

**SOUTH SAN LUIS OBISPO COUNTY
SANITATION DISTRICT**

Post Office Box 339, Oceano, California 93475-0339
1600 Aloha, Oceano, California 93445-9735
Telephone (805) 489-6666 FAX (805) 489-2765
www.sslocsd.us

**AGENDA
BOARD OF DIRECTORS MEETING
Arroyo Grande Council Chambers,
215 E. Branch Street,
Arroyo Grande, California 93420**

Wednesday, June 4, 2025, at 6:00 p.m.

Board Members

Kassi Dee, Chair
Linda Austin, Vice Chair
Caren Ray Russom, Director

Agencies

City of Grover Beach
Oceano Community Services District
City of Arroyo Grande

Alternate Board Members

Clint Weirick, Director
Shirly Gibson, Director
Jim Guthrie, Director

City of Grover Beach
Oceano Community Services District
City of Arroyo Grande

-
- 1. CALL TO ORDER AND ROLL CALL**
 - 2. PLEDGE OF ALLEGIANCE**
 - 3. AGENDA REVIEW**
 - 4. PUBLIC COMMENTS ON ITEMS NOT APPEARING ON AGENDA**

This public comment period is an invitation to members of the community to present comments, thoughts or suggestions on matters not scheduled on this agenda. Comments should be limited to those matters which are within the jurisdiction of the District. The Brown Act restricts the Board from taking formal action on matters not published on the agenda. In response to your comments, the Chair or presiding Board Member may:

- Direct Staff to assist or coordinate with you.
- Direct Staff to place your issue or matter on a future Board meeting agenda.

Please adhere to the following procedures when addressing the Board:

- Comments should be limited to three (3) minutes or less.
- Your comments should be directed to the Board as a whole and not directed to individual Board members.
- Slanderous, profane or personal remarks against any Board Member, Staff or member of the audience shall not be permitted

Any writing or document pertaining to an open-session item on this agenda which is distributed to a majority of the Board after the posting of this agenda will be available for public inspection at the time the subject writing or document is distributed. The writing or document will be available for public review in the offices of the Oceano CSD, a member agency located at 1655 Front Street, Oceano, California. Consistent with the Americans with Disabilities Act (ADA) and California

Government Code §54954.2, requests for disability-related modification or accommodation, including auxiliary aids or services, may be made by a person with a disability who requires modification or accommodation in order to participate at the above referenced public meeting by contacting the District Administrator or Bookkeeper/Secretary at (805) 481-6903. So that the District may address your request in a timely manner, please contact the District two business days in advance of the meeting.

5. CONSENT AGENDA:

The following routine items listed below are scheduled for consideration as a group. Each item is recommended for approval unless noted. Any member of the public who wishes to comment on any Consent Agenda item may do so at this time. Any Board Member may request that any item be withdrawn from the Consent Agenda to permit discussion or to change the recommended course of action. The Board may approve the remainder of the Consent Agenda on one motion.

5A. Approval of Warrants

5B. Approval of Meeting Minutes of May7, 2025

6. ACTION ITEMS:

6A. 2025/26 FISCAL YEAR BUDGET; SET PUBLIC HEARING FOR JUNE 18, 2025

Recommendation:

1. That the Board Provide Input Regarding the Proposed 2025-26 Fiscal Year (FY) Budget and,
2. Set a Noticed Public Hearing for June 18, 2025.

6B. DISTRICT ADMINISTRATOR AND PLANT OPERATIONS REPORT

Recommendation: Receive and File.

7. BOARD MEMBER COMMUNICATIONS:

8. ADJOURNMENT

The next regularly scheduled Board Meeting is
June 18, 2025, 6:00 pm at the
Arroyo Grande Council Chambers,
215 E. Branch Street, Arroyo Grande, California 93420

