR	FUEL	MULTIPLE	7327	8020	2,839.74	2,839.74
JOHN DEER/CAL COAST	EQUIPMENT MAINTENANCE	865208	7328	8030	68.12	68.12
KAREN BRIGHT	BOARD SERVICE	DECEMBER 6, 2023	7329	7075	100.00	100.00
KIMBALL MIDWEST	EQUIPMENT MAINTENANCE	101679153	7330	8030	826.88	826.88
LARRY WALKER ASSOCIATES	TRUNK SEWER	00667.01-22	7331	8015	2,676.75	2,676.75
LINDA AUSTIN	BOARD SERVICE	DECEMBER 6, 2023	7332	7075	100.00	100.00
LINDE GAS & EQUIP	EQUIPMENT RENTAL	39574010	7333	7032	44.39	44.39
MCMMASTER CARR	EQUIPMENT MAINTENANCE	18562042	7334	8030	247.90	247.90
MICHAEL K NUNLEY	REDUNDANCY	1039608	7335	20-7080	4,936.28	7,907.83
	TRUNK SEWER	1039578		7077	2,971.55	
OCSO	WATER	09/18/23-11/18/23	7336	7094	577.41	577.41
OILFIELD ENVIRONMENTAL	CHEMICAL ANALYSIS	MULTIPLE	7337	7078	2,781.00	2,781.00
RINCON	COASTAL HAZARD MONITORING	78980	7338	7020	11,348.50	11,348.50
ROCKWELL ENGINEERING	STRUCTURE MAINTENANCE	EMERGENCY BYPASS PUMP	7339	26-8065	227,214.06	227,214.06
SANTA MARIA FAMCON PIPE	EQUIPMENT MAINTENANCE	S100116318.001	7340	8030	2,676.96	2,676.96
SO CAL GAS	GAS	10/30/23-11/30/23	7341	7092	4,207.04	4,207.04
SOUTH COUNTY SANITARY	RUBBISH	DECEMBER 2023	7342	7093	365.49	365.49
SWRCB	ANNUAL PERMIT FEES	WD-0230803; WD-0230547	7343	7068	28,188.00	28,188.00
T-MOBILE	CELL PHONES	10/16/23-11/15/23	7344	7014	35.82	35.82
UMPQUA BANK		NOVEMBER 2023	7345		6,128.05	6,128.05
VWR INTERNATIONAL	LAB SUPPLY'S	8814793999	7346	8040	510.50	510.50
AGP VIDEO	PROFESSIONAL SERVICE	NOVEMBER 2023	122023-7347	7080	650.00	650.00
ALLIED ADMINISTRATORS	DENTAL	FEBRUARY 2024	7348	6025	1,103.68	1,103.68
AMERICAN BUSINESS MACHINES	OFFICE SUPPLY'S	718022	7349	8045	77.65	77.65
AMIAD USA	EQUIPMENT MAINTENANCE	7300121410; 7300121338	7350	8030	376.75	376.75
ARAMARK	EMPLOYEE UNIFORMS	12/18; 12/25	7351	7025	1,054.38	1,054.38
BRENNTAG	PLANT CHEMICALS	BPI396553; BPI397506	7352	8050	20,619.88	20,619.88
CREATIVE FENCE	STRUCTURE MAINTENANCE	1007	7353	8061	100.00	100.00
D&H WATER SYSTEMS	EQUIPMENT MAINTENANCE	I2023-1202	7354	8030	786.42	786.42
ENERGY RESOURCES GROUP	EQUIPMENT MAINTENANCE	39236	7355	8030	3,557.32	3,557.32
EVERYWHERE RIGHT NOW	COMPUTER SUPPORT	JANUARY 2024	7356	7082	100.00	100.00
GRAINGER	EQUIPMENT MAINTENANCE	MULTIPLE	7357	8030	519.11	519.11
GSOLUTIONZ	COMMUNICATIONS	12/15/23-01/14/24	7358	7013	352.93	352.93
HERC RENTALS	REDUNDANCY	34144980-002	7359	20-7080	3,109.18	3,109.18
II SUPPLY	SAFETY SUPPLY'S	95767; 95768	7360	8056	141.89	353.41
	EQUIPMENT MAINTENANCE	95766; 97569		8030	211.52	
INTERSTATE BATTERIES	EQUIPMENT MAINTENANCE	10021539	7361	8030	1,124.59	1,124.59
JB DEWAR	FUEL	284487; 286686	7362	8020	1,150.73	1,150.73
JONES & MAYER	LEGAL COUNSEL	NOVEMBER 2023	7363	7071	4,640.01	4,640.01
JR FILANC	REDUNDANCY	APPLICATION 32	7364	20-7080	143,962.45	143,962.45
KENNEDY JENKS	REDUNDANCY	168524	7365	20-7080	4,761.25	4,761.25
LARRY WALKER AND ASSOC.	TRUNK SEWER	00667.01-23	7366	8015	3,419.25	3,419.25
MARTIN SPROCKET THOMAS CONVEYOR	CAPITAL EQUIPMENT	01177600	7367	8010	29,396.00	29,396.00
MCMMASTER CARR	EQUIPMENT MAINTENANCE	MULTIPLE	7368	8030	1,164.46	1,164.46
MINERS	EQUIPMENT MAINTENANCE	DECEMBER 2023	7369	8030	718.67	718.67
MNS, ENGINEERS	REDUNDANCY	84785	7370	20-7080	132,043.67	132,043.67
NVIRO	SCADA	3447	7371	20-7060	4,291.25	4,291.25
PG&E	ELECTRICITY	11/08/23-12/08/23	7372	7091	28,997.54	28,997.54
READY REFRESH	ADMIN BUILDING	11/25/23-12/24/23	7373	8045	231.89	231.89
RINCON	COASTAL HAZARD MONITORING	53291	7374	7020	1,649.50	1,649.50
SAFETY KLEEN	CHEMICAL ANALYSIS	93445336	7375	7078	232.40	232.40
SAN LUIS POWERHOUSE	EQUIPMENT MAINTENANCE	50436	7376	8030	1,482.00	1,482.00
SECURITAS	ALARMS	JANUARY 2024	7377	7011	80.08	80.08
SLO APCD	PERMITS	23386	7378	7068	1,726.31	1,726.31
SSLOCSD	EMPLOYEE BENEFITS	DECEMBER 2023	7379		136,807.41	136,807.41
T-MOBILE	CELL PHONES	11/16/23-12/15/23	7380	7014	59.98	59.98
UMPQUA BANK		NOVEMBER 2023	7381		4,735.96	4,735.96
<b>SUBTOTAL</b>					<b>873,076.23</b>	<b>873,076.23</b>

