

**SOUTH SAN LUIS OBISPO COUNTY  
SANITATION DISTRICT**

Post Office Box 339, Oceano, California 93475-0339  
1600 Aloha, Oceano, California 93445-9735  
Telephone (805) 489-6666 FAX (805) 489-2765  
[www.sslocsd.us](http://www.sslocsd.us)

**AGENDA  
BOARD OF DIRECTORS' MEETING  
Grover Beach City Hall Council Chambers,  
154 South Eighth Street,  
Grover Beach, California 93433**

**Wednesday, November 5, 2025, at 6:00 p.m.**

**Board Members**

Kassi Dee, Chair  
Linda Austin, Vice Chair  
Caren Ray Russom, Director

**Agencies**

City of Grover Beach  
Oceano Community Services District  
City of Arroyo Grande

**Alternate Board Members**

Clint Weirick, Director  
Shirly Gibson, Director  
Jim Guthrie, Director

City of Grover Beach  
Oceano Community Services District  
City of Arroyo Grande

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- 1. CALL TO ORDER AND ROLL CALL**
  - 2. PLEDGE OF ALLEGIANCE**
  - 3. AGENDA REVIEW**
  - 4. PUBLIC COMMENTS ON ITEMS NOT APPEARING ON AGENDA**

This public comment period is an invitation to members of the community to present comments, thoughts or suggestions on matters not scheduled on this agenda. Comments should be limited to those matters which are within the jurisdiction of the District. The Brown Act restricts the Board from taking formal action on matters not published on the agenda. In response to your comments, the Chair or presiding Board Member may:

- Direct Staff to assist or coordinate with you.
- Direct Staff to place your issue or matter on a future Board meeting agenda.

Please adhere to the following procedures when addressing the Board:

- Comments should be limited to three (3) minutes or less.
- Your comments should be directed to the Board as a whole and not directed to individual Board members.
- Slanderous, profane or personal remarks against any Board Member, Staff or member of the audience shall not be permitted

Any writing or document pertaining to an open-session item on this agenda which is distributed to a majority of the Board after the posting of this agenda will be available for public inspection at the time the subject writing or document is distributed. The writing or document will be available for public review in the offices of the Oceano CSD, a member agency located at 1655 Front Street, Oceano, California. Consistent with the Americans with Disabilities Act (ADA) and California

Government Code §54954.2, requests for disability-related modification or accommodation, including auxiliary aids or services, may be made by a person with a disability who requires modification or accommodation in order to participate at the above referenced public meeting by contacting the District Administrator or Bookkeeper/Secretary at (805) 481-6903. So that the District may address your request in a timely manner, please contact the District two business days in advance of the meeting.

**5. CONSENT AGENDA:**

The following routine items listed below are scheduled for consideration as a group. Each item is recommended for approval unless noted. Any member of the public who wishes to comment on any Consent Agenda item may do so at this time. Any Board Member may request that any item be withdrawn from the Consent Agenda to permit discussion or to change the recommended course of action. The Board may approve the remainder of the Consent Agenda on one motion.

**5A. Approval of Warrants**

**5B. Approval of Meeting Minutes of October 1, 2025**

**6. ACTION ITEMS:**

**6A. RESPONSE TO QUESTIONS FROM OCT 2025 WWTP REDUNDANCY PROJECT FINAL REPORT**

Recommendation: Receive and File

**6B. DISTRICT ADMINISTRATOR AND PLANT OPERATIONS REPORT**

Recommendation: Receive and File

**7. BOARD MEMBER COMMUNICATIONS:**

**8. ADJOURNMENT**

The next regularly scheduled Board Meeting is  
December 3, 2025, 6:00 pm at the  
Grover Beach City Hall Council Chambers,  
154 South Eighth Street,  
Grover Beach, CA 93433