WARRANT REGISTER
6/4/2025
FISCAL YEAR 2024/25

VENDOR	BUDGET LINE ITEM	DETAIL	WARRANT NO	ACCT	ACCT BRKDN	TOTAL
ALLIED ADMINISTRATORS	EMPLOYEE DENTAL	JUNE 2025	050625-8508	6025	1,058.41	1,058.41
BACKYARD IMPROVEMENT CENTER	EQUIPMENT MAINTENANCE	1233	8509	8030	16.75	16.75
BRAND CREATIVE	ADMIN OFFICE	8811	8510	8045	1,098.55	1,098.55
BRENNTAG	PLANT CHEMICALS	MULTIPLE	8511	8050	39,177.71	39,177.71
CHARTER COMMUNICATIONS	COMMUNICATIONS	04/29/25-05/28/25	8512	7013	319.99	319.99
COASTAL JANITORIAL	STRUCTURE MAINTENANCE	MAY 2025	8513	8060	775.00	775.00
COASTAL ROLLOFF	TRASH	APRIL 2025	8514	7093	798.25	798.25
COLD CANYON LANDFILL	EQUIPMENT MAINTENANCE	44444D100	8515	8030	884.75	884.75
CULLIGAN WATER	RENTAL EQUIPMENT	MAY 2025	8516	7032	60.00	60.00
EVERYWHERE RIGHT NOW	COMPUTER SUPPORT	MAY 2025	8517	7082	100.00	100.00
FEDEX	CHEMICAL ANALYSIS	8-842-33280	8518	7078	125.98	125.98
GRAINGER	EQUIPMENT MAINTENANCE	MULTIPLE	8519	8030	398.05	398.05
GSOLUTIONZ	COMMUNICATIONS	JUNE 2025	8520	7013	101.15	101.15
HACH COMPANY	LAB SUPPLY'S	14461247	8521	8040	672.45	672.45
JB DEWAR	FUEL	369265	8522	8020	146.43	146.43
MCMaster CARR	EQUIPMENT MAINTENANCE	44788339	8523	8030	51.43	51.43
MINERS	EQUIPMENT MAINTENANCE	APRIL 2025	8524	8030	1,175.16	1,175.16
NOBLE SAW INC	EQUIPMENT MAINTENANCE	648973; 648199	8525	8030	424.06	424.06
NVIRO	EQUIPMENT MAINTENANCE	4700	8526	8030	925.00	925.00
PRIMO BRANDS	ADMIN OFFICE	03/25/25-04/24/25	8527	8045	223.59	223.59
RAIN FOR RENT	EQUIPMENT MAINTENANCE	2131714	8528	8030	409.89	409.89
RS FIRE PROTECTIONS	SAFETY SUPPLY'S	SSLOCSD42525	8529	8056	860.00	860.00
SO CAL GAS	UTILITY GAS	04/01/25-04/30/25	8530	7092	4,591.50	4,591.50
SO CO SANITARY SERVICE INC	TRASH	MAY 2025	8531	7093	658.48	658.48
SOUTHLAND WATER TECH. LLC	EQUIPMENT MAINTENANCE	032425-131	8532	8030	2,637.61	2,637.61
TOTAL COMPENSATION SYSTEMS	AUDIT	14468	8533	7072	787.50	787.50
UMPQUA BANK	CREDIT CARD	APRIL 2025	8534		4,340.30	4,340.30
UNITED RENTALS	EQUIPMENT RENTAL	246826260-001	8535	7032	193.16	193.16
USA BLUEBOOK	EQUIPMENT MAINTENANCE	INV00694759	8536	8030	278.11	278.11
VESTIS	UNIFORMS	04/25; 05/05	8537	7025	1,129.02	1,129.02
VWR INTERNATIONAL	LAB SUPPLY'S	8818862486	8538	8040	50.31	50.31
AMERICAN BUSINESS MACHINES	OFFICE SUPPLY'S	806315	051525-8539	8045	96.04	96.04
AT&T MOBILITY	COMMUNICATIONS	04/03/25-05/02/25	8540	7013	80.48	80.48
ENGEL & GRAY	BIOLOGICALS HANDLING	54X00011	8541	7085	3,116.03	3,116.03
FEDEX	CHEMICAL ANALYSIS	8-848-59894	8542	7078	202.20	202.20
GRAINGER	EQUIPMENT MAINTENANCE	9487272727	8543	8030	45.97	45.97
I.I. SUPPLY	EQUIPMENT MAINTENANCE	105505; 105506	8544	8030	1,061.11	1,061.11
INTERSTATE BATTERIES	EQUIPMENT MAINTENANCE	100438374	8545	8030	1,023.73	1,023.73
JR FILANC	REDUNDANCY	APPLICATION 47	8546	20-7080	277,823.12	277,823.12
MCMaster CARR	EQUIPMENT MAINTENANCE	MULTIPLE	8547	8030	253.95	253.95
OILFIELD ENVIRO. & COMPLIANCE	CHEMICAL ANALYSIS	MULTIPLE	8548	7078	855.00	855.00
PERC WATER	REDUNDANCY	6909	8549	20-7080	14,961.63	14,961.63
POLYDYNE	PLANT CHEMICALS	1927386	8550	8050	8,425.43	8,425.43
SAFETY KLEEN	CHEMICAL ANALYSIS	97004205	8551	7078	269.37	269.37
SANTA MARIA TOOL	EQUIPMENT MAINTENANCE	19870	8552	8030	5,928.38	5,928.38
SLOCO DATA	ADVERTISING	PROP 218 MAILING	8553	7005	9,359.40	9,359.40
SM TIRE	AUTOMOTIVE MAINTENANCE	531710	8554	8032	650.59	650.59
STATEWIDE TRAFFIC SAFETY	EQUIPMENT MAINTENANCE	3025440	8555	8030	217.17	217.17
USA BLUEBOOK	EQUIPMENT MAINTENANCE	INV00708022	8556	8030	495.78	495.78
VESTIS	UNIFORMS	05/12/2025	8557	7025	594.97	648.60
	SAFETY	502005246		8056	53.63	
VWR INTERNATIONAL	LAB SUPPLY'S	MULTIPLE	8558	8040	684.46	684.46
AGP VIDEO INC	PROFESSIONAL SERVICE	MAY 7, 2025	052725-8559	7080	650.00	650.00
ALL SAFE INDUSTRIES	EQUIPMENT MAINTENANCE	14750	8560	8030	282.42	282.42
BRENNTAG PACIFIC	PLANT CHEMICALS	BP1519220	8561	8050	8,172.15	8,172.15
ENDRESS HAUSER	EQUIPMENT MAINTENANCE	6002698726	8562	8030	309.21	309.21
FEDEX	CHEMICAL ANALYSIS	8-827-52625	8563	7078	105.05	105.05
GRAINGER	EQUIPMENT MAINTENANCE	MULTIPLE	8564	8030	1,240.90	1,240.90
GSOLUTIONZ	COMMUNICATIONS	1487; 2538	8565	7013	471.55	471.55
HEACOCK TRAILERS	EQUIPMENT MAINTENANCE	23347; 23396	8566	8030	218.33	218.33
IDEXX	LAB SUPPLY'S	MULTIPLE	8567	8040	1,697.23	1,697.23
II SUPPLY	EQUIPMENT MAINTENANCE	MULTIPLE	8568	8030	239.36	239.36
JB DEWAR	FUEL	398941	8569	8020	364.67	364.67
JONES MAYER	LEGAL COUNSEL	APRIL 2025	8570	7071	3,246.50	3,246.50
JR FILANC	REDUNDANCY	PARTIAL RETENTION RELEASE	8571	20-7080	1,200,000.00	1,200,000.00
JR FILANC	REDUNDANCY	APPLICATION 48	8572	20-7080	78,768.55	78,768.55
LINDE EQUIPMENT	EQUIPMENT RENTAL	04/20/25-05/20/25	8573	7032	52.75	52.75
MCMaster CARR	EQUIPMENT MAINTENANCE	MULTIPLE	8574	8030	490.00	490.00
MICHAEL K NUNLEY	REDUNDANCY	APRIL 2025	8575	20-7080	12,231.75	25,467.50
	TRUNK SEWER CAPACITY	APRIL 2025		26-8065	5,102.50	
	WATER EVAL	APRIL 2025		26-8015	367.50	
	RATE STUDY	APRIL 2025		26-8065	7,187.75	
	NPDS NOAA CERT	APRIL 2025		19-7077	578.00	
MNS ENGINEERS	REDUNDANCY	APRIL 2025	8576	20-7080	70,597.83	70,597.83
NOBLE POWER EQUIPMENT	EQUIPMENT MAINTENANCE	MULTIPLE	8577	8030	1,007.97	1,007.97
PG&E	ELECTRICITY	04/08/25-05/06/25	8578	7092	24,689.52	24,689.52
POLYDYNE	PLANT CHEMICALS	1931418	8579	8050	12,638.15	12,638.15
PRIMO BRANDS	ADMIN BUILDING	04/25/25-05/24/25	8580	8045	257.57	257.57
QULITY PEST MNGMT	SAFETY	19454	8581	8030	150.00	150.00
RAIN 4 RENT	RENTAL EQUIPMENT	2143219	8582	7032	409.89	409.89
RINCON	COASTAL HAZARDS MONITORING	95916	8583	7020	8,848.25	8,848.25
SAN LUIS POWERHOUSE	EQUIPMENT MAINTENANCE	53047	8584	8030	1,412.00	1,412.00
STATEWIDE TRAFFIC SAFETY	SAFETY	MULTIPLE	8585	8056	355.54	355.54
T MOBILE	COMMUNICATIONS	04/16/25-05/15/25	8586	7014	59.80	59.80
USA BLUEBOOK	EQUIPMENT MAINTENANCE	INV00718685	8587	8030	835.09	835.09
VESTIS	UNIFORMS	05/19/25; 05/26/25	8588	7025	1,198.46	1,198.46
GRAND TOTAL					1,834,903.27	1,834,903.27