We hereby certify that the demands numbered serially from 121123-7317 to 122023-7381 together with the supporting evidence have been examined, and that they comply with the requirements of the SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT. The demands are hereby approved by motion of the SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT, together with warrants authorizing and ordering the issuance of checks numbered identically with the particular demands and warrants.

BOARD OF DIRECTORS:

DATE:

Chairman

Secretary



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## **SUMMARY ACTION MINUTES Meeting of Wednesday, December 6, 2023**

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### **1. CALL TO ORDER AND ROLL CALL**

Chair Caren Ray Russom called the meeting to order and recognized a quorum.

Present: Caren Ray Russom, Chair, City of Arroyo Grande  
Karen Bright, Vice Chair, City of Grover Beach  
Linda Austin, Director, Oceano Community Services District

District Staff: Jeremy Ghent, District Administrator  
Keith Collins, District Legal Counsel by phone  
Mychal Jones, District Superintendent  
Amy Simpson, District Bookkeeper/Secretary

### **2. PLEDGE OF ALLEGIANCE**

### **3. AGENDA REVIEW**

**Action:** Approved as presented.

### **4. PUBLIC COMMENTS ON ITEMS NOT APPEARING ON AGENDA**

There was no public comment.

### **5. CONSENT AGENDA:**

**5A. Approval of Warrants**

**5B. Approval of Meeting Minutes of November 15, 2023**

There was no public comment.

**Motion:** Director Austin motioned to approve the Consent Agenda as presented.

**Second:** Director Bright

**Action:** Approved unanimously by voice vote.

## 6. ACTION ITEMS:

### 6A. AUTHORIZE EXECUTION OF CONTRACT AMENDMENT #2 FOR WWTP REDUNDANCY PROJECT CONSTRUCTION MANAGEMENT SERVICES WITH MNS ENGINEERS, INC., PENDING USDA CONCURRENCE

Administrator Ghent presented this report. The Board had a brief discussion on this item.

There was no public comment.

**Motion:** Director Bright motioned to authorize the District Administrator to execute a contract amendment for Construction Management Services for the Wastewater Treatment Plant Redundancy Project with MNS Engineers, Inc., (MNS) in the amount of \$476,233 pending USDA concurrence.

**Second:** Director Austin

**Action:** Approved unanimously by roll call vote.

### 6B. WWTP REDUNDANCY PROJECT SECONDARY CLARIFIER DAMAGE UPDATE #5

Administrator Ghent presented this report.

There was no public comment.

**Action:** The Board received and filed this report.

### 6C. APPROVE AND AUTHORIZE THE DISTRICT ADMINISTRATOR TO ENTER INTO A PROFESSIONAL SERVICES AGREEMENT WITH GOLD COAST ENVIRONMENTAL, INC. TO PERFORM FLOW MONITORING SERVICES

Administrator Ghent presented this report. The Board had a brief discussion.

There was no public comment.