WARRANT REGISTER  
11/5/2025  
FISCAL YEAR 2025/26

VENDOR	BUDGET LINE ITEM	DETAIL	WARRANT NO	ACCT	ACCT BRKDN	TOTAL
AKESO OCCUPATIONAL HEALTH	SAFETY	EM053710	093025-8843	8056	1,175.00	1,175.00
ALLIED ADMINISTRATORS	EMPLOYEE DENTAL	NOVEMBER 2025	8844	6025	1,017.40	1,017.40
AUTOSYS, LLC	SCADA	0353	8845	7051	860.00	860.00
BRENTAG	PLANT CHEMICALS	BP1548566; BP1549220	8846	8050	22,260.46	22,260.46
CASTROS TRUCKING	STRUCTURE MAINTENANCE	2988	8847	8065	475.00	475.00
COASTAL JANITORIAL	STRUCTURE MAINTENANCE	10977	8848	8060	775.00	775.00
COLD CANYON LANDFILL	RUBBISH	45373D100	8849	7093	358.50	358.50
CULLIGAN WATER	RENTAL EQUIPMENT	OCTOBER RENTAL	8850	7032	301.40	301.40
ELECTRICRAFT, INC	STRUCTURE MAINTENANCE	21898	8851	26-8065	670.00	670.00
EVERYWHERE RIGHT NOW	COMPUTER SUPPORT	OCTOBER 2025	8852	7082	100.00	100.00
FEDEX	CHEMICAL ANALYSIS	MULTIPLE	8853	7078	71.05	71.05
FERGUSON ELECTRICAL	EQUIPMENT MAINTENANCE	1312; 1313	8854	8030	1,666.00	1,666.00
GORDON SAND	STRUCTURE MAINTENANCE	0628323-IN	8855	8065	1,813.07	1,813.07
GRAINGER	EQUIPMENT MAINTENANCE	MULTIPLE	8856	8030	110.77	110.77
GSOLUTIONZ	COMMUNICATIONS	NOVEMBER 2025	8857	7013	101.15	101.15
HACH COMPANY	LAB SUPPLIES	14669818	8858	8040	184.52	184.52
IDEXX DISTRIBUTION	LAB SUPPLIES	MULTIPLE	8859	8040	1,651.82	1,651.82
I.I. SUPPLY	SAFETY SUPPLIES	108062; 108063	8860	8056	93.33	93.33
JB DEWAR	FUEL	426800	8861	8020	326.44	326.44
KENNEDY JENKS	REDUNDANCY	MULTIPLE	8862	20-7080	13,855.69	13,855.69
LINDE GAS & EQUIPMENT	RENTAL EQUIPMENT	52190476	8863	7032	53.58	53.58
MCMaster CARR	EQUIPMENT MAINTENANCE	MULTIPLE	8864	8030	1,362.50	1,362.50
MINERS	EQUIPMENT MAINTENANCE	SEPTEMBER 2025	8865	8030	410.78	410.78
O.E.C. INC.	CHEMICAL ANALYSIS	MULTIPLE	8866	7078	10,001.00	10,001.00
POLYDYNE	PLANT CHEMICALS	1964210	8867	8050	8,859.08	8,859.08
PRIMO BRANDS	ADMIN BUILDING	08/25/25-09/24/25	8868	8045	274.56	274.56
SECURITAS	ALARMS	AUGUST AND SEPTEMBER	8869	7011	168.18	168.18
	STRUCTURE MAINTENANCE			26-8065	287.49	455.67
SO CAL GAS	UTILITY GAS	08/29/25-09/30/25	8870	7092	3,530.67	3,530.67
SSLOCS	EMPLOYEE BENEFITS/PAYROLL	SEPTEMBER 2025	8871		135,820.15	135,820.15
T-MOBILE	COMMUNICATIONS	08/16/25-09/15/25	8872	7014	60.82	60.82
UMPQUA BANK		SEPTEMBER 2025	8873		5,410.90	5,410.90
USA BLUEBOOK	EQUIPMENT MAINTENANCE	MULTIPLE	8874	8030	1,045.31	1,045.31
VWR INTERNATIONAL	LAB SUPPLIES	8820000	8875	8040	89.34	89.34
AIRGAS USA	EQUIPMENT MAINTENANCE	9165135566	102025-8876	8030	526.35	526.35
AKESO OCCUPATIONAL HEALTH	SAFETY SUPPLIES	EM054743	8877	8056	770.00	770.00
AMERICAN BUSINESS MACHINES	OFFICE SUPPLIES	831495	8878	8045	96.04	96.04