We hereby certify that the demands numbered serially from 050625-8508 to 052725-8588 together with the supporting evidence have been examined, and that they comply with the requirements of the SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT. The demands are hereby approved by motion of the SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT, together with warrants authorizing and ordering the issuance of checks numbered identically with the particular demands and warrants.

BOARD OF DIRECTORS:

DATE: _____

Chairman

Secretary



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SUMMARY ACTION MINUTES Meeting of Wednesday, May 7, 2025

1. CALL TO ORDER AND ROLL CALL

Chair Kassi Dee called the meeting to order and recognized a quorum.

Present: Kassi Dee, Chair, City of Grover Beach
Shirley Gibson, Vice Chair, Oceano Community Services District
Caren Ray Russom, Director, City of Arroyo Grande

District Staff: Jeremy Ghent, District Administrator
Mychal Jones, Plant Superintendent
Wendy Stockton, District Legal Counsel
Amy Simpson, District Bookkeeper/Secretary

2. PLEDGE OF ALLEGIANCE

3. AGENDA REVIEW

Approved as presented.

4. PUBLIC COMMENTS ON ITEMS NOT APPEARING ON AGENDA

There was no public comment.

5. CONSENT AGENDA:

5A. Approval of Warrants

5B. Approval of Meeting Minutes of March 5, 2025

There was no public comment.

Motion: Director Ray Russom motioned to approve the Consent Agenda as presented.

Second: Director Gibson

Action: Approved unanimously by roll call vote.

6. ACTION ITEMS:

6A. PRESENTATION AND APPROVAL OF FISCAL YEAR ENDING JUNE 30, 2024 FINANCIAL AUDIT

District Administrator Ghent introduced this item. Chris Padilla from MLH, LP presented the item. Mr. Padilla reported that MLH, LP, provided an unmodified, clean opinion. They conducted the audit in compliance with generally accepted auditing and government auditing standards and have no reportable internal control deficiencies or non-compliance issues.

There was no public comment.

The Board thanked and complimented the administrative staff.

Action: The Board received and filed this report.

