

5. Are you legally old enough to work in this job? _____

6. If employed, I can produce verification of your legal right to work in the United States?

7 Do you speak, read and write a language in addition to English*? If so, please identify:

Language Fluent (read/write) Basic (comprehend/speak)

*Only respond to this question if the job announcement states bilingual abilities are desired.

8. EDUCATION: Applicant may be required to furnish proof of academic training transcript or diploma, or certificate.

Last High School Attended: _____

Did you graduate? _____

If you **did not** graduate, do you possess a valid GED certificate? _____

RÉSUMÉS MAY BE ADDED, HOWEVER **MAY NOT** BE SUBSTITUTED FOR THIS SECTION

College or University	Major/Minor	Units Completed	Degree Received

List any school courses, special skills, training, machines or equipment that you can operate that relate to the requirements of the position:

9. Applicants for jobs requiring typing please certify skill level: Speed _____(W.P.M.)

10. Driver's license number, if required for job: _____

Date of expiration: _____ Class Number: _____

11. Top applicants that are recommended to an eligibility list in the recruitment process, will be contacted to submit the following documents, which must be received by all candidates within prescribed timeframes:

- (a) Signed Statement of Physical Requirements.
- (b) A signed Notification and Authorization to Conduct Employment Background Investigation, which includes criminal convictions (excluding some marijuana convictions more than two years old, any post-trial diversion program, or any legally expunged or eradicated conviction).
- (c) DMV issued driving record (Motor Vehicle Record (MVR)), dated within the last thirty (30 days*.)
- (d) Valid required job-related certificate(s) issued by the appropriate authority.

It is the applicants' responsibility to respond timely in order to move forward with the recruitment process

* If the job description requires employee to operate District vehicle, your application will not be considered if DMV printout is not attached.

12. **EXPERIENCE:** Show your present job first; then list all other jobs in order, working down from the most recent. Use a separate block for each position held, **even though with the same organization**. List any job-related volunteer experience. If hours worked per week varied, give average. **Account for all time for the last ten years.** Attach additional sheet, if necessary.

Dates/Hours	Exact Job Title and Duties	Employer's Name/Address/Phone
_____ to _____ _____ Hours Per Week May we contact this employer? _____	Title: _____ Duties: _____ _____ Reason for Leaving: _____ _____	_____ _____ _____ Supervisor: _____ _____

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13. Were you ever discharged or asked to resign from a position? _____

Would you object to contacting of previous/current employer? _____

If you have answered yes to either of the above, please explain:

14. Have you ever initiated an act of violence in your workplace? _____

A yes answer will not necessarily disqualify you. Please explain any "yes" answer above fully so individual circumstances can be considered. Use additional paper if needed.

15. The South San Luis Obispo County Sanitation District is an equal opportunity employer and does not discriminate in employment. No questions on this application and any supplemental information received is used for the purpose of limiting or excusing any Applicant from consideration for employment on a basis prohibited by local, state or federal law.

16. The South San Luis Obispo County Sanitation District has a policy that any offer of employment shall be contingent upon the applicant successfully passing a District physician's exam and a urine and blood test for illicit drugs pursuant to Personnel Policy Manual Section 5060 of the South San Luis Obispo County Sanitation District. Persons who do not receive said physician's certification of qualification to do the type of work required by the position applied for, or who test positive for the presence of illicit drugs in their body will not be considered further. If you have reason to believe that you will not pass a physician's examination or will register positive on a drug test, or if you are unwilling to consent to such a test or examination, it is recommended that you do not submit an application. Immediately prior to reporting for drug testing, all applicants shall complete a Consent and Release Form to be kept on file in the District office, attached hereto.

17. Before date of hire, Applicant shall be required to pass a physical exam by a physician at District's designation and expense. Applicant shall submit proof of United States citizenship or legal right to remain and work in United States, be fingerprinted and submit proof of age.

18. Please attach any additional job-related information with your application which you feel will help the District in its evaluation of your qualifications.

19. Prior to turning in your application to the District, re-check it to make sure it is correct, accurate, and complete.

20. I understand that it is the District's policy not to refuse to hire a qualified individual because of this person's need for a reasonable accommodation that would be required by the ADA/FEHA.

21. If job description requires employee to operate a District vehicle, I give the District the right to investigate my DMV records.

22. CERTIFICATION OF APPLICANT: I certify that all the statements made in this application are true, accurate, and complete to the best of my knowledge. I understand that all statements are subject to verification by the District and any false statements, misrepresentation of fact, or omissions of material facts may be considered sufficient to subject me to disqualification or if employed, may be cause for dismissal.

Date: _____ Signature: _____