



SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT

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SUMMARY ACTION MINUTES Meeting of Wednesday, June 4, 2025

1. CALL TO ORDER AND ROLL CALL

Chair Kassi Dee called the meeting to order and recognized a quorum.

Present: Kassi Dee, Chair, City of Grover Beach
Shirley Gibson, Vice Chair, Oceano Community Services District
Caren Ray Russom, Director, City of Arroyo Grande

District Staff: Jeremy Ghent, District Administrator
Mychal Jones, Plant Superintendent
Wendy Stockton, District Legal Counsel
Amy Simpson, District Bookkeeper/Secretary

2. PLEDGE OF ALLEGIANCE

3. AGENDA REVIEW

Action: Approved as presented.

4. PUBLIC COMMENTS ON ITEMS NOT APPEARING ON AGENDA

There was no public comment.

5. CONSENT AGENDA:

5A. Approval of Warrants

5B. Approval of Meeting Minutes of May 5, 2025

There was no public comment.

Motion: Director Gibson motioned to approve the Consent Agenda as presented.

Second: Director Ray Russom

Action: Approved unanimously by voice vote.

6. ACTION ITEMS:

6A. 2025/26 FISCAL YEAR BUDGET; SET PUBLIC HEARING FOR JUNE 18, 2025

Administrator Ghent introduced this item. Secretary Bookkeeper Amy Simpson presented the FY 2025/26 Draft Budget.

The Board provided comments regarding the Fund 26 Projects. Mr. Jones clarified that the FFR Rehabilitation Planning project includes preliminary engineering and potential repair costs, which are currently unknown. In response to a question about Structural Inspections, Mr. Jones explained that the inspections are focused on aging infrastructure, specifically multiple concrete tanks. If these inspections reveal the need for repairs, the current budget includes funding to initiate those repairs.

There was no public comment.

Motion: Director Ray Russom motioned to set a Noticed Public Hearing for June 18, 2025.

Second: Director Gibson

Action: Motion approved by roll call vote.

6B. DISTRICT ADMINISTRATOR AND PLANT OPERATIONS REPORT

District Administrator Jeremy Ghent presented the Administrator Report. Superintendent Mychal Jones presented the Plant Operations report. During the reporting period of May 1st – May 31st there were no violations of the District's National Pollutant Discharge Elimination System (NPDES) Permit. All process values were within Permit limitations.

There was no Public Comment.

Action: The Board received and filed this report.

7. BOARD MEMBER COMMUNICATIONS

None.

8. ADJOURNMENT:

6:24 p.m.

THESE MINUTES WERE APPROVED BY THE BOARD OF DIRECTORS AT THE MEETING OF JUNE 18, 2025.