

**SOUTH SAN LUIS OBISPO COUNTY
SANITATION DISTRICT**

Post Office Box 339, Oceano, California 93475-0339
1600 Aloha, Oceano, California 93445-9735
Telephone (805) 489-6666 FAX (805) 489-2765
www.sslocsd.us

**AGENDA
BOARD OF DIRECTORS MEETING
Arroyo Grande Council Chambers,
215 East Branch Street,
Arroyo Grande, California 93420**

Wednesday, May 1, 2024, at 6:00 p.m.

Board Members

Linda Austin, Chair
Caren Ray Russom, Vice Chair
Karen Bright, Director

Agencies

Oceano Community Services District
City of Arroyo Grande
City of Grover Beach

Alternate Board Members

Charles Varni, Director
Lan George, Director
Clint Weirick, Director

Oceano Community Services District
City of Arroyo Grande
City of Grover Beach

-
- 1. CALL TO ORDER AND ROLL CALL**
 - 2. PLEDGE OF ALLEGIANCE**
 - 3. AGENDA REVIEW**
 - 4. PUBLIC COMMENTS ON ITEMS NOT APPEARING ON AGENDA**

This public comment period is an invitation to members of the community to present comments, thoughts or suggestions on matters not scheduled on this agenda. Comments should be limited to those matters which are within the jurisdiction of the District. The Brown Act restricts the Board from taking formal action on matters not published on the agenda. In response to your comments, the Chair or presiding Board Member may:

- Direct Staff to assist or coordinate with you.
- Direct Staff to place your issue or matter on a future Board meeting agenda.

Please adhere to the following procedures when addressing the Board:

- Comments should be limited to three (3) minutes or less.
- Your comments should be directed to the Board as a whole and not directed to individual Board members.
- Slanderous, profane or personal remarks against any Board Member, Staff or member of the audience shall not be permitted

Any writing or document pertaining to an open-session item on this agenda which is distributed to a majority of the Board after the posting of this agenda will be available for public inspection at the

time the subject writing or document is distributed. The writing or document will be available for public review in the offices of the Oceano CSD, a member agency located at 1655 Front Street, Oceano, California. Consistent with the Americans with Disabilities Act (ADA) and California Government Code §54954.2, requests for disability-related modification or accommodation, including auxiliary aids or services, may be made by a person with a disability who requires modification or accommodation in order to participate at the above referenced public meeting by contacting the District Administrator or Bookkeeper/Secretary at (805) 481-6903. So that the District may address your request in a timely manner, please contact the District two business days in advance of the meeting.

5. CONSENT AGENDA:

The following routine items listed below are scheduled for consideration as a group. Each item is recommended for approval unless noted. Any member of the public who wishes to comment on any Consent Agenda item may do so at this time. Any Board Member may request that any item be withdrawn from the Consent Agenda to permit discussion or to change the recommended course of action. The Board may approve the remainder of the Consent Agenda on one motion.

5A. Approval of Warrants

5B. Approval of Meeting Minutes of March 6, 2024

6. ACTION ITEMS:

6A. 2024/25 FISCAL YEAR BUDGET; SET PUBLIC HEARING FOR JUNE 5, 2024

Recommendation:

1. That the Board Provide Input Regarding the Proposed 2024-25 Fiscal Year (FY) Budget and,
2. Set a Noticed Public Hearing for June 5, 2024.

6B. DISTRICT ADMINISTRATOR AND PLANT OPERATIONS REPORT

Recommendation: Receive and File.

7. BOARD MEMBER COMMUNICATIONS:

8. CLOSED SESSION:

Conference with Legal Counsel—Anticipated Litigation • Significant Exposure to Litigation Pursuant to 54956.9(d)(4): 1 case.

9. ADJOURNMENT

The next regularly scheduled Board Meeting June 5, 2024, 6:00 pm at the
Arroyo Grande Council Chambers,
215 E. Branch Street, Arroyo Grande, California 93420