AT&T MOBILITY	COMMUNICATIONS	09/03/25-10/02/25	8879	7013	80.48	80.48
BRENTAG	PLANT CHEMICALS	MULTIPLE	8880	8050	14,966.82	14,966.82
CAREN RAY RUSSOM	BOARD SERVICE	OCTOBER 1, 2025	8881	7075	100.00	100.00
CHARTER COMMUNICATIONS	COMPUTER SUPPORT	09/29/25-10/28/25	8882	7013	319.99	319.99
COASTAL ROLLOFF	GARBAGE	SEPTEMBER 2025	8883	7093	610.13	610.13
CA SPECIAL DISTRICT ASSOCIATION	MEMBERSHIPS	2026	8884	7050	9,665.00	9,665.00
DU-ALL SAFETY	ENGINEERING	26679	8885	7077	5,535.00	5,535.00
ENGEL & GRAY	BIOSOLIDS COLLECTION	SEPTEMBER 2025	8886	7085	5,171.98	5,171.98
FARM SUPPLY	EQUIPMENT MAINTENANCE	117290	8887	8030	97.61	97.61
FEDEX	OFFICE SUPPLIES	MULTIPLE	8888	7078	141.07	141.07
FERGUSON ELECTRICAL	EQUIPMENT MAINTENANCE	1315	8889	8030	1,180.00	1,180.00
GRAINGER	EQUIPMENT MAINTENANCE	9670175877	8890	8030	18.49	18.49
GSOLUTIONZ	COMMUNICATIONS	NOVEMBER 2025	8891	7013	368.98	368.98
I.I. SUPPLY	EQUIPMENT MAINTENANCE	MULTIPLE	8892	8030	477.18	477.18
JB DEWAR	FUEL	428915	8893	8020	128.17	128.17
JONES MAYER	LEGAL COUNSEL	SEPTEMBER 2025	8894	7071	44.29	44.29
KASSANDRA DEE	BOARD SERVICE	OCTOBER 1, 2025	8895	7075	100.00	100.00
LINDA AUSTIN	BOARD SERVICE	OCTOBER 1, 2025	8896	7075	100.00	100.00
MCMaster CARR	EQUIPMENT MAINTENANCE	MULTIPLE	8897	8030	2,706.43	2,706.43
MICHAEL K NUNLEY	REDUNDANCY	1907	8898	20-7080	1,856.25	7,581.50
	TRUNK SEWER MAINTENANCE	1913		26-8015	2,892.50	
	GENERAL ENGINEERING	1910,1909		7077	2,832.75	
MNS ENGINEERING	REDUNDANCY	93624	8899	20-7080	1,315.60	1,315.60
NBS	AGENCY BILLING	OCTOBER TO DECEMBER	8900	7074	2,413.00	2,413.00
OCSD	UTILITY WATER	07/18/25-09/18/25	8901	7094	2,255.17	2,255.17
PERRY FORD	AUTOMOTIVE	6167571	8902	8032	225.00	225.00
PG&E	ELECTRICITY		8903	7091	35,375.95	35,375.95
RAIN FOR RENT	RENTAL EQUIPMENT	2198007	8904	7032	754.00	754.00
RINCON	COASTAL MONITORING	69558	8905	7020	4,603.45	4,603.45
SAFETY KLEEN	CHEMICAL ANALYSIS	98290659	8906	7043	123.75	123.75
SLO CO. TAX COLLECTOR	PROPERTY TAX	2025/26	8907	7095	38,039.56	38,039.56
SM TIRE INC.	AUTOMOTIVE	533544	8908	8032	308.37	308.37
SO CO SANITARY SERVICE	GARBAGE	OCTOBER 2025	8909	7068	386.36	386.36
STREATOR PIPE SUPPLY	EQUIPMENT MAINTENANCE	S1819297.001	8910	8030	49.00	49.00
TENERA ENVIRONMENTAL	OUTFALL	E21323	8911	7060	8,513.53	8,513.53
USA BLUEBOOK	EQUIPMENT MAINTENANCE	MULTIPLE	8912	8030	672.96	672.96
VESTIS	UNIFORMS	09/29; 10/06; 10/13	8913	7025	1,858.65	1,858.65
VWR INTERNATIONAL	LAB SUPPLIES	2025-396; 398	8914	8040	468.51	468.51
<b>SUB TOTAL</b>					<b>363,389.33</b>	<b>363,389.33</b>
<b>GRAND TOTAL</b>						