6B. RECEIVE DRAFT 2025 WASTEWATER RATE STUDY AND DIRECT STAFF TO SCHEDULE PUBLIC HEARING AND MAIL NOTIFICATIONS

This item was moved to the end of the Agenda.

6C. INTERIM PAYMENT AGREEMENT WITH KENNEDY JENKS

Administrator Ghent presented this item.

Motion: Director Ray Russom motioned to authorize the District Administrator to execute an agreement with Kennedy Jenks that affords the District a \$2,000,000 line of credit to assist the District with cash flow availability while the secondary clarifier claim is pending.

Second: Director Gibson

Action: Motion approved by roll call vote.

The Board provided comment and gave kudos to Kenedy Jenks to continue to step up and agree with good faith efforts to work with the District.

6D. AUTHORIZE EXECUTION OF CONTRACT AMENDMENT #4 FOR WWTP REDUNDANCY PROJECT CONSTRUCTION MANAGEMENT SERVICES WITH MNS ENGINEERS, INC., PENDING USDA CONCURRENCE

Administrator Ghent presented this item.

Motion: Director Gibson motioned to authorize the District Administrator to execute a contract amendment for Construction Management Services for the Wastewater Treatment Plant Redundancy Project with MNS Engineers, Inc., (MNS) in the amount of \$166,009.87 pending USDA concurrence.

Second: Director Ray Russom

Action: Motion approved by roll call vote.

6E. AUTHORIZE EXECUTION OF AMENDMENT #3 FOR WWTP STARTUP AND OPERATIONS SUPPORT SERVICES WITH PERC WATER, INC.

Administrator Ghent presented this item.

Motion: Director Ray Russom motioned to authorize the District Administrator to execute a budget amendment for startup and operations support services for the Wastewater Treatment Plant related to the Wastewater Treatment Plant Redundancy Project with Perc Water, Inc., (Perc) in the amount of \$8,112.

Second: Director Gibson

Action: Motion approved by voice vote.

6F. DISTRICT ADMINISTRATOR AND PLANT OPERATIONS REPORT

District Administrator Jeremy Ghent presented the Administrator Report. Plant Superintendent Mychal Jones presented the Plant Operations Report. During the reporting period of March 1st – April 30th there were no violations of the District's National Pollutant Discharge Elimination System (NPDES) Permit. All process values were within Permit limitations. He also updated the Board on the February 2025 Non-Serious Violation – Average Monthly Effluent Limit for Biochemical Oxygen Demand (BOD). The cause of the exceedance was due to operating the FFR in a flushing/roughing filter state which in turn caused a spike in effluent BOD concentrations. The District's intent was to continue operating in a flushing/roughing filter state to minimize and mitigate the macro fauna sent to the activated sludge process during Redundancy Project commissioning scheduled to commence on February 14th. Due to construction delays, the startup was pushed to February 28th. Operations Staff returned the FFR to normal operation and BOD concentrations returned to within Permit limitations. The Water Board was notified of the exceedance. This exceedance expires on August 27, 2025.

There was no Public Comment.

The Board had a brief discussion.

Action: The Board received and filed this report.

6B. RECEIVE DRAFT 2025 WASTEWATER RATE STUDY AND DIRECT STAFF TO SCHEDULE PUBLIC HEARING AND MAIL NOTIFICATIONS

Administrator Jeremy Ghent introduced this item. Alex Handlers from Bartle Wells Associates presented this item.

The Board had a brief discussion and requested that staff add this information to the website.

Motion: Director Ray Russom motioned to direct staff to schedule a Public Hearing on proposed increases to District rates for July 2, 2025, and direct staff to move forward with printing and mailing the required Notices to District customers and property owners.

Second: Director Gibson

Action: Motion approved by roll call vote.

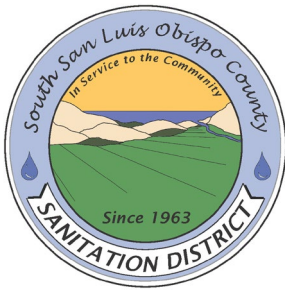
7. BOARD MEMBER COMMUNICATIONS

Director Gibson said, “looking back over the last five years she really appreciates all the work staff have done.” The other Board members dittoed her sentiments.

8. ADJOURNMENT:

6:52 p.m.

THESE MINUTES ARE DRAFT AND NOT OFFICIAL UNTIL APPROVED BY THE BOARD OF DIRECTORS AT A SUBSEQUENT MEETING.



SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT

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Staff Report

Date: June 4, 2025
To: Board of Directors
From: Jeremy Ghent, District Administrator
Via: Mychal Jones, Plant Superintendent; and Amy Simpson, Bookkeeper/Secretary
Subject: **2025/26 FISCAL YEAR BUDGET; SET PUBLIC HEARING FOR JUNE 18, 2025.**

RECOMMENDATIONS:

1. That the Board Provide Input Regarding the Proposed 2025-26 Fiscal Year (FY) Budget and,
2. Set a Noticed Public Hearing for June 18, 2025.

DISCUSSION:

A draft of the District Budget for Fiscal Year 2025-26 is attached. This budget covers the period of July 1, 2025 to June 30, 2026. Currently the District has a combined cash reserve of \$4,910,466 as of May 2025.