WARRANT REGISTER
5/1/2024
FISCAL YEAR 2023/24

VENDOR	BUDGET LINE ITEM	DETAIL	WARRANT NO.	ACCT	ACCT BRKDN	TOTAL
ADVANCED FLOW MEASUREMENT	EQUIPMENT MAINTENANCE	5186	022824-7487	8030	1,500.00	1,500.00
AKESO OCCUPATIONAL HEALTH	SAFETY SUPPLY'S	S22672; S22748	7488	8056	295.00	295.00
ALLIED ADMINISTRATORS	DENTAL	APRIL 2024	7489	6025	1,103.68	1,103.68
ARAMARK	EMPLOYEE UNIFORMS	02/26; 03/04	7490	7025	1,186.50	1,186.50
BRENNTAG	PLANT CHEMICALS	BPI143161; BPI412896	7491	8050	22,183.27	22,183.27
CAREN RAY RUSSOM	BOARD SERVICE	FEBRUARY 2024	7492	7075	100.00	100.00
CARQUEST	AUTOMOTIVE	7314-1421064	7493	8032	99.32	99.32
CHARTER COMMUNICATIONS	COMMUNICATIONS	02/29/24-03/28/24	7494	7013	319.96	319.96
COASTAL ROLLOFF	GARBAGE	FEBRUARY 2024	7495	7093	1,943.49	1,943.49
CULLIGAN CCWT	RENTAL EQUIPMENT	85656	7496	7032	90.00	90.00
ELECTRICRAFT INC	EQUIPMENT MAINTENANCE	1995	7497	8030	5,373.00	5,373.00
EVERYWHERE RIGHT NOW	COMPUTER SUPPORT	3839; 3843	7498	7082	222.22	222.22
GRAINGER	EQUIPMENT MAINTENANCE	MULTIPLE	7499	8030	3,109.31	3,109.31
II SUPPLY	EQUIPMENT MAINTENANCE	97119; 97285	7500	8056	295.41	295.41
JB DEWAR	FUEL	298367	7501	8020	122.69	3,367.96
	CHEMICAL ANALYSIS	293097		7078	127.66	
	SAFETY SUPPLY'S	RENEWABLE DYED DIESEL TANK WAGON		8056	3,117.61	
KAREN BRIGHT	BOARD SERVICE	FEBRUARY 2024	7502	7075	100.00	100.00
LINDA AUSTIN	BOARD SERVICE	FEBRUARY 2024	7503	7075	100.00	100.00
LINDE GAS & EQUIP	EQUIPMENT RENTAL	41265662	7504	7032	46.16	46.16
MCMaster CARR	EQUIPMENT MAINTENANCE	MULTIPLE	7505	8030	1,327.49	1,327.49
MICHAEL K. NUNLEY ASSOC.	REDUNDANCY	103999458	7506	20-7080	15,244.71	21,997.65
	TRUNK SEWER MAINTENANCE	103999450		26-8015	6,752.94	
MINERS	EQUIPMENT MAINTENANCE	FEBRUARY 2024	7507	8030	693.82	693.82
MNS ENGINEERS	REDUNDANCY	85166-R1	7508	20-7080	27,282.23	27,282.23
NVIRO	SCADA	3667	7509	20-7060	3,127.50	3,127.50
OILFIELD ENVIRONMENTAL	CHEMICAL ANALYSIS	2309632	7510	7078	93.50	93.50
QUICK TECH	CAPITAL EQUIPMENT	WIRELESS NETWORK CONFIG	7511	19-8010	10,708.50	10,708.50
READY REFRESH	ADMIN BUILDING SUPPLY'S	01/25/24-02/24/24	7512	8045	126.87	126.87
RS FIRE PROTECTION	SAFETY SUPPLY'S	SCSD3624	7513	8056	75.00	75.00
SITE ONE LANDSCAPE	EQUIPMENT MAINTENANCE	138456892-001	7514	20-7060	788.58	788.58
SO CAL GAS	GAS	01/30/24-02/29/24	7515	7092	4,755.83	4,755.83
SOUTH COUNTY SANITARY	GARBAGE	MARCH 2024	7516	7093	382.11	382.11
SSLOCS	BENEFITS	FEBRUARY 2024	7517		132,536.80	132,536.80
THE BANK OF NY MELLON TRUST	ACCOUNT ADMINISTRATION	ANNUAL PAYMENT	7518	7068	1,500.00	1,500.00
T-MOBILE	CELL PHONES	01/16/24-02/15/24	7519	7014	60.02	60.02
UMPQUA BANK	CREDIT CARD	FEBRUARY 2024	7520		4,406.28	4,406.28
VWR INTERNATIONAL	LAB SUPPLY'S	8815359439	7521	8040	351.00	351.00
AGP VIDEO	PROFESSIONAL SERVICE	FEBRUARY 7, 2024	032124-7522	7080	460.00	460.00
AMERICAN BUSINESS MACHINES	OFFICE SUPPLY'S	732872	7523	8045	77.65	77.65
ARAMARK	EMPLOYEE UNIFORMS	03/08/24; 03/11/24	7524	7025	1,084.96	1,084.96
AT&T MOBILITY	COMMUNICATIONS	02/03/24-03/02/24	7525	7013	80.48	80.48
B & B STEEL	EQUIPMENT MAINTENANCE	728396	7526	8030	243.46	243.46
BRENNTAG	PLANT CHEMICALS	BPI415118; BPI415392	7527	8050	22,965.66	22,965.66
CAL ELECTRIC SUPPLY	EQUIPMENT MAINTENANCE	MULTIPLE	7528	8030	992.15	992.15
CARQUEST	AUTOMOTIVE	7314-1423494	7529	8032	21.51	21.51
CULLIGAN CCWT	EQUIPMENT RENTAL	107805	7530	7032	60.00	60.00
ENGEL & GRAY	BIOSOLIDS HANDLING	FEBRUARY 2024	7531	7085	2,439.11	2,439.11
GRAINGER	EQUIPMENT MAINTENANCE	MULTIPLE	7532	8030	791.39	791.39
GSOLUTIONZ	COMMUNICATIONS	239458; 239264	7533	7013	443.91	443.91
HEACOCK TRAILERS	EQUIPMENT MAINTENANCE	20385	7534	8030	53.88	53.88
I.I. SUPPLY	EQUIPMENT MAINTENANCE	97362; 97363	7535	8030	189.95	189.95
JB DEWAR	FUEL	301094; 295974	7536	8020	401.39	401.39
JONES & MAYERS	LEGAL COUNSEL	121395	7537	7071	1,435.77	1,435.77
JR FILANC	REDUNDANCY	APPLICATION 33	7538	20-7080	150,151.46	150,151.46
KENNEDY JENKS	REDUNDANCY	170251	7539	20-7080	11,937.38	11,937.38
MCMaster CARR	EQUIPMENT MAINTENANCE	MULTIPLE	7540	8030	890.22	890.22
MICRO PRECISION	EQUIPMENT MAINTENANCE	LA-90063306	7541	8032	158.00	158.00
MNS ENGINEERS	REDUNDANCY	85661-R1; 85720	7542	7055	96,275.36	96,275.36
OILFIELD ENVIRO COMPLIANCE	CHEMICAL ANALYSIS	MULTIPLE	7543	7078	5,219.00	5,219.00
PERRY'S ELECTRIC MOTORS	EQUIPMENT MAINTENANCE	27426	7544	8030	2,417.21	2,417.21
PG&E	ELECTRICITY	02/08/24-03/10/24	7545	7091	36,949.04	36,949.04
POLYDYNE	PLANT CHEMICALS	1816674	7546	8050	8,425.43	8,425.43
QUAGLINO ROOFING	STRUCTURE MAINTENANCE	9070	7547	8060	600.00	600.00
RINCON	COASTAL HAZARD MONITORING	55296	7548	7020	11,442.26	11,442.26
ROBERT GRAJEDA	CERTIFICATIONS	OPERATOR II TEST	7549	7055	113.03	113.03
SAFETY KLEEN	CHEMICAL ANALYSIS	93790098	7550	7055	276.83	276.83
SECURITAS	ALARMS	6003985539	7551	7055	80.08	80.08
SWRCB	CERTIFICATIONS	JUSTIN MUSICK	7552	7055	150.00	150.00
SWRCB	CERTIFICATIONS	WILLIAM ROMHILD	7553	7055	150.00	150.00
SWRCB	CERTIFICATIONS	ROBERT GRAJEDA	7554	7055	170.00	170.00
VWR	LAB SUPPLY'S	2024-278	7555	8040	1,660.38	1,660.38
WINEMA	EQUIPMENT MAINTENANCE	6534	7556	8030	627.31	627.31
SUBTOTAL					611,082.72	611,082.72

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WARRANT REGISTER
5/1/2024 Continued
FISCAL YEAR 2023/24