We hereby certify that the demands numbered serially from 093025-8843 to 102025-8914 together with the supporting evidence have been examined, and that they comply with the requirements of the SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT. The demands are hereby approved by motion of the SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT, together with warrants authorizing and ordering the issuance of checks numbered identically with the particular demands and warrants.

BOARD OF DIRECTORS:

DATE:

Chairman

Secretary



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## **SUMMARY ACTION MINUTES Meeting of Wednesday, October 5, 2025**

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### **1. CALL TO ORDER AND ROLL CALL**

Chair Kassi Dee called the meeting to order and recognized a quorum.

Present: Kassi Dee, Chair, City of Grover Beach  
Linda Austin, Vice Chair, Oceano Community Services District  
Caren Ray Russom, Director, City of Arroyo Grande

District Staff: Jeremy Ghent, District Admi  
Mychal Jones, Plant Superintendent  
Wendy Stockton, District Legal Counsel  
Amy Simpson, District Bookkeeper/Secretary

### **2. PLEDGE OF ALLEGIANCE**

### **3. AGENDA REVIEW**

**Action:** Approved as presented.

### **4. PUBLIC COMMENTS ON ITEMS NOT APPEARING ON AGENDA**

There was no public comment.

### **5. CONSENT AGENDA:**

**5A. Approval of Warrants**

**5B. Approval of Meeting Minutes of August 6, 2025**

There was no public comment.

**Motion:** Director Ray Russom motioned to approve the Consent Agenda as presented.

**Second:** Director Austin

**Action:** Approved unanimously by roll call vote.

**6. ACTION ITEMS:**

**6A. RECEIVE AND FILE WWTP REDUNDANCY PROJECT FINAL REPORT**

District Administrator Jeremy Ghent introduced this item. Eileen Shields, Principal Engineer, MKN & Associates presented this report.

The Board requested Minutes to point out that the repair of Secondary Clarifier No. 2 (SC2) is not part of the District's Redundancy budget or a District expenditure. This repair is a remedy funded by an external party and not paid for with ratepayer money.

During the presentation, it was noted that Table 4 contained a typographical error. The correct "Total Budget" amount is \$35,485,804. Table 5 also had a labeling error—the labels should read "Professional Services Cost" and "Professional Services Cost + Contingency."

An additional slide was presented (not included in the original staff report) showing the WWTP Redundancy Project "Main" Original Budget & Actuals.

There was no public comment.

**Motion:** The Board motioned to continue this report to the first meeting in November and request a synopsis for the public's benefit of the impact on our expenditures and on the rate payers and to show the savings to the rate payers at the end of project so they understand what was not spent that was planned to be spent and we can analyze whether or not we should put that in reserves or return that money to the rate payers as we said we would do at the end of the project.

**Second:** Director Austin  
**Action:** Motion approved by roll call vote.

**6B. APPROVE AND AUTHORIZE THE DISTRICT ADMINISTRATOR TO ENTER INTO A PROFESSIONAL SERVICES AGREEMENT WITH MICHAEL K. NUNLEY & ASSOCIATES TO PERFORM PROJECT MANAGEMENT SERVICES FOR THE WASTEWATER TREATMENT PLANT CONDITION ASSESSMENT PROJECT**

Superintendent Mychal Jones presented this report. This assessment allows us to look at the plant and identify certain tasks that are looking forward for the next 25 years using science and data.

There was no public comment.

**Motion:** Director Ray Russom motioned to Approve and authorize the District Administrator to enter into a Professional Services Agreement with Michael K. Nunley & Associates in the amount of \$46,772 to perform project management services for the plant condition assessment project.

**Second:** Director Austin  
**Action:** Motion approved by roll call vote.

**6C. DISTRICT ADMINISTRATOR AND PLANT OPERATIONS REPORT**

District Administrator Jeremy Ghent presented the Administrator Report.

Superintendent Mychal Jones presented the Plant Operations report. There were no violations of the District's National Pollutant Discharge Elimination System (NPDES) Permit during the August and September 2025 reporting period. All regulatory required analyses were within Permit limitations. All exceedances have expired.