The District is currently settling a claim for repairs to the secondary clarifier. The clarifier sustained damages due to a design deficiency identified during construction. The design team has worked collaboratively to complete the repair and compile costs for reimbursement. While all repair work is now complete, final costs are still being determined as the contractor submits final invoicing and project close-out is completed. As of May 29, 2025 the District has paid \$8.4million toward repair efforts. This number will grow as final invoicing and payment is completed. The project team believes that full cost recovery is the most likely outcome. Payment for reimbursement is expected to occur in the first quarter of FY 2025/26.

This fiscal year the District will expend all annual revenues and will program \$331,900 in reserves to meet the operational, maintenance and capital needs of the District. The FY 2025/26 Budget includes costs associated with operating the expanded facility post Redundancy. The FY 2025/26 Operation expenses are 3% higher than those of the previous fiscal year. The 3% increase is largely due to three primary factors.

1. The new aeration basin blowers consume substantial electricity. The FY 2025/26 Budget includes additional budget for higher electricity consumption.
2. During startup of the new process, it is known that chemical demands and laboratory testing will be increased. The FY 2025/26 budget includes the needed budget to meet these expanded demands.
3. Labor, staffing and benefit costs.

During FY 2024/25 District Staff coordinated work efforts to limit disruptions to the on-site Redundancy Project work. FY 2025/26 will focus on optimizing operation of the new treatment processes and completion of a Trunk Sewer Capacity Evaluation and Pretreatment Program Update.

The District's capital program consists of a total of twelve (12) projects during FY 2025/26. These capital projects are comprised of one (1) capital expansion project and eleven (11) capital replacement projects.

Redundancy Project	EXPANSION
Amiad Filter Replacement for Process Water	REPLACEMENT
Chemical Tank Replacement	REPLACEMENT
Cogeneration Unit Feasibility	REPLACEMENT
Diesel Fuel Tank Replacement	REPLACEMENT
FFR Rehab Planning and Preliminary Design	REPLACEMENT
Replace Miscellaneous Lab Equipment	REPLACEMENT
Mobile Equipment – Replacement of Forklift	REPLACEMENT
Structural Inspections of Aged Concrete Infrastructure.	REPLACEMENT
Trunk Main Repairs and Replacements	REPLACEMENT
Upgrade Plant Water Backup Supply	REPLACEMENT
Replace Chemical Mixer for Chlorine Disinfection System	REPLACEMENT

Using past experiences and best professional judgement, the draft budget for fiscal year 2025-26 was prepared using conservative estimates and assumptions, mindful of the need to operate the facility in a safe, cost effective, efficient manner while complying with applicable federal, state and local requirements. Revenue values for wastewater and connection fees were projected based on past revenues.

Tabulated below are summary values extracted from the Consolidated Budget.

Consolidated Budget

Revenues by Fund Source

	Fund 19	Fund 20	Fund 26	Totals
Total Revenues	\$ 6,709,000	\$ 100,000		\$ 6,809,000
Use of Reserves	\$ 331,900	\$ 1,060,000		\$ 1,391,900
Total Revenues	\$ 7,040,900	\$ 1,160,000		\$ 8,200,900

Expenditures by Fund Source

Total Operating Expenditures	\$ 4,694,900			\$ 4,694,900
Total Capital Outlay	\$ -	\$ 1,160,000	\$ 1,392,000	\$ 2,552,000
Debt Service	\$ 954,000			\$ 954,000
Operating Transfers Out/In	\$ 1,392,000		\$ (1,392,000)	\$ -
Total Expense	\$ 7,040,900	\$ 1,160,000	\$ -	\$ 8,200,900

Balanced Budget	\$ -	\$ -	\$ -	\$ -
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\$1,060,000 is Redundancy Project carryover from FY 2024/25

Fund 19

Fund 19 revenues are primarily wastewater service charges collected from Arroyo Grande, Grover Beach and Oceano. Other revenues are primarily generated from brine disposal with minor contributions from lease payments and other reimbursements.

Fund 19 supports the following general categories of District activities:

- Salaries and Wages
- Employee Benefits & Other Personnel Costs
- Permits, Fees and Licenses
- Communications and Computer Support
- Administrative Costs, including Professional Services – Advertisements/Recruitment, Insurance Liability, Public Outreach
- Legal Costs
- Engineering
- Coastal Hazards & Monitoring
- LAFCO Budget Share
- Zone 1/1A Agreement
- Agency Billing
- Disposal Services – Solids Handling, Brine Disposal Sampling
- Utilities – Electricity, Gas, Rubbish, Water
- Maintenance, Tools & Replacements – Equipment and Structures Maintenance
- Materials, Services and Supplies – Plant Chemicals, Temporary Labor, Fuel
- Training, Education and Memberships – Professional Certificates/Licenses
- Maintenance, Tools, and Replacements
- New Capital Equipment
- Transfer out of Fund 19 funds to support Fund 26 Projects - \$1,392,000

Staffing

The staff roster consists of a District Administrator (1), Secretary/Bookkeeper (1), Plant Superintendent (1), Plant Operations Supervisor (1), Plant Senior Operator (1), Laboratory Manager (1), Laboratory Technician (1), Plant Operator II (4). There continue to be eleven (11) full-time positions funded in the draft budget.

Fund 20

Fund 20 revenue is provided primarily from connection fees from the three-member agencies. A minor amount of revenue is received from interest on the fund balance account. This fund is the designated fund in support of the Redundancy Project.