VENDOR	BUDGET LINE ITEM	DETAIL	WARRANT NO.	ACCT	ACCT BRKDN	TOTAL
ALLIED ADMINISTRATORS	DENTAL	MAY 2024	040324-7557	6025	1,103.68	1,103.68
AMIAD USA INC	EQUIPMENT MAINTENANCE	7300123730	7558	8030	2,561.44	2,561.44
ARAMARK	EMPLOYEE UNIFORMS	03/25; 04/01	7559	7025	1,072.40	1,072.40
B&B STEEL	EQUIPMENT MAINTENANCE	729846	7560	8030	242.39	242.39
BRENNTAG	PLANT CHEMICALS	BPI418475; BPI419277	7561	8050	22,868.34	22,868.34
CAREN RAY RUSSOM	BOARD SERVICE	MARCH 6, 2024	7562	7075	100.00	100.00
CHARTER COMMUNICATIONS	COMMUNICATIONS	03/29/24-04/28/24	7563	7013	319.96	319.96
ELECTRICRAFT INC	EQUIPMENT MAINTENANCE	20082	7564	8030	943.58	943.58
EVERYWHERE RIGHT NOW	COMPUTER SUPPORT	APRIL 2024	7565	7082	100.00	100.00
FEDERAL EXPRESS	CHEMICAL ANALYSIS	8-439-36929	7566	7078	30.19	30.19
GRAINGER	EQUIPMENT MAINTENANCE	MULTIPLE	7567	8030	1,490.92	1,490.92
GSOLUTIONZ	COMPUTER SUPPORT	239860	7568	7082	90.95	90.95
IDEXX DISTRIBUTION	LAB SUPPLY'S	2024-277	7569	8040	1,521.36	1,521.36
II SUPPLY	EQUIPMENT MAINTENANCE	MULTIPLE	7570	8030	908.32	908.32
JB DEWAR	FUEL	302445; 303842	7571	8020	220.66	220.66
JR FILANC	REDUNDANCY	APPLICATION 34	7572	20-7080	76,984.74	76,984.74
LARRY WALKER ASSOCIATES	TRUNK SEWER MAINTENANCE	00667.01-25	7573	8015	1,992.00	1,992.00
LINDA AUSTIN	BOARD SERVICE	MARCH 6, 2024	7574	7075	100.00	100.00
LINDE GAS & EQUIP	EQUIPMENT RENTAL	41843790	7575	7032	44.54	44.54
MCMASTER CARR	EQUIPMENT MAINTENANCE	MULTIPLE	7576	8030	1,095.40	1,095.40
MICRO PRECISION	EQUIPMENT MAINTENANCE	LA-90063477	7577	8030	223.00	223.00
MINERS	EQUIPMENT MAINTENANCE	MARCH 2024	7578	8030	996.81	996.81
NVIRO	SCADA	3688; 3740	7579	20-7060	1,293.65	1,293.65
OCSO	WATER	01/18/24-03/18/24	7580	7094	706.56	706.56
OILFIELD ENVIRONMENTAL	CHEMICAL ANALYSIS	MULTIPLE	7581	7078	5,056.50	5,056.50
READY REFRESH	ADMIN BUILDING SUPPLY'S	02/25/24-03/24/24	7582	8045	299.40	299.40
RINCON	BIOLOGICAL MONITORING	55512	7583	20-7080	4,284.38	4,284.38
SAN LUIS POWERHOUSE	EQUIPMENT MAINTENANCE	50984; 50985	7584	8030	3,917.65	3,917.65
SANTA MARIA FAMCON	EQUIPMENT MAINTENANCE	MULTIPLE	7585	8030	1,954.36	1,954.36
SO CAL GAS	GAS	02/29/24-03/29/24	7586	7092	4,262.42	4,262.42
SOUTH COUNTY SANITARY	GARBAGE	APRIL 2024	7587	7093	382.02	382.02
SSLOCSO	BENEFITS	MARCH 2024	7588		143,826.70	143,826.70
THE FLAG FACTORY	STRUCTURE MAINTENANCE	33067	7589	8060	374.79	374.79
THOMPSON PUMP & MFG	STRUCTURE MAINTENANCE	6155521	7590	26-8065	53,034.05	53,034.05
T-MOBILE	CELL PHONES	02/16/24-03/15/24	7591	7068	60.02	60.02
UMPQUA BANK	CREDIT CARD	MARCH 2024	7592		2,921.03	2,921.03
VWR INTERNATIONAL	LAB SUPPLY'S	2024-278; 281	7593	8040	1,520.31	1,520.31
AGP VIDEO	PROFESSIONAL SERVICE	MARCH 6, 2024	041724-7594	7080	650.00	650.00
AMERICAN BUSINESS MACHINES	OFFICE SUPPLY'S	738086	7595	8045	112.21	112.21
ARAMARK	EMPLOYEE UNIFORMS	04/08; 04/15	7596	7025	1,072.98	1,072.98
AT&T MOBILITY	COMMUNICATIONS	03/03/24-04/02/24	7597	7013	80.48	80.48
BRENNTAG	PLANT CHEMICALS	BPI421541; BPI422913	7598	8050	22,832.97	22,832.97
CAL ELECTRIC SUPPLY	EQUIPMENT MAINTENANCE	7826-1131544; 1131668	7599	8030	433.03	433.03
COASTAL JANITORIAL	STRUCTURE MAINTENANCE	FEBRUARY, MARCH, APRIL	7600	8032	2,325.00	2,325.00
COASTAL ROLLOFF	GARBAGE	MARCH 2024	7601	7093	1,056.04	1,056.04
CULLIGAN CCWT	EQUIPMENT RENTAL	108960	7602	7032	65.00	65.00
DEZURIK	STRUCTURE MAINTENANCE	SLUDGE BED VALVES	7603	26-8065	14,594.58	14,594.58
ENGEL & GRAY	BIOSOLIDS HANDLING	MARCH 2024	7604	7085	9,676.70	9,676.70
FOUR STAR AUTO	VEHICLE MAINTENANCE	0090931	7605	8032	716.38	716.38
GRAINGER	EQUIPMENT MAINTENANCE	MULTIPLE	7606	8030	2,335.30	2,335.30
GSOLUTIONZ	COMMUNICATIONS	239860; 240110	7607	7013	358.54	358.54
I. SUPPLY	EQUIPMENT MAINTENANCE	97989; 97988; 98209	7608	8030	196.52	196.52
JB DEWAR	FUEL	306625	7609	8020	179.77	179.77
JONES & MAYERS	LEGAL COUNSEL	MARCH 2024	7610	7071	1,649.00	1,649.00
MCMASTER CARR	EQUIPMENT MAINTENANCE	MULTIPLE	7611	8030	532.86	532.86
MICHAEL K NUNLEY & ASSOC.	REDUNDANCY	103999639	7612	20-7080	8,402.23	9,558.41
	TRUNK SEWER	103999690		26-8015	1,156.18	
NICHOLAS KUOKAWA	VEHICLE MAINTENANCE	ORILEY'S	7613	8032	26.08	181.08
	CERTIFICATIONS	SWRCB		7055	155.00	
OILFIELD ENVIRO COMPLIANCE	CHEMICAL ANALYSIS	MULTIPLE	7614	7078	834.00	834.00
PG&E	ELECTRICITY	03/11/24-04/09/24	7615	7091	32,972.07	32,972.07
PPG ARCHITECTURAL FINISHES	EQUIPMENT MAINTENANCE	NON SLIP PAINT	7616	8030	1,164.09	1,164.09
RINCON	COASTAL HAZARD MONITORING	55745	7617	7020	3,439.75	6,521.47
	BIOLOGICAL MONITORING	55872		20-7080	3,081.72	
SANTA MARIA FAMCON	EQUIPMENT MAINTENANCE	MULTIPLE	7618	8030	1,838.27	1,838.27
SM TIRE	AUTOMOTIVE	GATOR TIRES	7619	8032	641.69	641.69
SWRCB	CERTIFICATIONS	ARIAS	7620	7055	150.00	150.00
SWRCB	CERTIFICATIONS	JACKMAN	7621	7055	150.00	150.00
VWR	LAB SUPPLY'S	2024-278	7622	8040	149.76	149.76
JR FILANC	REDUNDANCY	APPLICATION 35	7623	20-7080	78,990.76	78,990.76
SUBTOTAL					530,923.48	530,923.48
GRAND TOTAL					1,142,006.20	1,142,006.20

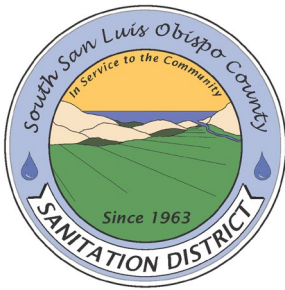
We hereby certify that the demands numbered serially from 022824-7487 to 041724-7623 together with the supporting evidence have been examined, and that they comply with the requirements of the SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT. The demands are hereby approved by motion of the SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT, together with warrants authorizing and ordering the issuance of checks numbered identically with the particular demands and warrants.

BOARD OF DIRECTORS:

DATE:

Chairman

Secretary



SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT

Post Office Box 339, Oceano, California 93475-0339
1600 Aloha, Oceano, California 93445-9735
Telephone (805) 489-6666 FAX (805) 489-2765
www.sslocsd.org

SUMMARY ACTION MINUTES Meeting of Wednesday, March 6, 2024

1. CALL TO ORDER AND ROLL CALL

Chair Linda Austin called the meeting to order and recognized a quorum.

