



SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT

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SUMMARY ACTION MINUTES Meeting of Wednesday, March 6, 2024

1. CALL TO ORDER AND ROLL CALL

Chair Linda Austin called the meeting to order and recognized a quorum.

Present: Linda Austin, Chair, Oceano Community Services District
Caren Ray Russom, Vice Chair, City of Arroyo Grande

District Staff: Jeremy Ghent, District Administrator
Keith Collins, District Legal Counsel
Amy Simpson, District Bookkeeper/Secretary

2. PLEDGE OF ALLEGIANCE

3. AGENDA REVIEW

Action: Approved as presented.

4. PUBLIC COMMENTS ON ITEMS NOT APPEARING ON AGENDA

There was no public comment.

5. CONSENT AGENDA:

5A. Approval of Warrants

5B. Approval of Meeting Minutes of February 7, 2024

There was no public comment.

Motion: Director Ray Russom motioned to approve Consent Agenda.

Second: Director Austin

Action: Approved unanimously by voice vote.

6. ACTION ITEMS:

6A. WWTP REDUNDANCY PROJECT UPDATE

Eileen Shields, District Engineer with MKN, presented this report.

The Board had a discussion regarding the cost of Secondary Clarifier #2.

The attachment to this item was incorrect. Attachment No. 2 Redundancy Project Budget Status – February 2024 was not originally included and is attached to these minutes. In addition, the original Board Packet has been replaced with the corrected version including the Budget Status on the District website.

There was no public comment.

Action: The Board received and filed this report.

6B. AUTHORIZE EXECUTION OF CONTRACT AMENDMENT #9 FOR WWTP REDUNDANCY PROJECT CONSTRUCTION PHASE DESIGN ENGINEERING SERVICES WITH KENNEDY/JENKS CONSULTANTS, INC., PENDING USDA CONCURRENCE

Administrator Ghent presented this report.

There was no public comment.

Motion: Director Ray Russom motioned to Authorize the District Administrator to execute a contract amendment for Construction Phase Design Engineering Services for the Wastewater Treatment Plant Redundancy Project with Kennedy/Jenks Consultants, Inc. in the amount of \$50,974, pending USDA concurrence.

Second: Director Austin

Action: Approved unanimously by roll call vote.

6C. DISTRICT ADMINISTRATOR AND PLANT OPERATIONS REPORT

Administrator Ghent presented the Administrator report and the Plant Operations report. During the reporting period of February 1st – February 29th there were no violations of the District's National Pollutant Discharge Elimination System (NPDES) Permit to report. All process values were within Permit limitations.

There was no public comment.

Director Ray Russom asked if there is a need to reach out to legislators regarding disposable wipes not being disposable.

Action: The Board received and filed this report.

7. BOARD MEMBER COMMUNICATIONS

Director Ray Russom said she would not be able to attend the April 3, 2024, meeting.

8. CLOSED SESSION:

Conference with Legal Counsel—Anticipated Litigation • Significant Exposure to Litigation Pursuant to 54956.9(d)(4): 1 case.

There was no reportable action.

9. ADJOURNMENT:

6:43 p.m.

THESE MINUTES WERE APPROVED BY THE BOARD OF DIRECTORS AT THE MEETING OF MAY 1, 2024.