**Motion:** Director Austin motioned to

1. Approve and authorize District Administrator to enter into a Professional Services Agreement with Gold Coast Environmental, Inc. in the amount of \$66,285;
2. Authorize the District Administrator to approve a specific contingency for this project up to \$6,629 (10%) for a total potential project amount of \$72,914.

**Second:** Director Bright

**Action:** Approved unanimously by roll call vote.

#### **6D. DISTRICT ADMINISTRATOR AND PLANT OPERATIONS REPORT**

Administrator Ghent presented the Administrator report. Superintendent Mychal Jones presented the Plant Operations report. During the reporting period of November 1<sup>st</sup> – November 30<sup>th</sup> 31<sup>st</sup> there were no violations of the District's National Pollutant Discharge Elimination System (NPDES) Permit to report. All process values were within Permit limitations.

There was no public comment.

**Action:** The Board received and filed this report.

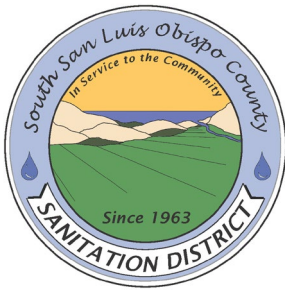
#### **7. BOARD MEMBER COMMUNICATIONS**

Director Ray Russom let the Administrator know that she and possibly her Alternate would not be available to attend the meeting of January 3, 2024.

#### **8. ADJOURNMENT:**

6:24 p.m.

***THESE MINUTES ARE DRAFT AND NOT OFFICIAL UNTIL APPROVED BY THE BOARD OF DIRECTORS AT A SUBSEQUENT MEETING.***



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### **Staff Report**

**To:** Board of Directors

**From:** Jeremy Ghent, District Administrator

**Date:** January 17, 2024

**Subject: AUTHORIZE EXECUTION OF AMENDMENT #2 FOR WWTP REDUNDANCY PROJECT BIOLOGICAL MONITORING SERVICES WITH RINCON CONSULTANTS, INC.**

### **RECOMMENDATION:**

Authorize the District Administrator to execute a budget amendment for Biological Monitoring Services for the Wastewater Treatment Plant Redundancy Project (Project) with Rincon Consultants, Inc., (Rincon) in the amount of \$19,216.

### **BACKGROUND AND DISCUSSION:**

Rincon's 36-month contract (dated October 15, 2020) expired on October 14, 2023. The District extended the contract term with Amendment 1 on October 13, 2023 with no change in scope or budget. The proposed amendment is based on the biological monitoring services needed during the repair of Secondary Clarifier #2 (SC2) and is based on an assumed additional six months of services, as identified during the execution of previously authorized tasks. The biological monitoring is required for certain construction activities as part of the Biological Opinion (08EVEN00-2020-F-0185) issued by the United States Fish and Wildlife Service (USFWS) on May 15, 2020, and is a condition of the USDA loan planned to fund a portion of the project.

The proposed scope amendment includes providing additional staff time for Task 1 (Project Management) and additional biological services for Task 3 (Environmental Compliance Monitoring Services). Biological monitoring services authorized under this amendment would commence in December 2023, and would include six months of biological monitoring services related to the continued construction activities at the Project site. The Amendment includes the following main services:

- Biological monitoring, assuming up to 14 days of partial-day monitoring will be required over the 6-month construction period;
- California red-legged frog (CRLF) pre-activity surveys on any day when work is occurring outside (this does not include work in the interior of SC2) and rainfall is predicted greater than or equal to 0.1 inch;



- Providing a USFWS-approved biologist for relocation of CRLFs if any are identified in the project areas.
- Preparation of monthly reports that summarize the Project compliance, document all non-compliance issues and remedies taken, and provides recommendations for new procedures to ensure compliance in the future as necessary. The amendment assumes 9 monthly reports at 3.25 hours per report. This includes seven monthly reports between December 2023 and June 2023, and monthly reports for October 2023 and November 2023, which were not included in the previous budget contract.

Based on the cost of services performed to date and the remaining balance in the current contract, Rincon estimates the cost to complete the work described above including closeout to be \$19,216.

**FISCAL CONSIDERATION:**

The recommended contract amendment amount is \$19,216 for a total biological monitoring services budget of \$104,975. The construction contingency budget currently has over \$2.3M remaining. Staff recommends reallocating a portion of the construction contingency to cover this proposed amendment to maintain adequate biological monitoring services during construction in compliance with the USFWS Biological Opinion for the Project.

The damage to SC2 is estimated to be due to a design error. Costs associated with SC2 damage investigations and repair are the responsibility of the designer. The District's Project Team is tracking costs and schedule, along with remaining work to be completed, and coordinating with the designer to determine a path forward for recuperation of costs related to the SC2 damage and repair.