Present: Linda Austin, Chair, Oceano Community Services District
Caren Ray Russom, Vice Chair, City of Arroyo Grande

District Staff: Jeremy Ghent, District Administrator
Keith Collins, District Legal Counsel
Amy Simpson, District Bookkeeper/Secretary

2. PLEDGE OF ALLEGIANCE

3. AGENDA REVIEW

Action: Approved as presented.

4. PUBLIC COMMENTS ON ITEMS NOT APPEARING ON AGENDA

There was no public comment.

5. CONSENT AGENDA:

5A. Approval of Warrants

5B. Approval of Meeting Minutes of February 7, 2024

There was no public comment.

Motion: Director Ray Russom motioned to approve Consent Agenda.

Second: Director Austin

Action: Approved unanimously by voice vote.

6. ACTION ITEMS:

6A. WWTP REDUNDANCY PROJECT UPDATE

Eileen Shields, District Engineer with MKN, presented this report.

The Board had a discussion regarding the cost of Secondary Clarifier #2.

The attachment to this item was incorrect. Attachment No. 2 Redundancy Project Budget Status – February 2024 was not originally included and is attached to these minutes. In addition, the original Board Packet has been replaced with the corrected version including the Budget Status on the District website.

There was no public comment.

Action: The Board received and filed this report.

6B. AUTHORIZE EXECUTION OF CONTRACT AMENDMENT #9 FOR WWTP REDUNDANCY PROJECT CONSTRUCTION PHASE DESIGN ENGINEERING SERVICES WITH KENNEDY/JENKS CONSULTANTS, INC., PENDING USDA CONCURRENCE

Administrator Ghent presented this report.

There was no public comment.

Motion: Director Ray Russom motioned to Authorize the District Administrator to execute a contract amendment for Construction Phase Design Engineering Services for the Wastewater Treatment Plant Redundancy Project with Kennedy/Jenks Consultants, Inc. in the amount of \$50,974, pending USDA concurrence.

Second: Director Austin

Action: Approved unanimously by roll call vote.

6C. DISTRICT ADMINISTRATOR AND PLANT OPERATIONS REPORT

Administrator Ghent presented the Administrator report and the Plant Operations report. During the reporting period of February 1st – February 29th there were no violations of the District's National Pollutant Discharge Elimination System (NPDES) Permit to report. All process values were within Permit limitations.

There was no public comment.

Director Ray Russom asked if there is a need to reach out to legislators regarding disposable wipes not being disposable.

Action: The Board received and filed this report.

7. BOARD MEMBER COMMUNICATIONS

Director Ray Russom said she would not be able to attend the April 3, 2024, meeting.

8. CLOSED SESSION:

Conference with Legal Counsel—Anticipated Litigation • Significant Exposure to Litigation Pursuant to 54956.9(d)(4): 1 case.

There was no reportable action.

9. ADJOURNMENT:

6:43 p.m.

THESE MINUTES ARE DRAFT AND NOT OFFICIAL UNTIL APPROVED BY THE BOARD OF DIRECTORS AT A SUBSEQUENT MEETING.

DRAFT

SSLOCSO WWTP Redundancy Project Budget Status

Updated

26-Feb-24

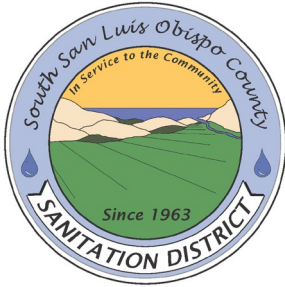
Description	Original Budget	Notes	Revised Budget	Notes	Earned Previously	Notes	Oct-23	Nov-23	Dec-23	Jan-24	This Period		Total Spent to Date	Balance to Finish
											(Oct'23 - Jan'24)			
Construction Costs														
<i>General Contractor</i>														
Construction (Bid Price)	\$ 26,939,042		\$ 26,939,042.00											
CCO#1 - Relocate existing water line	\$ -		\$ 16,037.86											
CCO#2 - Blind flange & air relief	\$ -		\$ 8,867.49											
CCO#3 - Deduct for utilities	\$ -		\$ (21,751.81)											
CCO#4 - Fire Water Invert, I/O Modules, Duckbank obstruction	\$ -		\$ 74,744.73											
CCO#5 - Waterline reroute @ Generator wall, HDPE concrete penetrations	\$ -		\$ 13,893.92											
CCO#6 - PE Pump Starters, WAS potholing, unknown slab	\$ -		\$ 13,863.55											
CCO#7 - AB Conduit Bridge, Utility & Misc. credits, Floodwall Mods	\$ -		\$ 139,503.91											
CCO#8 - Misc. Credits, electric davit crane winches, SST header	\$ -		\$ 42,583.01											
CCO#9 - Revise phasing of startup/commissioning	\$ -		\$ 10,900.00											
CCO#10 - Floodwall Subgrade & Dewatering Well Finish	\$ -		\$ 27,808.96											
CCO#11 - Diesel Particulate Filter & Water leak assist	\$ -		\$ 58,111.55											
CCO#12 - SC1 Rehab, Infill, Various Credits	\$ -		\$ (8,012.40)											
CCO#13 - Generator Floodwall Footing, catch basin at SC1 RAS well, misc	\$ -		\$ 31,349.64											
CCO#14 - Bird deterrent, add'tl hoses, temp piping mods	\$ -		\$ 12,209.72											
CCO#15 - Valve finishes, deduct for gate valve design change	\$ -		\$ 2,579.92											
CCO#16 - Controls Mod for Pumps in Hand OP, Concrete swale	\$ -		\$ 13,898.42											
CCO#17 - Floodwall conflict, concrete infill, SC1 scum box repair	\$ -		\$ 8,072.34											
CCO#18 - SC2 Grout Removal	\$ -		\$ 101,539.42	16										
CCO#19 - SC2 Dewatering	\$ -		\$ 156,507.60	16										
CCO#20 - Centrifuge Speed Relay	\$ -		\$ 23,871.27											
<i>Change Order Total</i>	\$ -		\$ 726,579.10											
Updated Construction Contract	\$ 26,939,042		\$ 27,665,621.10		\$ 26,562,422.11	7	\$ 164,836.36	\$ 138,250.00	\$ 151,539.42	\$ -	\$ 454,625.78	\$ 27,017,047.88	\$ 648,573.22	
<i>Other Construction Costs</i>														
PG&E Service Cost	\$ -		\$ 161,866	4	\$ 161,865.62		\$ -	\$ -	\$ -	\$ -	\$ -	\$ 161,865.62	\$ -	
OCSD water fees	\$ -		\$ 700		\$ 700.00		\$ -	\$ -	\$ -	\$ -	\$ -	\$ 700.00	\$ -	
Supporting Electrical & SCADA work	\$ -		\$ 30,000	14	\$ 19,588.16		\$ -	\$ -	\$ -	\$ -	\$ -	\$ 19,588.16	\$ 10,411.84	
Construction Contingency	\$ 3,353,911	1	\$ 1,564,356	4	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,564,356	
Subtotal Construction + Construction Contingency	\$ 30,292,953		\$ 29,422,542		\$ 26,744,575.89		\$ 164,836.36	\$ 138,250.00	\$ 151,539.42	\$ -	\$ 454,625.78	\$ 27,199,201.66	\$ 2,223,340.72	

