



# SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT

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## SUMMARY ACTION MINUTES Meeting of Wednesday, August 7, 2024

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### 1. CALL TO ORDER AND ROLL CALL

Chair Linda Austin called the meeting to order and recognized a quorum.

Present: Linda Austin, Chair, Oceano Community Services District  
Caren Ray Russom, Vice Chair, City of Arroyo Grande  
Karen Bright, Director, Grover Beach

District Staff: Jeremy Ghent, District Administrator  
Mychal Jones, Plant Superintendent  
Wendy Stockton, District Legal Counsel  
Amy Simpson, District Bookkeeper/Secretary

### 2. PLEDGE OF ALLEGIANCE

### 3. AGENDA REVIEW

**Action:** Approved as presented.

### 4. PUBLIC COMMENTS ON ITEMS NOT APPEARING ON AGENDA

There was no public comment.

### 5. CONSENT AGENDA:

- 5A. Approval of Warrants
- 5B. Approval of Meeting Minutes of June 5, 2024
- 5C. Request for Plant Light Replacement

There was no public comment.

**Motion:** Director Bright motioned to approve Consent Agenda.

**Second:** Director Ray Russom

**Action:** Approved unanimously by roll call vote.

**6. ACTION ITEMS:**

**6A. WWTP REDUNDANCY PROJECT UPDATE**

Eileen Shields, Project Manager with MKN & Assoc. presented this report.

There was no public comment.

**Action:** The Board received and filed this report.

**6B. CONTRACT AMENDMENT 2 FOR WWTP REDUNDANCY PROJECT ADMINISTRATION SERVICES WITH MKN AND ASSOCIATES**

District Administrator Ghent presented this item.

There was no public comment.

**Motion:** Director Ray Russom motioned to authorize the District Administrator to execute a contract amendment for continued Wastewater Treatment Plant (WWTP) Redundancy Project Administration Services with MKN and Associates, Inc., (MKN) in the amount of \$82,674, for a total contract budget of \$342,629.

**Second:** Director Bright

**Action:** Approved unanimously by roll call vote

**6C. 2024 AMENDMENT TO THE DISTRICT'S CONFLICT OF INTEREST CODE**

District Administrator Ghent presented this item.

There was no public comment.

**Motion:** Director Ray Russom motioned Adopt Resolution No. 2024-452 amending the District's conflict of interest code to omit the position of District Engineer as part of the District's biennial review.

**Second:** Director Bright

**Action:** Approved unanimously by roll call vote

**6D. DISTRICT ADMINISTRATOR AND PLANT OPERATIONS REPORT**

District Administrator Jeremy Ghent presented the Administrator Report. Superintendent Mychal Jones presented the Plant Operations report. During the reporting period of June 1<sup>st</sup> – July 31<sup>st</sup> there were three exceedances of the District's National Pollutant Discharge Elimination System (NPDES) Permit. A full description of each exceedance is provided further in the report. All other process values were within Permit limitations.

The Board had a brief discussion.

**Action:** The Board received and filed this report.

**7. BOARD MEMBER COMMUNICATIONS**

Director Ray Russom asked if there would be a potential Brown Act violation if she attended the OCSD meeting when Administrator Ghent will be presenting an update on the District. Legal Counsel Wendy Stockton said that there is no issue attending a public meeting.

**8. CLOSED SESSION:**

Conference With Labor Negotiators - Agency designated representatives:  
Jeremy Ghent  
Employee organization: SEIU

There was no reportable action.

**9. ADJOURNMENT:**

At 6:47 p.m. the Board adjourned into Closed Session.

***THESE MINUTES WERE APPROVED BY THE BOARD OF DIRECTORS AT THE MEETING OF OCTOBER 2, 2024.***