This fund supports capacity, expansion, and studies.

- Wastewater Redundancy Project: This budget provides \$1,160,000 for FY 2025/26 efforts on the Redundancy Project. Redundancy Project construction work effort will be completed in FY 2024/25. However, some final payments and retention release will not be billed and settled until FY 2025/26.

Fund 26

Fund 26 expenditures are wholly supported by transfers from other funds. The draft budget calls for a transfer from Operating Fund 19 to Replacement Fund 26 which funds regular capital replacement projects.

Proposed Fund 26 Project Budgets:

- Account 26-8065 - Structure/Grounds Replacement & Improvement - \$1,361,000

Amiad Filter Replacement	30,000.00
Chemical Tank Replacement	120,000.00
Cogeneration Unit	200,000.00
Diesel Fuel Tank	60,000.00
FFR Rehab Planning	310,000.00
Laboratory Equipment	50,000.00
Mobile Equipment	70,000.00
Structural Inspections	250,000.00
Trunk Main	
Repairs/Replacements	200,000.00
Upgrade City Water Project	6,000.00
Water Champ Replacement	65,000.00

- Account 26-8015 - Trunk Sewer Maintenance – \$31,000 - Completion of the Trunk Sewer Collection System Capacity Evaluation and update of the Sanitary Sewer Management Plan (SSMP).

Conclusion

The draft budget emphasizes maintenance and operation of the existing plant, maintenance and repairs to the trunk sewer system, construction, and start-up of the Redundancy Project. District revenues continue to meet operations, maintenance, capital replacement, and debt service needs of the District. It is anticipated that the District will conduct a rate study in FY 25/26 to ensure revenues are in line with the future costs of providing service and minimize the potential for larger, infrequent rate increases.

Attachments:

- Attachment 1: Consolidated Budget
- Attachment 2: Notice of Public Hearing

CONSOLIDATED BUDGET FY 2025-26

		Fund 19 Operating Fund	Fund 20 Expansion Fund	Fund 26 Replacement Fund	Proposed Budget FY 2025/26
Revenues					
Service Charges and Fees		6,183,000			6,183,000
Connection Fees			100,000		100,000
Interest		436,000			436,000
Use of Reserves		331,900	1,060,000		1,391,900
Brine Revenue		90,000			90,000
Total Revenues		7,040,900	1,160,000		8,200,900
Expenditures & Other Uses					
Operating Expenditures					
Salaries and Wages		1,167,000			1,167,000
Employee Benefits and Other Personnel Costs		747,100			747,100
Permits, Fees and Licenses		58,000			58,000
Communications		71,500			71,500
Administrative Costs		346,800			346,800
Legal Costs		60,000			60,000
Engineering		100,000			100,000
Coastal Hazards & Monitoring		78,000			78,000
LAFCO Budget Share		18,000			18,000
Zone 1/1A Agreement		40,000			40,000
Agency Billing		66,000			66,000
Disposal Services		91,000			91,000
Utilities		566,000			566,000
Maintenance, Tools & Replacements		309,000			309,000
Materials, Services and Supplies		825,000			825,000
Training, Education & Memberships		51,500			51,500
Supervisory Control & Data Acquisition		100,000			100,000
Total Operating Expenditures		4,694,900			4,694,900
Total Other Charges					
Debt Service		954,000			954,000
Total Other Charges		954,000			954,000
Capital Outlay					
Capital Replacement/Maintenance (Fund 26)				1,392,000	1,392,000
Capital Equipment		-	1,160,000		1,160,000
Total Capital Outlay		-	1,160,000	1,392,000	2,552,000
Other Financing Sources & Uses					
Transfers Out/In Fund 26		1,392,000		(1,392,000)	-
Total Other Financing Sources & Uses		1,392,000		(1,392,000)	-
Total Funding Source		7,040,900	1,160,000		8,200,900
Total Expense		7,040,900	1,160,000		8,200,900
Net Change (Deficit)		-	-	-	-

Balanced Budget

**NOTICE OF PUBLIC HEARING
SOUTH SAN LUIS OBISPO COUNTY
SANITATION DISTRICT
ADOPTION OF FISCAL YEAR 2025-2026 BUDGET**

DATE: June 18, 2025
TIME: 6:00 p.m.
PLACE: Arroyo Grande Council Chambers
215 E. Branch Street,
Arroyo Grande CA

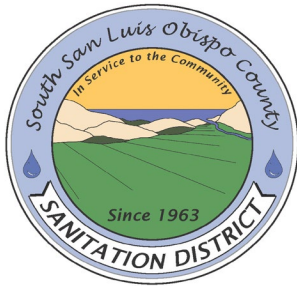
PLEASE TAKE NOTICE:

1. The District Administrator has prepared a proposed Final Budget, which is available for inspection, during regular business hours, 7:30 a.m. to 4:00 p.m., Monday through Friday, at the District Office located at 1600 Aloha Place, Oceano, California.

At 6:00 p.m., on June 18, 2025, South San Luis Obispo County Sanitation District Board of Directors will meet to consider and to adopt the final Fiscal Year 2025-2026 Budget.

2. At the time and place specified in this Notice, any person may appear to be heard regarding any item in the Budget or regarding the addition of any other items.
3. The hearing on the Budget may be continued if necessary.