**Attachment:**

Rincon Budget Amendment Request dated December 1, 2023



**Rincon Consultants, Inc.**

1530 Monterey Street, Suite D  
San Luis Obispo, California 93401

805 547 0900 OFFICE AND FAX

info@rinconconsultants.com  
www.rinconconsultants.com

December 1, 2023  
Rincon Project No: 20-10019

Eileen Shields  
South San Luis Obispo County Sanitation District  
1600 Aloha Place  
Oceano, California 93445  
Via email: eshields@mknassociates.us

**Subject: Budget Amendment #1 Request to Provide Additional Biological Monitoring Services for the South San Luis Obispo Wastewater Treatment Plant Redundancy Project, Oceano, California**

Dear Ms. Shields:

Rincon Consultants, Inc. (Rincon) is pleased to submit this budget amendment #1 request to provide additional biological monitoring services for the South San Luis Obispo Wastewater Treatment Plant (WWTP) Redundancy Project (Project) located in San Luis Obispo County (County), California.

As you know, our 36-month contract (dated October 15, 2020) expired on October 14, 2023. The South San Luis Obispo County Sanitation District approved an extension of our contract on October 13, 2023. This budget amendment #1 request is based on the services needed for the repair of the secondary clarifier structure, for an additional 6 months of biological monitoring services, as identified during the execution of previously authorized tasks. Therefore, our amendment request includes: providing additional staff time for Task 1 – Project Management and additional biological services for Task 3 – Environmental Compliance Monitoring Services. Biological Monitoring Services authorized under this amendment would commence in December 2023, and would include 6 months of biological monitoring services related to the continued construction activities at the Project site.

### **Task 3 – Environmental Compliance Monitoring Services**

Rincon will continue to provide biological monitoring services in support of compliance with the Biological Opinion (08EVEN00-2020-F-0185) issued by the United States Fish and Wildlife Service (USFWS) on May 15, 2020. Rincon will continue to provide a USFWS-approved biologist for California red-legged frog (CRLF) CRLF relocation should individuals of any life stage be found in Project areas, as well as for CRLF pre-activity surveys on any day when work is occurring outside, and rainfall is predicted greater than or equal to 0.1 inch.

Rincon assumes a total of up to 14 days of partial day monitoring will be required over the 6-month period.

Rincon will also continue to prepare and submit monthly summary reports that summarize the Project compliance, documents all non-compliance issues and remedies taken, and provides recommendations for new procedures to ensure compliance in the future as necessary.

Rincon assumes 9 monthly reports, and 3.25 hours per monthly report (total of 29 staff hours). Preparation of monthly reports will include 7 monthly reports between December 2023 and June 2023, and monthly reports for October 2023 and November 2023, which were not included in the previous budget contract.



Ms. Eileen Shields  
South San Luis Obispo County Sanitation District

We will perform the additional work as outlined above for an estimated not-to-exceed cost of **\$19,216**. To authorize the additional work, please review the attached cost estimate table and then sign below and return for our records. The additional work would be billed on a time and materials basis in accordance with our *Professional Services Contract Amendment*, which was fully executed on October 16, 2023.

Thank you for the continued opportunity to provide biological monitoring services for this project. Please contact me if you have any questions or need any additional information.

Sincerely,  
**Rincon Consultants, Inc.**

A handwritten signature in blue ink, appearing to read "Amber Nichols".

Amber Nichols  
Project Manager/Senior Biologist

A handwritten signature in blue ink, appearing to read "Colby J. Boggs".

Colby J. Boggs, MS  
Principal/Senior Ecologist

Amendment Authorized by:

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Eileen Shields



## RINCON CONSULTANTS, INC.

South San Luis Obispo County Sanitation District - Biological Monitoring Services for the WWTP Redundancy Project

### Cost Estimate

	rincon Labor Classification →			Principal I	Principal II	Supervisor I	Supervisor II	Senior Professional I	Senior Professional II	Professional III	Professional III
Tasks	Labor Cost	Direct Expense	Hours	(2023 Rates)	(2024 Rates)	(2023 Rates)	(2024 Rates)	(2023 Rates)	(2024 Rates)	(2023 Rates)	(2024 Rates)
<b>Task 3: Construction Monitoring and Reporting</b>											
Task 3.1 construction monitoring	\$11,922	\$2,520	70			2	8	4	26	4	26
Task 3.2 Report	\$4,774		29	1	1	1	1	2	5	6	12
<b>Task Subtotal</b>	<b>\$16,696</b>	<b>\$2,520</b>	<b>99</b>	<b>1</b>	<b>1</b>	<b>3</b>	<b>9</b>	<b>6</b>	<b>31</b>	<b>10</b>	<b>38</b>
<b>SUBTOTAL COST</b>	<b>\$ 16,696</b>	<b>\$ 2,520</b>	<b>\$ 99</b>	<b>\$ 240</b>	<b>\$ 248</b>	<b>\$ 639</b>	<b>\$1,971</b>	<b>\$ 1,050</b>	<b>\$ 5,580</b>	<b>\$ 1,420</b>	<b>\$ 5,548</b>

#### Direct Cost Detail

Vehicle Costs	\$ 1,190
Standard Field Equipment Package	\$ 1,330
<b>Subtotal Additional Costs:</b>	<b>\$ 2,520</b>

#### Summary

Professional Fees Subtotal	\$16,696
Direct Costs Subtotal	\$2,520
<b>TOTAL PROJECT BUDGET</b>	<b>\$ 19,216</b>

**Professional Services** - are based on Rincon's standard fee schedule and labor classifications. The above is provided as an estimate of Rincon's effort per task. Rincon may reallocate budget between staff and tasks, as long as the total contract price is not exceeded.

