



SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT

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SUMMARY ACTION MINUTES Meeting of Wednesday, December 6, 2023

1. CALL TO ORDER AND ROLL CALL

Chair Caren Ray Russom called the meeting to order and recognized a quorum.

Present: Caren Ray Russom, Chair, City of Arroyo Grande
Karen Bright, Vice Chair, City of Grover Beach
Linda Austin, Director, Oceano Community Services District

District Staff: Jeremy Ghent, District Administrator
Keith Collins, District Legal Counsel by phone
Mychal Jones, District Superintendent
Amy Simpson, District Bookkeeper/Secretary

2. PLEDGE OF ALLEGIANCE

3. AGENDA REVIEW

Action: Approved as presented.

4. PUBLIC COMMENTS ON ITEMS NOT APPEARING ON AGENDA

There was no public comment.

5. CONSENT AGENDA:

5A. Approval of Warrants

5B. Approval of Meeting Minutes of November 15, 2023

There was no public comment.

Motion: Director Austin motioned to approve the Consent Agenda as presented.

Second: Director Bright

Action: Approved unanimously by voice vote.

6. ACTION ITEMS:

6A. AUTHORIZE EXECUTION OF CONTRACT AMENDMENT #2 FOR WWTP REDUNDANCY PROJECT CONSTRUCTION MANAGEMENT SERVICES WITH MNS ENGINEERS, INC., PENDING USDA CONCURRENCE

Administrator Ghent presented this report. The Board had a brief discussion on this item.

There was no public comment.

Motion: Director Bright motioned to authorize the District Administrator to execute a contract amendment for Construction Management Services for the Wastewater Treatment Plant Redundancy Project with MNS Engineers, Inc., (MNS) in the amount of \$476,233 pending USDA concurrence.

Second: Director Austin

Action: Approved unanimously by roll call vote.

6B. WWTP REDUNDANCY PROJECT SECONDARY CLARIFIER DAMAGE UPDATE #5

Administrator Ghent presented this report.

There was no public comment.

Action: The Board received and filed this report.

6C. APPROVE AND AUTHORIZE THE DISTRICT ADMINISTRATOR TO ENTER INTO A PROFESSIONAL SERVICES AGREEMENT WITH GOLD COAST ENVIRONMENTAL, INC. TO PERFORM FLOW MONITORING SERVICES

Administrator Ghent presented this report. The Board had a brief discussion.

There was no public comment.

Motion: Director Austin motioned to

1. Approve and authorize District Administrator to enter into a Professional Services Agreement with Gold Coast Environmental, Inc. in the amount of \$66,285;
2. Authorize the District Administrator to approve a specific contingency for this project up to \$6,629 (10%) for a total potential project amount of \$72,914.

Second: Director Bright

Action: Approved unanimously by roll call vote.

6D. DISTRICT ADMINISTRATOR AND PLANT OPERATIONS REPORT

Administrator Ghent presented the Administrator report. Superintendent Mychal Jones presented the Plant Operations report. During the reporting period of November 1st – November 30th 31st there were no violations of the District's National Pollutant Discharge Elimination System (NPDES) Permit to report. All process values were within Permit limitations.

There was no public comment.

Action: The Board received and filed this report.

7. BOARD MEMBER COMMUNICATIONS

Director Ray Russom let the Administrator know that she and possibly her Alternate would not be available to attend the meeting of January 3, 2024.

8. ADJOURNMENT:

6:24 p.m.

THESE MINUTES WERE APPROVED BY THE BOARD OF DIRECTORS AT THE MEETING OF JANUARY 17, 2024.