There was no Public Comment.

**Action:** The Board received and filed this report.

**7. BOARD MEMBER COMMUNICATIONS**

None.

**8. ADJOURNMENT:**

6: 58 p.m.

***THESE MINUTES ARE DRAFT AND NOT OFFICIAL UNTIL APPROVED BY THE  
BOARD OF DIRECTORS AT A SUBSEQUENT MEETING.***



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### **Staff Report**

**To:** Board of Directors

**From:** Jeremy Ghent, District Administrator

**Date:** November 5, 2025

**Subject:** **RESPONSE TO QUESTIONS FROM OCT 2025 WWTP REDUNDANCY PROJECT FINAL REPORT**

### **RECOMMENDATION:**

Receive and File

### **BACKGROUND:**

The WWTP Redundancy Project Final Report was presented to the Board of Directors at the October 1, 2025, meeting. Due to questions from the Board related to the Project budget and expenditure, the Board voted to continue the item until November 5, 2025, Board meeting. Board members asked questions related to actual expenditure and unspent budget, and the costs related to the damage, investigation, and repair of Secondary Clarifier No 2 (SC2).

This staff report is provided to respond to the Board's questions. The October 2025 staff report is attached for reference. There were typographical errors in Table 4 and 5 of the October 2025 staff report, as discussed at the October 1<sup>st</sup> meeting. The attached staff report includes corrections.

### **DISCUSSION:**

Question 1. *It is not clear in the staff report that the District did not pay the SC2 costs. Provide a complete, simple table of project costs, what was reimbursed to the District to cover the SC2 costs, and what the actual District costs were.*

Response 1. Table 1 below summarizes the total project expenditure, the reimbursement for the SC2-related costs, and shows the difference from the total original budget.

**Table 1. Total Project Expenditures and Costs Paid by District Compared to Budget**

		Amount
Total Project Expenditures	\$	43,754,706
SC2 Construction Cost Reimbursement (KJ) (1)	\$	8,662,714
Costs Paid by District	\$	35,091,992
<i>Comparison of District Costs to Budgets</i>		<b>Unspent Budget</b>
Total Original Budget	\$ 37,400,000	\$ 2,308,008
Notes:		
(1) Total SC2 Reimbursement Cost was \$9,213,955. The full payment included an additional \$551,241 covering District costs incurred by the District outside of the construction contract such as; energy costs, chemical usage, lost interest, etc.		

SC2-related costs include construction, professional services, operational, and lost interest. The interest lost is due to the reallocation of District Reserve Funds to continue project progress and minimize potential damage. The SC2-related costs totaled \$9,213,955 and a claim was submitted to Kennedy Jenks. Final payment was remitted by Kennedy Jenks and their insurer on July 30, 2025, covering the District's claim in full, as described in the settlement agreement that was presented to and ratified by your Board on August 6, 2025. Total SC2-related costs summarized in this report include only the construction and professional services costs (\$8,662,714), as operational costs and lost interest were not part of the project budget.

When compared to the original project budget, actual District costs were \$2,308,008 under budget.

Question 2. *Would the unspent project budget be returned to the ratepayers?*

Answer 2. During development of the District's 2025 Rate Study, staff and the District's financial consultant used the best projections available and for rate setting purposes the remaining unspent project budget and full reimbursement of SC2-related costs were assumed to be returned.

Staff and the District's financial consultant recommend the remaining budget remaining in District reserves, consistent with the projections in the adopted rate study.

**Attachments:**

October 1, 2025, Board of Director's Meeting Item 6A. Receive and File WWTP Redundancy Project Final Report





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## Staff Report

**To:** Board of Directors

**From:** Jeremy Ghent, District Administrator

**Date:** October 1, 2025 ([corrected 10/29/2025](#))

**Subject:** RECEIVE AND FILE WWTP REDUNDANCY PROJECT FINAL REPORT

### **RECOMMENDATION:**

Staff recommends that the Board of Directors receive and file the Wastewater Treatment Plant Redundancy Project final report.