**Annual Escalation** - Standard rates subject to 3% escalation annually



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### **Staff Report**

**To:** Board of Directors

**From:** Jeremy Ghent, District Administrator

**Date:** January 17, 2024

**Subject: WWTP REDUNDANCY PROJECT SECONDARY CLARIFIER DAMAGE  
UPDATE #6**

#### **RECOMMENDATION:**

Receive and file the Wastewater Treatment Plant Redundancy Project Secondary Clarifier Damage Update #6.

#### **BACKGROUND:**

At the December 6, 2023, Board Meeting staff discussed the status of the investigation into the concrete failure at the newly constructed Secondary Clarifier #2.

The team and designer identified the design issue, reviewed alternatives, selected a repair, and prepared plans and specifications.

Kennedy Jenks (KJ) design plans call for removal, replacement and anchoring of the floor. In addition to replacing the floor slab with a thicker section, micro-pile anchors will be used to further protect against hydrostatic uplift.

KJ has submitted final construction plans for the repair. The project team and the District's third-party structural engineer completed a final review and Filanc is preparing costs and a schedule for the repair.

#### **DISCUSSION:**

On the week of January 8<sup>th</sup>, the contractor began removing mechanical equipment installed in the Secondary Clarifier to prepare for upcoming demolition work. Concrete demolition work will begin in early February.

On Thursday December 14<sup>th</sup> the District Administrator met in person with Keith London. Mr. London is the President/CEO of Kennedy Jenks. Mr. London visited the site to personalize KJ's commitment to correcting the issue with the secondary clarifier. During the meeting Mr. London

asked if the District needed anything additional from KJ as they worked to implement the repair. The District asked KJ to make an initial payment for some of the costs incurred to date for investigating the failure. While this initial payment is a small portion of the overall upcoming costs to construct the repair, it illustrates KJ's real commitment to correcting the failure.

Mr. London additionally offered to have a Senior Kennedy Jenks staff member present a check at tonight's Board meeting.

*Jeremy,*

*Thank you for meeting with me at the plant last week.*

*I wanted to follow up with you on two asks that you had at our meeting.*

*First, we have received approval from our insurance carrier for KJ to submit payment at your upcoming Board of Directors meeting to reimburse the District for their expenditure towards removing grout in the clarifier slab as performed by Filanc. That cost is summarized in Change Order 18, attached for reference, at a cost of \$101,539.42. This payment directly from KJ, authorized by our carrier, is something that they usually do not approve until the claim is finally resolved. They are providing this initial payment authorization pursuant to the provisions of our professional liability insurance policy as a demonstration of good faith and as an accommodation to the District.*

*Second, you asked for confirmation that this issue would be covered by our insurance carrier. While no final amount can be determined until the repair/rehabilitation work is complete, I am pleased to confirm that we have received acknowledgement from our carrier of professional liability insurance coverage as described above.*

*I would be happy to explain this to the Board as well.*

*Please let me know if you have any questions.*

*Keith*



Keith London | President/CEO

38977 Sky Canyon Drive  
Suite 100, Murrieta, CA 92563

Direct: (951)375-5561

Teams: [KeithLondon@KennedyJenks.com](mailto:KeithLondon@KennedyJenks.com)

**NEXT STEPS:**

Demolition of the clarifier floor will begin in early February.

Staff and the project team will continue to update the board at every board meeting.

**FINANCIAL CONSIDERATIONS:**

The District has incurred some minimal expenses of staff labor participating in meetings and review for the investigation and the design of the repair. The cost of the repair and delay is still unknown. At this time there is no indication that the District will incur direct costs from the delay or to implement the repair. Kennedy Jenks is making an initial payment at tonight's Board meeting.

**Attachment:**

Redundancy Project Change Order #18

**CHANGE ORDER NO.: 18**

Owner:	SSLOCSD	Owner's Project No.:	1668009*00
Engineer:	MNS Engineers, Inc.	Engineer's Project No.:	
Contractor:	JR Filanc, Inc	Contractor's Project No.:	486
Project:	SSLOCSD WWTP Redundancy Project		
Contract Name:	Agreement		
Date Issued:	10/27/2023	Effective Date of Change Order:	10/27/2023

The Contract is modified as follows upon execution of this Change Order:

## Description:

- 1) **PCO 75. SC2 Grout Removal.** In order to investigate a crack found within the SC2 slab, Filanc was directed to remove the grout within SC2 on a T&M basis. Total cost for grout removal and associated equipment rentals is **\$101,539.42**.