If you should have questions related to the Budget, please contact Amy Simpson, District Bookkeeper/Secretary, at (805) 481-6903.



SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT

Post Office Box 339 Oceano, California 93475-0339
1600 Aloha Oceano, California 93445-9735
Telephone (805) 489-6666 FAX (805) 489-2765
www.sslocsd.org

Staff Report

To: Board of Directors

From: Jeremy Ghent, District Administrator; Mychal Jones, Plant Superintendent

Date: June 4, 2025

Subject: **DISTRICT ADMINISTRATOR AND PLANT OPERATIONS REPORT**

This report represents ongoing information on the latest District staff activities on major capital projects and studies, programmatic initiatives, regional collaboration, miscellaneous activities, and Plant Operations. *Updates since the last report are provided in italics below:*

Capital Projects:

Redundancy Project:

- *Redundancy project construction is substantially complete and operational.*
- *Project closeout will likely be completed by the end of June.*
- *The project team is working toward a August 6th closing on \$4.54million in low interest USDA financing.*
- *August 29th Payoff \$4.54million of interim financing in Series B COPs*
- *Formal claim effort meetings with the design team began on May 28th. Upon final project closeout, final damages will be compiled for the secondary clarifier repair and submitted for reimbursement. Best information still anticipates full cost recovery.*

Cogeneration Project:

- *The District is gathering and sharing information with Engie for concept planning.*
- *Staff is meeting with Southland on 6/10 to review revised plans which will then be priced by the contractor community to establish the most accurate estimates available.*

Misc:

- *Ribbon cutting is being planned. The District will be emailing a Doodle poll next week to key players in an attempt to identify dates that would best accommodate the variety of interested parties. Potentially, late July through Mid-August*

Plant Tours:

None

Upcoming Meetings:

6/18/2025 - Public Hearing for FY 2025/26 Budget

7/2/2025 - Proposition 218 Rate Hearing

7/16/2025 - Second Reading of Proposition 218 Rates

Plant Operations Report

During the reporting period of May 1st – May 31st there were no violations of the District's National Pollutant Discharge Elimination System (NPDES) Permit. All process values were within Permit limitations.

Monthly Plant Data for May 2025

May 2025	INF Flow MGD	INF Peak Flow MGD	INF BOD mg/L	EFF BOD mg/L	BOD % Removal	INF TSS mg/L	EFF TSS mg/L	TSS % Removal	Fecal Coliform MPN/100 mL	Chlorine Usage lbs/day
Low	2.03	3.0	330	4.8		335	2.3		<1	42
High	2.6	4.4	539	8.2		427	4.4		10	253
May 2025 AVG	2.23	3.4	451	6.6	98.5	382	3.4	99.1	3.0	122
May 2024 AVG	2.23	3.4	474	22.5	95.3	506	24.9	95.1	9.8	230
Limit	5.0			40/60/90	>80		40/60/90	>80	2000	

Operation and Maintenance Tasks

- Performed weed abatement throughout facility
- Pumped out Secondary Clarifier No. 2 (SC2) effluent launder
- Completed signage installation at Aeration Basins
- Performed landscaping throughout facility
- Replaced centrifuge auger bolts
- Fabricated and installed new wooden cover for process lab air compressor
- Pacific Overhead Door troubleshoot maintenance roll up door operation
- Replaced hot water boiler air filter
- Securitas continued the Plant Security Upgrade Project
- Drained Aeration Basin No. 2 (AB2) in preparation for cleaning out
- Electricraft continued Plant Light Replacement Project
- Spice Integration installed new boiler hot water pump variable frequency drive (VFD)
- Batchelor Crane performed annual truck crane and davit crane safety inspections
- Rain for Rent installed temporary suction and discharge piping at new emergency bypass pump
- Spice Integration troubleshoot SC2 sump control system
- Fluid Resource Management performed thorough clean out of AB2
- Replaced hose fittings on Headworks Ferric Chloride injection skid
- Troubleshoot maintenance cart
- Fabricated and welded new jack stands for emergency bypass pump
- Cleaned influent pump pressure relief valves

Work Orders Completed

- Performed preventative maintenance on chemical induction mixer
- Test ran emergency generators
- Test ran emergency bypass pump under load
- Performed monthly spill prevention control and countermeasures inspection

- Performed monthly safety inspection walk
- Performed preventative maintenance on Fixed Film Reactor (FFR)
- Performed preventative maintenance on plant carts
- Performed algae control on all clarifiers
- Performed preventative maintenance on all clarifier drives

Training

No Staff training during this reporting period.

Call Outs

A larger volume of call outs are expected during commissioning of the Redundancy Project. As Operations Staff continue to optimize the process and adjust alarm thresholds, number of call outs will decrease. None of the call outs were for major equipment failures.

