



SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT

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SUMMARY ACTION MINUTES Meeting of Wednesday, October 2, 2024

1. CALL TO ORDER AND ROLL CALL

Chair Linda Austin called the meeting to order and recognized a quorum.

Present: Linda Austin, Chair, Oceano Community Services District
Caren Ray Russom, Vice Chair, City of Arroyo Grande

District Staff: Jeremy Ghent, District Administrator
Mychal Jones, Plant Superintendent
Wendy Stockton, District Legal Counsel
Amy Simpson, District Bookkeeper/Secretary

2. PLEDGE OF ALLEGIANCE

3. AGENDA REVIEW

Administrator Ghent pulled Item 8 Public Employee Performance Evaluation pursuant to Government Code Section 54957: Title: District Administrator. This item will be brought back when all Board members are in attendance.

Action: Approved as presented.

4. PUBLIC COMMENTS ON ITEMS NOT APPEARING ON AGENDA

There was no public comment.

5. CONSENT AGENDA:

5A. Approval of Warrants

5B. Approval of Meeting Minutes of August 7, 2024

There was no public comment.

Motion: Director Ray Russom motioned to approve Consent Agenda.

Second: Director Austin

Action: Approved unanimously by roll call vote.

6. ACTION ITEMS:

6A. PRESENTATION AND APPROVAL OF FISCAL YEAR ENDING JUNE 2023 FINANCIAL AUDIT

Amy Simpson, District Bookkeeper/Secretary presented this report. There is a correction to the Staff Report. The auditor gave the District a Clean Unmodified Opinion. This correction has been made on the website as well.

The Board had a brief discussion.

There was no public comment.

Action: The Board received and filed this report.

6B. AUTHORIZATION TO ESTABLISH A PERMANENT POSITION OF LABORATORY MANAGER, ADOPT SALARY RANGE, AND APPROVE NEW AND REVISED JOB DESCRIPTIONS

Superintendent Mychal Jones presented this item.

The Board had a brief discussion.

There was no public comment.

Motion: Director Ray Russom motioned to authorize the District Administrator to establish a permanent position of laboratory manager, adopt salary range, and approve new and revised job descriptions.

Second: Director Austin

Action: Approved unanimously by roll call vote

6C. AMENDMENT FOR RINCON-BIOLOGICAL MONITORING

District Administrator Ghent presented this item.

There was no public comment.

Motion: Director Ray Russom motioned to authorize the District Administrator to execute a budget amendment for Biological Monitoring Services for the Wastewater Treatment Plant Redundancy Project (Project) with Rincon Consultants, Inc., (Rincon) in the amount of \$21,199.

Second: Director Austin

Action: Approved unanimously by roll call vote

6D. DISTRICT ADMINISTRATOR AND PLANT OPERATIONS REPORT

District Administrator Jeremy Ghent presented the Administrator Report. Superintendent Mychal Jones presented the Plant Operations report. During the reporting period of August 1st – September 27th there were no violations of the District's National Pollutant Discharge Elimination System (NPDES) Permit to report. All process values were within Permit limitations.

The Board had a brief discussion.

Action: The Board received and filed this report.

7. BOARD MEMBER COMMUNICATIONS

The Board thanked staff for keeping their eye out for trouble shooting issues.

8. CLOSED SESSION:

Conference With Labor Negotiators - Agency designated representatives:

Jeremy Ghent

Employee organization: SEIU

There was no reportable action.

9. ADJOURNMENT:

At 6:47 p.m. the Board adjourned into Closed Session.

THESE MINUTES WERE APPROVED BY THE BOARD OF DIRECTORS AT THE MEETING OF NOVEMBER 6, 2024.