## Attachments:

**PCO/T&M Tickets**

Change in Contract Price	Change in Contract Times
Original Contract Price: \$ 26,939,042.00	Original Contract Times: Substantial Completion: N/A Ready for final payment: 900 days
Increase from previously approved Change Orders No. 1 to No. 17: \$ 444,660.81	Increase from previously approved Change Orders No.1 to No. 17: Substantial Completion: N/A Ready for final payment: 4 day
Contract Price prior to this Change Order: \$ 27,383,702.81	Contract Times prior to this Change Order: Substantial Completion: N/A Ready for final payment: July 18, 2023
Increase this Change Order: \$ \$101,539.42	Increase this Change Order: Substantial Completion: 0 days Ready for final payment: 0 days
Contract Price incorporating this Change Order: \$ 27,485,242.23	Contract Times with all approved Change Orders: Substantial Completion: N/A Ready for final payment: July 18, 2023

Recommended by Construction Project  
Management Engineer

By: Megafanofsky  
Title: Resident Engineer  
Date: 10/27/23

Authorized by Design Engineer

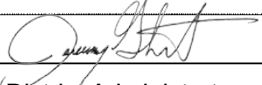
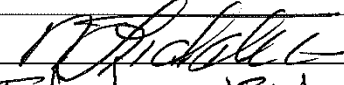
John M Wyckoff  
Design Engineer  
11/3/23

EJCDC® C-941, Change Order.

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Page 1 of 2



	Authorized by Owner	Approved by Contractor
By:		
Title:	District Administrator	Filanc PM
Date:	11/20/2023	11/15/23

\* F.I.L.A.N.C. RESERVES THE RIGHT TO PURSUE THE COSTS FOR THE SUPERINTENDENT'S TRUCK THAT WAS DENIED IN THE ORIGINAL SUBMISSION OF THESE COSTS,

\*\*As contract work was on-going during this same period, the Superintendent was on-site regardless of the added scope; therefore, the superintendent's truck is not subject to a Change Order. Filanc shall follow the Claims process as outlined in the General Conditions, including filing an Intent to File Claim as appropriate.

# FILANC

740 N. Andreasen Drive, Escondido, CA 92029  
**CHANGE ORDER SUMMARY SHEET**

PCO # **70**

**Project Name:** *South San Luis Obispo County Sanitation District WWTP Redundancy Project*

**Project #:** **486**

**Extra Work Description:**

SC2 costs up to 10.10.23

**Extra Time Description:**

TBD

## CHANGE ORDER COST BREAKDOWN

1 DIRECT LABOR		\$ 59,994.88	
2 DIRECT CONSTRUCTION EQUIPMENT		\$ 24,440.83	
3 DIRECT MATERIALS		\$ 2,901.97	
4 PRIME CONTRACTOR SUBTOTAL (ADD LINES 1,2,3)			\$ 87,337.69
5 FIELD OVERHEAD & PROFIT FOR LABOR - (of LINE 1)	10.00%		\$ 5,999.49
6 FIELD OVERHEAD & PROFIT FOR MATERIAL & EQUIPMENT - (of LINE 2, 3)	10.00%		\$ 2,734.28
7 <b>PRIME SUBTOTAL (ADD LINES 4 , 5 , 6 , 7)</b>			<b>\$ 96,071.46</b>
8 SUBCONTRACTOR'S COST			\$ 2,732.19
9 FEE on SUBCONTRACTOR COST - (of LINE 8)	5.00%		\$ 136.61
10 <b>SUBCONTRACTOR SUBTOTAL (ADD LINES 8 &amp; 9)</b>			<b>\$ 2,868.80</b>
11 <b>PRIME + SUBCONTRACT SUBTOTAL (ADD LINES 7 &amp; 10)</b>			<b>\$ 98,940.25</b>
12			
13 PROJECT INSURANCE	0.717%		\$ 709.40
14 PAYMENT AND PERFORMANCE BOND RATE	0.890%		\$ 880.57
15 PRIME CONTRACT BUILDER'S RISK INSURANCE	1.020%		\$ 1,009.19
16 <b>TOTAL LUMP SUM COST (ADD LINES 11 , 13-15)</b>			<b>\$ 101,539.42</b>

THE SCOPE OF THIS PROPOSAL IS ONLY AS LISTED HEREIN. ANY ADDITIONAL WORK REQUIRED, SHALL BE SUBJECT TO ADDITIONAL PRICING.

Please sign and return this Change Order Request to indicate your approval to include the changes in a formal Contract Change Order. This proposal is valid for 30 days.