SSLOCSO WWTP Redundancy Project Budget Status

Description	Original Budget	Notes	Revised Budget	Notes	Earned Previously	Notes	Oct-23	Nov-23	Dec-23	Jan-24	This Period		Total Spent to Date	Balance to Finish
											(Oct'23 - Jan'24)			
Professional Services Costs														
Engineering Design + Bid Support + Engr Service During Construction (KJ)	\$ 2,781,737		\$ 3,142,790		\$ 3,032,417.05		\$ 21,973.75	\$ 14,728.90	\$ 10,603.75	\$ -	\$ 47,306.40	\$ 3,079,723.45	\$ 63,067	
Engineering Design + Bid Phase Support	\$ 1,931,613		\$ 1,931,613											
Engineering Services During Construction	\$ 850,124		\$ 850,124											
Amendment 4 Engineering Services during Construction	\$ -		\$ 136,330	3										
Amendment 5 Engineering Services during Construction	\$ -		\$ 79,425											
Amendment 6 Engineering Services during Construction	\$ -		\$ 95,749											
Amendment 7 Engineering Services during Construction	\$ -		\$ 49,549											
Amendment 8 Engineering Services - Time Extension	\$ -		\$ -											
Operations Services - Startup, Training, O&M	\$ 300,000		\$ 299,672	10	\$ 86,558.87		\$ -	\$ 756.00	\$ 3,740.00	\$ -	\$ 4,496.00	\$ 91,054.87	\$ 208,617	
Construction Management (MNS)	\$ 2,616,043	13	\$ 3,378,104	13	\$ 2,717,496.12		\$ 58,906.91	\$ 49,351.98	\$ 82,691.69	\$ 27,282.23	\$ 218,232.81	\$ 2,935,728.93	\$ 442,375	
Construction Management (MNS)	\$ 2,616,043		\$ 2,616,043											
Construction Management Amendment #1 (MNS)	\$ -		\$ 285,828											
Construction Management Amendment #2 (MNS)	\$ -		\$ 476,234											
Legal/Admin Costs (Estimated)	\$ 669,921		\$ 779,613	3, 11, 15	\$ 503,922.08		\$ 10,088.87	\$ 4,936.28	\$ 37,654.69	\$ 7,531.88	\$ 60,211.72	\$ 564,133.80	\$ 215,480	
Legal (Estimated)	\$ 50,000		\$ 50,000		\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50,000	
Admin (MKN)	\$ 500,093		\$ 609,785	3, 11, 15	\$ 440,637.09		\$ 10,088.87	\$ 4,936.28	\$ 37,654.69	\$ 7,531.88	\$ 60,211.72	\$ 500,848.81	\$ 108,936.19	
Community Workforce Administration (Pacific Resources)	\$ 79,828		\$ 79,828		\$ 23,284.99		\$ -	\$ -	\$ -	\$ -	\$ -	\$ 23,284.99	\$ 56,543	
Development of Community Workforce Agreement	\$ 40,000		\$ 40,000		\$ 40,000.00		\$ -	\$ -	\$ -	\$ -	\$ -	\$ 40,000.00	\$ -	
Prequalification of Contractors	\$ 22,000		\$ 21,506	9	\$ 21,506.39		\$ -	\$ -	\$ -	\$ -	\$ -	\$ 21,506.39	\$ -	
County Permits, Inspections, and Related Fees (Estimated)	\$ 314,878		\$ 352,094		\$ 323,052.20		\$ 668.75	\$ 1,076.26	\$ -	\$ 2,758.75	\$ 4,503.76	\$ 327,555.96	\$ 24,538	
CEQA	\$ 191,504		\$ 191,504		\$ 191,504.00		\$ -	\$ -	\$ -	\$ -	\$ -	\$ 191,504.00	\$ -	
NEPA documentation for USDA application	\$ 29,815		\$ 30,849		\$ 30,849.35		\$ -	\$ -	\$ -	\$ -	\$ -	\$ 30,849.35	\$ -	
Permits, inspections, other fees (estimated)	\$ 7,800		\$ 6,766		\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,766	
Biological Monitoring (Rincon)	\$ 85,759		\$ 104,975		\$ 82,733.85		\$ 668.75	\$ 1,076.26	\$ -	\$ 2,758.75	\$ 4,503.76	\$ 87,237.61	\$ 17,737	
Biological Monitoring (Rincon)	\$ 85,759		\$ 85,759											
Amendment 2 Biological Monitoring	\$ -		\$ 19,216											
Hydrogeological Study	\$ -		\$ 18,000	12	\$ 17,965.00		\$ -	\$ -	\$ -	\$ -	\$ -	\$ 17,965.00	\$ 35	
Construction photography	\$ -		\$ 3,600	6	\$ 2,775.00		\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,775.00	\$ 825	
Subtotal of Soft Project Costs	\$ 6,704,579		\$ 7,977,380		\$ 6,687,728		\$ 91,638	\$ 70,849	\$ 134,690	\$ 37,573	\$ 334,751	\$ 7,022,478	\$ 954,902	
Professional services contingency	\$ 397,000	2	\$ -	3, 11, 15	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Subtotal Professional Services + contingency	\$ 7,101,579		\$ 7,977,380		\$ 6,687,728		\$ 91,638	\$ 70,849	\$ 134,690	\$ 37,573	\$ 334,751	\$ 7,022,478	\$ 954,902	
Total (Budgets rounded up to the nearest \$10,000)	\$ 37,400,000		\$ 37,400,000		\$ 33,432,304		\$ 256,475	\$ 209,099	\$ 286,230	\$ 37,573	\$ 789,376	\$ 34,221,680	\$ 3,178,242	

Notes:

- Construction contingency is recommended at 12.45% based on 15% for estimated higher risk items and 10% for estimated lower risk items.
- Professional services contingency is recommended at 10% for future non-construction expenditures based on uncertainty in construction schedule and level of effort for professional services, including engineering, construction management, biological monitoring, and administrative services
- Estimated total cost for Administrative Services has increased based on project duration, and cost for Engineering Services During Construction was increased at the Nov 3, 2021 Board meeting (KJ contract amendment 4). The professional services contingency was reduced accordingly. (March 2021)
- PG&E Service costs were realized in February 2021. The construction contingency was reduced accordingly.
- Correction to Construction Management (MNS) invoice (August 21, 2021): The March 2021 invoice was incorrectly reported in the June 2021 Budget Update as \$42,207.20 and has been updated to \$45,207.20 to match the actual invoice amount.
- A budget for professional construction photography (anticipated to be quarterly or semi-annual drone flights) was added in Summer 2021.
- Construction costs include the 5% contract retainage.
- Correction to Construction Management (MNS) invoices (September 20, 2021): The January 2021 invoices was incorrectly reported twice, once with February invoices and also with earned previously amount. The Earned Previously Amount has been reduced by \$56,472.46 to account for the previous duplication in reporting.
- The Contractor Prequalification was completed for less than budgeted. The budget was reduced accordingly and the \$494 remainder was added to the Professional Services Contingency budget.
- The District Board authorized execution of a contract with Perc Water for Operations Consulting Services in the amount of \$299,672 on 5/18/2022. The budget for Operations Services was updated accordingly.
- The estimated total cost for Administrative Services was updated based on proposed Year 4 services, which considered level of effort to date, project duration and anticipated tasks. The professional services contingency was increased accordingly. (Sept 2022)
- Hydrogeological Study was performed Sept-Dec 2023 at the request of USDA Rural Development. The professional services contingency was reduced to cover the cost.
- Budget for Construction Management (MNS) was corrected from \$2,616,120 to match contract amount in June 2023.
- Electrical and SCADA work required to support the Redundancy Project, including installation of instruments at existing processes (not included in the WWTP Redundancy Project contract), was realized and completed separately by the District. Costs were allocated to the Project in June 2023 and the construction contingency was reduced to account for it.
- Project administrative costs increased due to extended construction schedule and unanticipated damage at Secondary Clarifier #2. Amendment 1 to contract for MKN was approved at 10/3/23 Board Meeting for \$140,506. Professional Services contingency was reduced by \$100,922 and remainder of budget was taken from the construction contingency (\$39,584). Additional professional services costs beyond this date were taken from construction contingency budget.
- The District is tracking costs associated with the SC2 damage separately. These costs will be billed to Kennedy Jenks. KJ delivered payment #1 in the amount of \$101, 539.42 towards SC2 costs on January 17, 2023.



SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT

Post Office Box 339, Oceano, California 93475-0339
1600 Aloha, Oceano, California 93445-9735
Telephone (805) 489-6666 FAX (805) 489-2765
www.sslocsd.org

Staff Report

Date: May 1, 2024
To: Board of Directors
From: Jeremy Ghent, District Administrator
Via: Mychal Jones, Plant Superintendent; and Amy Simpson, Bookkeeper/Secretary
Subject: **2024/25 FISCAL YEAR BUDGET; SET PUBLIC HEARING FOR JUNE 5, 2024.**

RECOMMENDATIONS:

1. That the Board Provide Input Regarding the Proposed 2024-25 Fiscal Year (FY) Budget and,
2. Set a Noticed Public Hearing for June 5, 2024.

DISCUSSION:

A draft of the District Budget for Fiscal Year 2024-25 is attached. This budget covers the period of July 1, 2024 to June 30, 2025. Currently the District has a combined cash reserve of \$12,608,622.

The draft budget proposes to meet the operational, maintenance and capital needs of the District. This fiscal year the District will expend all annual revenues, the remainder of bond funding for the Redundancy Project, and some Reserves. The FY 2024/25 Budget includes costs associated with operating the expanded facility post Redundancy. The FY 2024/25 Operation expenses are 9% higher than that of the previous fiscal year. The 9% increase is largely due to two primary factors.

1. The new aeration basin blowers consume substantial electricity. The FY 2024/25 Budget includes additional budget for higher electricity consumption.
2. During startup of the new process, it is known that chemical demands and laboratory testing will be increased. The FY 2024/25 budget includes the needed budget to meet these expanded demands.

During FY 2023/24 District Staff coordinated work efforts to limit disruptions to the on-site Redundancy Project work. The first part of FY 2024/25 will require substantial effort from District staff to complete start-up of several major components of the Redundancy Project. In addition to start-up, staff will focus on maintenance and repairs to the District's trunk sewer system, advancing the design and development of a cogeneration unit, completion of a Trunk Sewer Capacity Evaluation and Pretreatment Program Update.

The District's capital program consists of 2 projects during FY 2024/25.

Redundancy Project – FY 2024/25 will complete construction and operational start-up of the Redundancy Project.

SCADA – The FY 2024/25 budget includes \$25,000 for final completion and integration of the District's Supervisory Control and Data Acquisition (SCADA) software with the Redundancy Project's new equipment. These efforts are focused on integrating control over the existing plant infrastructure with control of the newly constructed process and equipment.

Using past experiences and best professional judgement, the draft budget for fiscal year 2024-25 was prepared using conservative estimates and assumptions, mindful of the need to operate the facility in a safe, cost effective, efficient manner while complying with applicable federal, state and local requirements. Revenue values for wastewater and connection fees were projected based on past revenues.

Tabulated below are summary values extracted from the Consolidated Budget.

Consolidated Budget

Revenues by Fund Source

	Fund 19	Fund 20	Fund 26	Totals
Total Revenues	\$ 6,927,500	\$ 245,000		\$ 7,172,500
Use of Bond Funding		\$ 780,000		\$ 780,000
Total Revenues	\$ 6,927,500	\$1,025,000		\$ 7,952,500

Expenditures by Fund Source

Total Operating Expenditures	\$ 4,554,900			\$ 4,554,900
Total Capital Outlay	\$ 35,000	\$1,025,000	\$ 1,291,000	\$ 2,351,000
Debt Service	\$ 1,046,600			\$ 1,046,600
Operating Transfers Out/In	\$ 1,291,000		\$ (1,291,000)	\$ -
Total Expense	\$ 6,927,500	\$1,025,000	\$ -	\$ 7,952,500

Balanced Budget	\$ -	\$ -	\$ -	\$ -
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Fund 19

Fund 19 revenues are primarily wastewater service charges collected from Arroyo Grande, Grover Beach and Oceano. Other revenues are primarily generated from brine disposal with minor contributions from lease payments and other reimbursements.

Fund 19 supports the following general categories of District activities:

- Salaries and Wages
- Employee Benefits & Other Personnel Costs
- Permits, Fees and Licenses
- Communications and Computer Support
- Administrative Costs, including Professional Services – Advertisements/Recruitment, Insurance Liability, Public Outreach
- Legal Costs
- Engineering
- Coastal Hazards & Monitoring
- LAFCO Budget Share
- Zone 1/1A Agreement
- Agency Billing
- Disposal Services – Solids Handling, Brine Disposal Sampling
- Utilities – Electricity, Gas, Rubbish, Water
- Maintenance, Tools & Replacements – Equipment and Structures Maintenance
- Materials, Services and Supplies – Plant Chemicals, Temporary Labor, Fuel
- Training, Education and Memberships – Professional Certificates/Licenses
- Maintenance, Tools, and Replacements
- New Capital Equipment
- Transfer out of Fund 19 funds to support Fund 26 Projects - \$1,291,000

Staffing

The staff roster consists of a District Administrator (1), Secretary/Bookkeeper (1), Plant Superintendent (1), Plant Operations Supervisor (1), Plant Senior Operator (1), Laboratory Technician (1), Plant Operator II (4). There are ten (10) full-time positions funded in the draft budget.

This budget includes \$200,000 for Temporary Operational Staff that will be necessary as the Redundancy Project is commissioned and brought into service. Temporary staffing will be employed to assist during the 6 weeks of 24/7 startup operations and the first year of new process operations. This expenditure will not continue beyond this Fiscal Year.

Fund 20

Fund 20 revenue is provided primarily from connection fees from the three-member agencies. A minor amount of revenue is received from interest on the fund balance account. This fund is the designated fund in support of the Redundancy Project. Revenues from loans and bonds were received in a previous fiscal year for the Redundancy Project and are listed as an account line-item titled “Use of Bond Funding”.

This fund supports capacity, expansion, and studies.

- Wastewater Redundancy Project: This budget provides \$1,000,000 for FY 24/25 efforts on the Redundancy Project. This number is listed with Capital Equipment which also includes \$25,000 for the SCADA project.

Fund 26

Fund 26 expenditures are wholly supported by transfers from other funds. The draft budget calls for a transfer from Operating Fund 19 to Replacement Fund 26 which funds regular capital replacement projects.

Proposed Fund 26 Project Budgets:

- Account 26-8065 - Structure/Grounds Replacement & Improvement - \$1,137,000.