### **BACKGROUND AND DISCUSSION:**

The District's Wastewater Treatment Plant (WWTP) Redundancy Project was designed to allow major process units to be removed from service for maintenance or repairs without risking violation of effluent permit limits, something that was not previously feasible. The Project added two activated sludge aeration basins and one new secondary clarifier, plus pumping systems, piping, sludge handling process, electrical and instrumentation improvements, a backup generator, and site improvements needed to operate the new systems and integrate them with the existing WWTP. The Project also included floodproofing of critical plant systems.

The Project construction documents were put out to bid in September 2020. Construction was awarded to JR Filanc Construction Company in December 2020 and Notice to Proceed was issued in January 2021.

### **Schedule**

The project was awarded with a 900-day (approximately 30 months) contract term and was originally expected to be complete in the summer of 2023. The schedule was impacted by delays in receipt of equipment critical to the startup and operation of the aeration basins. In July 2023, damage to the Secondary Clarifier 2 (SC2) floor slab was discovered. The Project Team determined the primary contributor to the structural failures is the design of the floor slab. Kennedy Jenks developed a design for rehabilitation of SC2, which began in March 2024. Substantial completion of the construction was reached on May 15, 2025, after a site walk was performed and the District developed a list ("punch list") of items remaining to be completed. After the Contractor completed these items, final completion was June 27, 2025. Table 1 provides a summary of the construction schedule.

**Table 1. Schedule Summary**

Notice to Proceed:	January 25, 2021	Contract Time Elapsed:	1614
Original Contract Duration:	900	Contract Time Remaining:	0
Current Contract Duration:	1535	Change Order Days:	635
Substantial Completion Date:	May 15, 2025	Weather Days:	5
Final Completion Date	June 27, 2025		
Percent Complete:	100%		
Note: Durations are in calendar days.			

The failure of the SC2 concrete floor was a substantial project setback. However, the Project team, including District staff, Filanc (Contractor), Kennedy Jenks (Design Engineer), MNS (Construction Manager), MKN (District's Project Manager), and multiple subcontractors and subconsultants worked together with the common goal of completing the project expeditiously without sacrificing quality.

#### Budget

Originally bid at \$26.9 million, the construction contract had an incredibly low change order rate of less than 2% (\$505,146), not including the SC2 damage and rehabilitation work. The construction change orders for the SC2 work totaled \$7,339,469, approximately 27% of the original bid cost. The Project budget was updated at the June 5, 2024 Board Meeting authorizing the budget required to complete the SC2 work and the remainder of the Project. Table 2 summarizes the original and revised project budgets.

**Table 2. Original and Revised WWTP Redundancy Project Budget**

Description	Original Budget	Revised Project Budget		
		WWTP Redundancy (Main)	SC2 Damage & Rehabilitation	Proposed Revised Budget Total
Construction Costs	\$ 26,939,042	\$ 27,655,320	\$ 7,384,000	\$ 35,039,320
Construction Contingency	\$ 3,353,911	\$ 67,554	\$ 680,825	\$ 748,380
<b>Subtotal Construction Cost + Contingency</b>	<b>\$ 30,292,953</b>	<b>\$ 27,722,875</b>	<b>\$ 8,064,826</b>	<b>\$ 35,787,700</b>
Professional Services Costs	\$ 6,704,579	\$ 7,664,534	\$ 824,897	\$ 8,489,430
Professional Services Contingency	\$ 397,000	\$ 98,396	\$ 82,490	\$ 180,886
<b>Subtotal Prof Services Cost + Contingency</b>	<b>\$ 7,101,579</b>	<b>\$ 7,762,930</b>	<b>\$ 907,387</b>	<b>\$ 8,670,316</b>
<b>Total</b>	<b>\$ 37,400,000</b>	<b>\$ 35,485,804</b>	<b>\$ 8,972,212</b>	<b>\$ 44,460,000</b>
<b>Total Budget Increase</b>				<b>\$ 7,060,000</b>
Notes:				
1. WWTP Redundancy (Main) is the work required for the Project, not including work or services required for the SC2 damage and rehabilitation.				
2. Total Revised Project Budget is rounded up to nearest \$10,000.				