SIGNATURE & TITLE OF PREPARER: \_\_\_\_\_

Austin Liddicoat, Project Manager

DATE: \_\_\_\_\_

# FILANC

740 N. Andreasen Drive, Escondido, CA 92029  
CHANGE ORDER DETAIL SHEET

Project Name: South San Luis Obispo County Sanitation District WWTP Redundancy Project

Project Number: 486

PCO # 70.00

PCO Pricing Issued Date 10/16/2023

Reference Document

Reference Document Date

Schedule Impact (# of Days +/-) TBD

Extra Work Description:  
SC2 costs up to 9.13.23 (see below regarding equipment)

Extra Time Description:

TBD

Schedule Activities Impacted

Overall all time and critical path to be determined. Commissioned was impacted.

## Labor

Date	Classification	S/T Hours	O/T Hours	S/T Rate	O/T Rate	Extended
7/11 to 9/13/23	Herc Inv #33923073-002 - Mini Loader	26.50	-	\$ 87.23	\$ 116.04	\$ 2,311.60
	Carpenter - Foreman	62.00	-	\$ 95.92	\$ 129.87	\$ 5,947.04
	Carpenter - Journeyman	19.25	-	\$ 91.99	\$ 123.98	\$ 1,770.81
	Laborer - Group VI	127.00	-	\$ 86.21	\$ 115.05	\$ 10,948.67
	Superintendent	67.50	-	\$ 130.00	\$ 130.00	\$ 8,775.00
	Laborer - Group III	191.50	-	\$ 84.18	\$ 112.00	\$ 16,120.47
	Laborer - Apprentice Level 1	309.00	-	\$ 45.70	\$ 60.23	\$ 14,121.30
		-	-	-	-	-
		-	-	-	-	-
		802.75	-			
<b>Labor Subtotal</b>						<b>\$ 59,994.88</b>

## Equipment

Date	Description	S/T Hours	O/T Hours	S/T Rate	O/T Rate	Extended
8/3 to 8/31/23	Herc Inv #33923073-002 - Mini Loader					\$ 2,362.85
7/11 to 8/8/23	Herc Inv #33989283-001 - Vac Pump					\$ 3,189.24
8/8 to 9/5/23	Herc Inv #33989283-002 - Vac Pump					\$ 3,189.24
9/12 to 10/10	Herc Inv #33989283-003 - Vac Pump - Added hose to recirculate					\$ 3,771.64
8/1 to 8/29/23	Herc Inv #339162232-001 - Forklift					\$ 5,088.93
8/1 to 8/29/23	Herc Inv #33918220-002 Breaker					\$ 1,980.01
7/12 to 7/13/23	Herc Inv #33865410-001 Breaker	-	-			\$ 209.18
		-	-			
	Fuel	30.00	Days	\$ 50.00		\$ 1,500.00
					\$ -	\$ -
Month	Trash Box (monthly)	30.00	Days	\$ 5.00		\$ 150.00
	Extended equipment rental for vac pump, etc. will be submitted separately under another PCO via the design repairs or similar	-	-			
		60.00	-			
<b>Small Tools 5% of Labor</b>						<b>\$ 2,999.74</b>
<b>Equipment Subtotal</b>						<b>\$ 24,440.83</b>

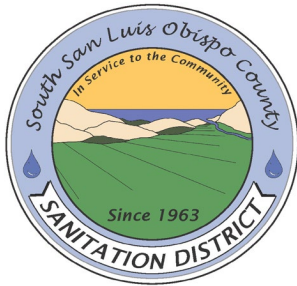
## Material

Date	Description/Vendor/Invoice#/Quote#	Quantity	Unit	Unit Cost	Extended
	White Cap Inv #50023281129 - Respirator	1.00	LS		\$ 53.60
	White Cap Inv #5002359722 - Respirator	1.00	LS		\$ 53.60
	Ferguson Inv #0763059 - Piping	1.00	LS		\$ 408.86
	Ferguson Inv #0763059-1 - Piping	1.00	LS		\$ 2,267.40
	Miner's Inv #517057 - Poly Bags	1.00	LS		\$ 107.66
	Miner's Inv #K19206 - Pipe	1.00	LS		\$ 10.85
					\$ -
	Sales Tax included in invoices				\$ -
					\$ -
		-		\$ -	\$ -
				<b>Sales Tax 7.25%</b>	
<b>Material Subtotal</b>					<b>\$ 2,901.97</b>

## Subcontract

Date	Subcontractor	Quantity	Unit	Unit Cost	Extended
	Clearstream visit - will be charged under revised design repair PCO.	-		\$ -	\$ -
8/14, 8/15 & 8/28/23	David Crye Inv #18801 - Concrete Dump	-	-		\$ 2,732.19
		-		\$ -	\$ -
		-		\$ -	\$ -
<b>Subcontractor Subtotal</b>					<b>\$ 2,732.19</b>