Amiad Filter Replacement	25,000.00
Chemical Pump Installation	10,000.00
Chemical Tank Replacement	115,000.00
Cogeneration Unit	235,000.00
Effluent Flow Meter Replacement	60,000.00
Emergency Bypass Pump Install	25,000.00
Flush/CCTV	225,000.00
Generator Roofing Replacement	12,000.00
Influent Slide Gate Install	150,000.00
Plant Barbed Wire Replacement	25,000.00
Plant Light Post Replacement	60,000.00
Primary Sludge Pump Install	25,000.00
Security System Upgrade	30,000.00
Sludge Bed Wall	25,000.00
Upgrade City Water Project	25,000.00
Utility Vault Replacement	70,000.00
Water Champ Replacement	<u>20,000.00</u>

- Account 26-8015 - Trunk Sewer Maintenance – \$154,000 - Completion of the Trunk Sewer Collection System Capacity Evaluation and update of the Sanitary Sewer Management Plan (SSMP).

Conclusion

The draft budget emphasizes maintenance and operation of the existing plant, maintenance and repairs to the trunk sewer system, construction, and start-up of the Redundancy Project. District revenues continue to meet operations, maintenance, capital replacement, and debt service needs of the District. It is anticipated that the District will conduct a rate study in FY 25/26 to ensure revenues are in line with the future costs of providing service and minimize the potential for larger, infrequent rate increases.

Attachments:

- Attachment 1: Consolidated Budget
- Attachment 2: Notice of Public Hearing

CONSOLIDATED BUDGET FY 24/25

	Adopted FY 23/24	Proposed FY 24/25	Increase/Decrease From FY 23/24
Expenditures Summary	10,317,000	7,952,500	-23%
Revenues Summary	10,317,000	7,952,500	-23%
Revenues			
Service Charges and Fees	5,725,000	5,966,000	4%
Connection Fees	95,000	165,000	74%
Interest	208,000	230,000	11%
Use of Reserves		696,500	
Use of Redundancy Funding	4,174,000	780,000	-81%
Brine Revenue	115,000	115,000	0%
Total Revenues	10,317,000	7,952,500	-23%
Expenditures & Other Uses			
Operating Expenditures			
Salaries and Wages	1,031,800	1,126,000	9%
Employee Benefits and Other Personnel Costs	642,000	708,500	10%
Permits, Fees and Licenses	64,500	55,500	-14%
Communications	20,500	21,100	3%
Administrative Costs	286,500	301,800	5%
Legal Costs	60,000	60,000	0%
Engineering	100,000	100,000	0%
Coastal Hazards & Monitoring	75,000	78,000	4%
LAFCO Budget Share	18,000	18,000	0%
Zone 1/1A Agreement	35,000	36,000	3%
Agency Billing	65,000	65,000	0%
Disposal Services	83,000	91,000	10%
Utilities	466,000	556,000	19%
Maintenance, Tools & Replacements	257,500	296,000	15%
Materials, Services and Supplies	914,700	998,500	9%
Training, Education & Memberships	48,500	43,500	-10%
Total Operating Expenditures	4,168,000	4,554,900	9%
Total Other Charges			
Debt Service	1,036,000	1,046,600	1%
Total Other Charges	1,036,000	1,046,600	1%
Capital Outlay			
Capital Replacement/Maintenance (Fund 26)	741,000	1,291,000	74%
Capital Equipment	4,372,000	1,060,000	-76%
Total Capital Outlay	5,113,000	2,351,000	-54%
Total Funding Source	10,317,000	7,952,500	-23%
Total Expense	10,317,000	7,952,500	-23%
Net Change (Deficit)	-	-	

Balanced Budget

Balanced Budget

**NOTICE OF PUBLIC HEARING
SOUTH SAN LUIS OBISPO COUNTY
SANITATION DISTRICT
ADOPTION OF FISCAL YEAR 2024-2025 BUDGET**

DATE: June 05, 2024
TIME: 6:00 p.m.
PLACE: Arroyo Grande Council Chambers
215 E. Branch Street,
Arroyo Grande CA

PLEASE TAKE NOTICE:

1. The District Administrator has prepared a proposed Final Budget, which is available for inspection, during regular business hours, 7:30 a.m. to 4:00 p.m., Monday through Friday, at the District Office located at 1600 Aloha Place, Oceano, California.

At 6:00 p.m., on June 05, 2024, South San Luis Obispo County Sanitation District Board of Directors will meet to consider and to adopt the final Fiscal Year 2024-2025 Budget.

2. At the time and place specified in this Notice, any person may appear to be heard regarding any item in the Budget or regarding the addition of any other items.
3. The hearing on the Budget may be continued if necessary.

If you should have questions related to the Budget, please contact Amy Simpson, District Bookkeeper/Secretary, at (805) 481-6903.



SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT

Post Office Box 339 Oceano, California 93475-0339
1600 Aloha Oceano, California 93445-9735
Telephone (805) 489-6666 FAX (805) 489-2765
www.sslocsd.org

Staff Report

To: Board of Directors
From: Jeremy Ghent, District Administrator; Mychal Jones, Plant Superintendent
Date: May 1, 2024
Subject: **DISTRICT ADMINISTRATOR AND PLANT OPERATIONS REPORT**

This report represents ongoing information on the latest District staff activities on major capital projects and studies, programmatic initiatives, regional collaboration, miscellaneous activities, and Plant Operations. *Updates since the last report are provided in italics below:*

Capital Projects:

Redundancy Project:

- *Demolition work on secondary clarifier is almost complete.*
- *Project team is currently reviewing and negotiating project change orders for final repair.*

Cogeneration Project:

- *Staff reviewed location concepts and has onboarded a structural engineer for review of demolition, installation and how to best address the flood plain.*

Misc:

- *Staff attended a Regional Biosolids Workshop*

Plant Tours:

- *None*

Tentative Items:

- *Adoption of Fiscal Year 2024/25 Budget (June 5)*
- *Fiscal Year 2023 Audit (TBD)*

Plant Operations Report

During the reporting period of March 1st – April 26th there were no violations of the District’s National Pollutant Discharge Elimination System (NPDES) Permit to report. All process values were within Permit limitations.

Monthly Plant Data for March 2024

March 2024	INF Flow MGD	INF Peak Flow MGD	INF BOD mg/L	EFF BOD mg/L	BOD % Removal	INF TSS mg/L	EFF TSS mg/L	TSS % Removal	Fecal Coliform MPN/100 mL	Chlorine Usage lbs/day
Low	2.21	3.3	538	22.9		568	19.7		<1.8	375
High	2.65	4.3	456	29.9		512	24.2		70	741
March 2024 AVG	2.35	3.6	475	26	94.5	541	23	95.7	12	497
March 2023 AVG	2.66	3.9	514	19.9	96.1	515	17.7	96.6	4.7	375
Limit	5.0			40/60/90	>80		40/60/90	>80	2000	

Monthly Plant Data for April 2024

April 2024	INF Flow MGD	INF Peak Flow MGD	INF BOD mg/L	EFF BOD mg/L	BOD % Removal	INF TSS mg/L	EFF TSS mg/L	TSS % Removal	Fecal Coliform MPN/100 mL	Chlorine Usage lbs/day
Low	2.19	3.2	275	19.0		172	18.6		<1.8	344
High	2.95	5.3	527	41.2		593	22.3		7.8	821
April 2024 AVG	2.39	3.6	443	26.2	94.1	473	21.2	95.5	3	517
April 2023 AVG	2.27	3.5	502	19.7	96.1	515	18.7	96.4	803	265
Limit	5.0			40/60/90	>80		40/60/90	>80	2000	