- May 4th at 6:16pm – Thickened Waste Activated Sludge (TWAS) Pump fault. Operations staff responded, reset fault, and placed system back into normal operation.
- May 4th at 8:45pm – Low Inlet Oxidation Reduction Potential (ORP) reading. Operations staff responded and verified proper operation of disinfection system.
- May 7th at 10:24pm – Boiler Hot Water Pump fault. Operations staff responded, reset fault, and place system back into normal operation.
- May 8th at 4:13am – Low Inlet ORP. Operations staff responded and verified proper operation of disinfection system.
- May 9th at 4:24am – Low Return Activated Sludge (RAS) Total Suspended Solids (TSS) reading. Operations staff responded and verified proper operation of TSS probe and associated equipment.
- May 12th at 4:33am – Low RAS TSS reading. Operations staff responded and verified proper operation of TSS probe and associated equipment.
- May 15th at 9:56pm – TWAS Hopper High Level. Operations staff responded, reset fault, and placed system back into normal operation.
- May 16th at 11:54pm – Thickened Waste Activated Sludge (TWAS) Pump fault. Operations staff responded, reset fault, and placed system back into normal operation.
- May 20th at 4:26am – Low RAS TSS reading. Operations staff responded and verified proper operation of TSS probe and associated equipment.
- May 21st at 4:14am – Low RAS TSS reading. Operations staff responded and verified proper operation of TSS probe and associated equipment.
- May 24th at 4:42pm – Headworks Mechanical Barscreen fault. Operations staff responded, reset fault, and verified system operation.
- May 26th at 6:30am – TWAS Hopper High Level. Operations staff responded, reset fault, and placed system back into normal operation.
- May 26th at 9:56pm – TWAS Hopper High Level. Operations staff responded, reset fault, and placed system back into normal operation.
- May 28th at 5:52pm – TWAS Hopper High Level. Operations staff responded, reset fault, and placed system back into normal operation.
- May 29th at 1:00am – TWAS Hopper High Level. Operations staff responded, reset fault, and placed system back into normal operation.

- May 30th at 4:21 AM – Low RAS TSS reading. Operations staff responded and verified proper operation of TSS probe and associated equipment.

2025 Exceedances

- **February 2025** – Average Monthly Maximum Effluent Limit for Biochemical Oxygen Demand. This non-serious violation expires August 27, 2025.

Staff



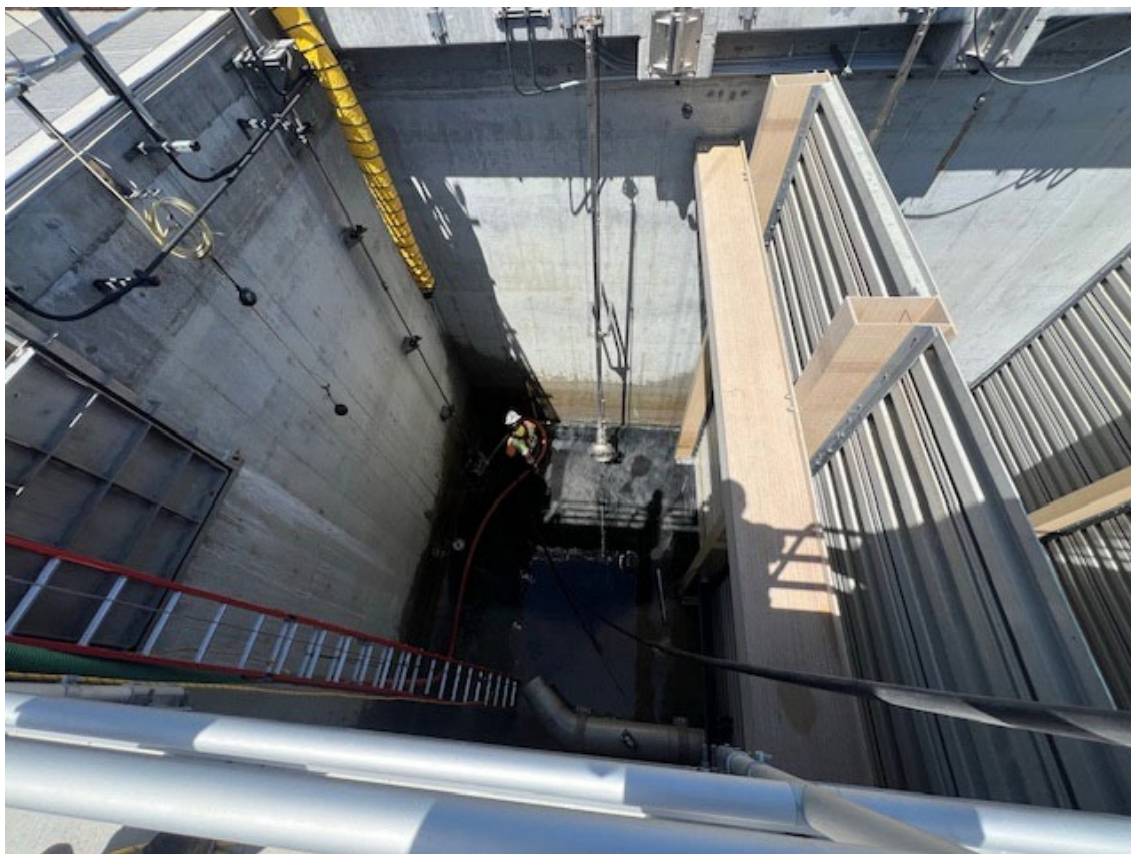
Senior Operator Christopher Rigoni performing chemical analysis of Ammonia, Nitrite, and Nitrate.



Electricraft trenching to install electrical conduit for Plant Light Replacement Project.



Fluid Resource Management performing the cleanout of Aeration Basin No. 2.



Fluid Resource Management performing the cleanout of Aeration Basin No. 2.