**Subtotal Change Order Request \$ 90,069.88**



# **SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT**

Post Office Box 339 Oceano, California 93475-0339  
1600 Aloha Oceano, California 93445-9735  
Telephone (805) 489-6666 FAX (805) 489-2765  
[www.sslocsd.org](http://www.sslocsd.org)

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## **Staff Report**

**To:** Board of Directors  
**From:** Jeremy Ghent, District Administrator; Mychal Jones, Plant Superintendent  
**Date:** January 17, 2024  
**Subject:** **DISTRICT ADMINISTRATOR AND PLANT OPERATIONS REPORT**

This report represents ongoing information on the latest District staff activities on major capital projects and studies, programmatic initiatives, regional collaboration, miscellaneous activities, and Plant Operations. *Updates since the last report are provided in italics below:*

### **Capital Projects:**

#### **Redundancy Project:**

- *Repair to secondary clarifier is ongoing.*

### **Misc:**

- *Staff reviewed and provided comments on the City of Grover Beach 197 W. Grand Ave development*

### **Plant Tours:**

- *Plant Superintendent Mychal Jones provided a tour of the facility to John Bowers of SPICE Integration.*

### **Tentative Items:**

- *Update on Secondary Clarifier Construction Issue (February 7<sup>th</sup>)*
- *Rotation of Officers (February 7<sup>th</sup>)*
- *Board Bylaw Review (February 7<sup>th</sup>)*

## **Plant Operations Report**

During the reporting period of December 1<sup>st</sup> – December 31<sup>st</sup> there were no violations of the District's National Pollutant Discharge Elimination System (NPDES) Permit to report. All process values were within Permit limitations.

### **Monthly Plant Data for December 2023**

December 2023	INF Flow MGD	INF Peak Flow MGD	INF BOD mg/L	EFF BOD mg/L	BOD % Removal	INF TSS mg/L	EFF TSS mg/L	TSS % Removal	Fecal Coliform MPN/100 mL	Chlorine Usage lbs/day
Low	2.06	3	466	19.5		485	19.8		2	281
High	3.06	5.9	564	26.9		658	28.0		46	469
Dec 2023 AVG	2.27	3.6	519	23.6	95.5	544	23.1	95.8	15	378
Dec 2022 AVG	2.19	3.45	502	18.1	96.4	503	16.1	96.8	139	228
Limit	5.0			40/60/90	>80		40/60/90	>80	2000	

### **Operation and Maintenance Tasks**

- Performed algae control on aeration basins
- Inspected manholes being used for Flow Monitoring Study
- Troubleshoot boiler leak and replaced pressure relief valve
- Performed landscaping of District lawn
- Thoroughly washed and cleaned Fixed Film Reactor storage area
- Checked and marked Underground Service Alerts
- Prepared and painted new forklift man basket
- Performed weed abatement throughout plant grounds
- Installed new air relief valves on influent pumps
- Installed new LEDs in Fixed Film Reactor storage area
- Energy Resources Corporation installed new boiler auxiliary pressure tank
- Completed fabrication and installation of storm drain risers
- Returned Primary Clarifier No. 1 to operation
- Replaced Amiad reclaim water filter shear pin
- Troubleshoot Amiad reclaim water filter and replaced limit switch and screen
- Applied mortar to manhole grade rings to prevent infiltration
- Replaced sump pump in Fixed Film Reactor
- Installed flood gate at south entrance to emergency generator
- Troubleshoot Fixed Film Reactor sump pump breaker trip
- Updated Standard Operating Procedure for influent pump operation

### **Work Orders Completed**

- Rinsed down all surfaces of clarifiers
- De-ragged both sludge pumps
- Inspected vacuum/pressure relief valves
- Serviced Water Champ flash mixer

- Test ran emergency generator and emergency bypass pump
- Serviced Fixed Film Reactor exhaust and ventilation fans
- Performed forklift preventative maintenance
- Performed plant cart preventative maintenance

### **Training**

Staff participated in training on:

- OIT Staff continued training in treatment plant operations, maintenance, and laboratory analysis

### **Call Outs**

- December 6<sup>th</sup> at 5:19 PM – Power Outage. Upon arrival, Operations staff observed and ensured all processes were operating normally under emergency power. Once power was restored, Operations staff performed another plant walk through to ensure all processes were operating and back to normal.
- December 7<sup>th</sup> at 6:26 PM – Door Alarm. Upon arrival, Operations staff found a door left open. Closed and locked door. Notified staff to ensure all buildings are closed and locked securely prior to leaving plant.

### **Staff**



**Filanc Assisting the District with Delivery of New Bypass Pump**





**Offloading New Centrifuge Auger**



**Operators Rigoni and Musick Inspecting New Pump**





**Tote-ally Awesome**



**Operator-in-Training Kurakowa Reliving High School Locker Stuffing**





**Rubbing the SSLOCSD Seal for Good Luck!!**