Operation and Maintenance Tasks

- Checked and marked Underground Service Alerts
- Inspected District manholes raised as part of the Caltrans HWY-1 rehabilitation project
- Performed landscape maintenance
- Repaired and installed new hose spigots on Primary Clarifier No. 1 (PC1)
- Removed 7-foot piece of 2x4 from wet well
- Continued installation and plumbing of new Primary Clarifier No. 2 (PC2) sludge pump
- Rinsed and cleaned buildings throughout treatment facility
- Performed flush of Fixed Film Reactor (FFR)
- Repaired and installed new hose spigots on PC2
- Gold Coast Environmental relocated three flow meters as part of the ongoing flow monitoring project
- Cleaned maintenance shop

- San Luis Powerhouse performed annual maintenance on emergency generator and emergency bypass pump
- Continued paint rehabilitation project throughout treatment facility
- Began installing replacement name plates for equipment throughout treatment facility
- Prepared old equipment for Public Surplus auction
- Gathered and recycled scrap metal
- Gathered and scrapped old wooden pallets
- Removed Influent Pump No. 3 for maintenance
- Assisted Gold Coast Environmental with an additional relocation of flow meters as part of the ongoing flow monitoring project
- Installed valves on Splitter Box polymer discharge piping to allow for even flow to processes
- Performed weed abatement around FFR
- Installed five new sludge bed valves
- Demolished old PC1 sludge pump and concrete base in preparation for installation of new sludge pump
- Removed faulty sump pump and ordered replacement
- Fabricated new spray bar for SC1 to assist with wash down following an FFR flush
- Video inspected storm drain line to try and locate infiltration
- Oceano Community Services District (OCS D) performed vacuum truck services on District sumps throughout treatment facility
- Installed forms for new PC1 sludge pump installation

Work Orders Completed

- Inspected Digester vacuum/pressure relief valves
- De-ragged primary sludge pumps
- Rinsed down all surfaces of clarifiers
- Performed preventative maintenance on Water Champ chemical flash mixer
- Performed monthly safety walk inspection
- Performed preventative maintenance on plant carts
- Performed preventative maintenance on front loader
- Performed preventative maintenance on Headworks ventilation fan
- Performed annual oil change on PC1 drive mechanism
- Test ran both emergency generators and emergency bypass pump
- Performed annual maintenance on Digester mixing pump
- Performed annual maintenance on sludge recirculation pump
- Performed annual maintenance on both centrifuge/sludge bed feed pumps
- Performed annual maintenance on Secondary Clarifier No. 1 (SC1) drive mechanism
- Exercised effluent pumps
- Performed annual maintenance on PC2 drive mechanism
- Performed Preventative maintenance on FFR exhaust fans

- Performed FFR oil sample and cleaned orifices
- Performed quarterly maintenance on Duperon mechanical bar screens
- Removed old sludge pump variable frequency drives from Motor Control Center (MCC)
- Performed preventative maintenance on forklift

Training

- All staff participated in training on Situational Awareness
- Operations staff participated in a valve workshop held by Famcon Pipe and Supply
- All staff participated in training on performing Quanti-Tray fecal coliform analysis
- Operations staff performed Demonstration of Capabilities in the District Laboratory
- Operators in Training received training on the disassembly and removal of Influent Pump No. 3
- Operations staff participated in training on disassembly and cleaning of influent pump air relief valves

Call Outs

- March 6th at 4:20 PM – Low Inlet ORP Alarm. Operations staff responded and raised output percentage to chlorine injection pump. ORP returned to within normal range and placed settings back to normal.
- March 12th at 10:13 PM – Wet Well High Alarm. Operations staff responded and noticed influent flow was abnormally high for the time of day. Operations staff lowered Secondary Clarifier No. 1 (SC1) return sludge pump to lessen flow load on headworks. High level subsided and headworks returned to normal operation. Operations staff is still unsure as to the cause of the abnormally high influent flows to the treatment facility, but will continue to monitor.
- March 25th at 4:55 PM – Unauthorized Entry Alarm. Operations staff responded and found the Heating & Mixing Building door was left unlocked and blew open due to the wind. Operations staff closed and locked the door then reset security alarm upon exit.
- No Call Outs in April.

Potential Trunk Main Blockage Emergency Work

On March 22, 2024, the District was notified that a 24-inch diameter piece of plywood had fallen into the District's trunk main while a contractor was performing rehabilitation work to the District's manholes as part of Caltrans' Highway 1 Improvement Project. Additionally, the District was notified that the piece of plywood fell into the District's trunk main 2 days prior to when the District was notified on the 22nd. Following the notification, District staff immediately began contacting local Closed-Circuit Television (CCTV) contractors to try and locate and remove the piece of plywood.

On March 23, 2024, Mainline Utility Co. along with Avila Traffic Safety, performed a CCTV inspection at the location where the piece of plywood was lost in the District's trunk sewer main. Mainline Utility Co. was able to locate the piece of plywood wedged at a pipe joint in the District's trunk sewer main. Mainline Utility Co. in concert with District Operations staff, performed an emergency confined space entry to try and retrieve the piece of plywood via an extension pole with a rake attachment. Unable to retrieve the piece of plywood, Mainline Utility Co. then went

to the down stream manhole and began hydro jetting the District's trunk sewer main to dislodge and retrieve the piece of plywood. Following multiple attempts of hydro jetting the District's trunk sewer main, Mainline Utility Co. was able to dislodge and retrieve the piece of plywood. District staff made sure to reiterate to Caltrans and their contractor that it is critical that the District be notified as soon as possible of any potential obstruction, damage, etc. to any District infrastructure. Any blockage to the District's trunk main would have been catastrophic and put not only the public safety at risk, but the environment as well.



Photo of the piece of plywood that was retrieved.

Staff



Operator in Training Nick Kurokawa performing annual PC1 drive mechanism maintenance.



Operator Justin Musick and Operations Supervisor Mike Arias installing new PC2 Sludge Pump.



Operator in Training Robert Grajeda performing demo of the old PC2 sludge pump.



Operator in Training Robert Grajeda and Operator Justin Musick continuing demo of the old PC2 sludge pump.



Operator in Training Robert Grajeda, Operator Justin Musick, and Operator in Training Everardo Vargas performing *Demonstration of Capability (DOC)* on Total Chlorine Residual analysis and pH analysis in the laboratory. DOC procedures are performed annually to establish the ability of the analyst to generate analytical results of acceptable accuracy and precision.



Operators in Training Robert Grajeda and Everardo Vargas assisting with annual biosolids sampling.



Operators in Training Everardo Vargas and Robert Grajeda receive training from Operator Chris Rigoni in the removal of Influent Pump No. 3.



Operators in Training Robert Grajeda and Everardo Vargas preparing Influent Pump No. 3 for retrieval from the Influent Pump Room.



Senior Operator Rick Jackman, Operators Justin Musick and Mario De Leon, and Operator in Training Everardo Vargas performing the removal of a sump pump.



Operator in Training Everardo, Nick Kurokawa, Robert Grajeda, and Operator Justin Musick performing demo of the old PC1 sludge pump.



Operator Chris Rigoni installing new sludge bed valves.



Oceano Community Services District Staff performing vacuum truck services on a sump at the District treatment facility.



Operator Justin Musick and Operator in Training Nick Kurokawa installing forms for the new PC1 sludge pump base.