District staff and the District's Project Manager, MKN, tracked SC2-related costs throughout the investigation and repair. SC2-related costs include construction, professional services, operational, and lost interest. The interest lost is due to the reallocation of District reserve funds to continue project progress and minimize potential damages. The costs totaled \$9,213,955 and a claim was submitted to Kennedy Jenks. Final payment was remitted by Kennedy Jenks and their insurer on July 30, 2025 covering the District's claim in full, as described in the settlement agreement that was presented to and ratified by your Board on August 6, 2025. Part of the settlement included a credit provided by KJ in the amount of \$68,486.66. The District applied this credit to cover costs expended during the delay that were related to the main WWTP Redundancy Project. Total SC2-related costs summarized in this report include only the construction and professional services costs, as operational costs and lost interest were not part of the project budget.

The Project budget and expenditures can be divided into the Redundancy Project "Main" costs and the SC2-related costs. The "Main" costs consist of all Project costs not including SC2-related costs. Actual project expenditures compared to the project budget are summarized in Tables 3 through 5 for the total project, the WWTP Redundancy "Main", and the SC2 damage and rehabilitation, respectively. The project came in \$703,310 under budget overall. Construction costs were approximately three percent under budget in total (\$821,888), while professional services costs were slightly over budget at approximately one percent (-\$118,578).

**Table 3. Total WWTP Redundancy Project Budget and Actual Expenditures**

Description	TOTAL		
	Budget	Actual <sup>1</sup>	Difference
Construction Costs	\$ 35,039,320	\$ 34,965,811	\$ 73,509
Construction Contingency	\$ 748,379	\$ -	\$ 748,379
<b>Subtotal Construction Cost + Contingency</b>	<b>\$ 35,787,699</b>	<b>\$ 34,965,811</b>	<b>\$ 821,888</b>
Professional Services Costs	\$ 8,489,431	\$ 8,788,894	\$ (299,464)
Professional Services Contingency	\$ 180,886	\$ -	\$ 180,886
<b>Subtotal Prof Services Cost + Contingency</b>	<b>\$ 8,670,316</b>	<b>\$ 8,788,894</b>	<b>\$ (118,578)</b>
<b>Total</b>	<b>\$ 44,458,016</b>	<b>\$ 43,754,706</b>	<b>\$ 703,310</b>

**Table 4. WWTP Redundancy Project "Main" Budget and Actual Expenditures**

Description	WWTP Redundancy "Main"		
	Budget	Actual <sup>1</sup>	Difference
Construction Costs	\$ 27,655,320	\$ 27,626,342	\$ 28,978
Construction Contingency	\$ 67,554	\$ -	\$ 67,554
<b>Subtotal Construction Cost + Contingency</b>	<b>\$ 27,722,874</b>	<b>\$ 27,626,342</b>	<b>\$ 96,532</b>
Professional Services Costs	\$ 7,664,534	\$ 7,465,650	\$ 198,884
Professional Services Contingency	\$ 98,396	\$ -	\$ 98,396
<b>Subtotal Prof Services Cost + Contingency</b>	<b>\$ 7,762,930</b>	<b>\$ 7,465,650</b>	<b>\$ 297,280</b>
<b>Total</b>	<b>\$ 35,485,804</b>	<b>\$ 35,091,992</b>	<b>\$ 393,812</b>

<sup>1</sup> Actual WWTP Redundancy "Main" professional services costs include \$342,043 estimated pending remaining costs, primarily for continued operational support (\$224,624 for Perc Water) and remaining project close out items (Kennedy Jenks for record drawings, Rincon, for biological services; MNS, for construction management; and MKN, for project administration items).

**Table 5. SC2-Damage & Rehabilitation Budget and Actual Expenditures**

Description	SC2 Damage & Rehabilitation		
	Budget	Actual	Difference
Construction Costs	\$ 7,384,000	\$ 7,339,469	\$ 44,531
Construction Contingency	\$ 680,825	\$ -	\$ 680,825
<b>Subtotal Construction Cost + Contingency</b>	<b>\$ 8,064,825</b>	<b>\$ 7,339,469</b>	<b>\$ 725,356</b>
Professional Services Costs	\$ 824,897	\$ 1,323,244	\$ (498,347)
<del>CWA &amp; Prequal</del> Prof. Services Contingency	\$ 82,490	\$ -	\$ 82,490
<del>Permits &amp; Inspections</del> Prof. Services Cost + Contingency	\$ 907,387	\$ 1,323,244	\$ (415,858)
<b>Total</b>	<b>\$ 8,972,212</b>	<b>\$ 8,662,714</b>	<b>\$ 309,498</b>

**Project Closeout**

A few construction and administrative work items remain that the District and the District's Construction Manager, MNS, are working with the Contractor on. Construction work items include replacement of a level transducer at the sludge thickening unit, an instrumentation issue related to the sludge (WAS/TWAS) pump variable frequency drives, and ponding within newly installed pavement by the maintenance building. Administrative work items include final submittals, construction drawing as-built plans, and final operation & maintenance manuals. While the majority of the project documentation has been provided, the Contractor is working to collect final items and address comments from the District's Construction Manager. These are all within the Contractor's scope of work and no additional cost to the District remains. The District is holding the Contractor's remaining retention (\$313,358) until these items are complete.

The District Administrator and Project Manager from MKN met with a representative from USDA Rural Development on September 10<sup>th</sup> for the final project walkthrough of the WWTP site. USDA provided a copy of the final inspection report indicating project completion, and discussed ongoing requirements of the USDA loan. These include sending USDA a copy of the District's financial audit reports annually, a meeting/site visit near the conclusion of the Contractor's project warranty period (anticipated April/May 2026), and a security check (site visit) once every three years during the duration of the USDA loan. The USDA loan term is 40 years and the installment payment schedule anticipates final payment on August 15, 2065.

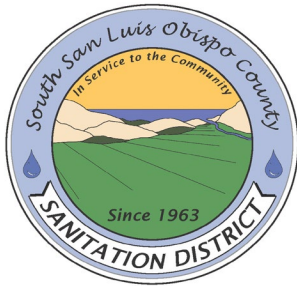
**FISCAL CONSIDERATION:**

The "Main" Project is being financed through Certificates of Participation and a loan from USDA Rural Development. The USDA loan closed on August 15, 2025. The District was reimbursed in full for the costs related to SC2. This is consistent with the District's wastewater rate study completed earlier this year.

The \$703,310 remaining from the project budget will be reallocated to the District's reserves.

**Attachments:**

None



# SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT

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## Staff Report

**To:** Board of Directors

**From:** Jeremy Ghent, District Administrator; Mychal Jones, Plant Superintendent

**Date:** November 5, 2025

**Subject:** **DISTRICT ADMINISTRATOR AND PLANT OPERATIONS REPORT**

This report represents ongoing information on the latest District staff activities on major capital projects and studies, programmatic initiatives, regional collaboration, miscellaneous activities, and Plant Operations. *Updates since the last report are provided in italics below:*

### **Capital Projects:**

#### **Redundancy Project:**

- *Project Update Provided*

#### **Cogeneration Project:**

- *No update*

### **Misc:**

- *District Administrator attended Calpers Forum 10/13-10/15. This conference is intended for managers and HR Directors who administer Calpers benefits.*
- *Auditors began audit of District 2024/25 financials on November 3<sup>rd</sup>*
- *District Administrator met with Director Dee and an applicant from the Canyon Crest neighborhood in rural Arroyo Grande to discuss potential annexation into the sanitation district. More formal board discussions will proceed if and when the applicant makes a decision to proceed.*
- *District Administrator met with City Manager Matt Bronson on October 30<sup>th</sup> to discuss District and City status and needs.*
- *District staff continue to coordinate and communicate with City of Grover staff regarding ongoing City sewer improvements.*

### **Plant Tours:**

*Grover Beach community members Pamela Storton and Loren Westphal toured the plant on 10/08/2025*

### **Upcoming Meetings:**

*12/3/2025 Status of Cogen Feasibility (Tentative)*

## **Plant Operations Report**

There were no violations of the District's National Pollutant Discharge Elimination System (NPDES) Permit during the October 2025 reporting period. All regulatory required analyses were within Permit limitations.

### **October 2025 Plant Data**

October 2025	INF Flow MGD	INF Peak Flow MGD	INF BOD mg/L	EFF BOD mg/L	BOD % Removal	INF TSS mg/L	EFF TSS mg/L	TSS % Removal	Fecal Coliform MPN/100 mL	Chlorine Usage lbs/day
Low	2.14	3.1	320	8.6		370	5.6		<1	135
High	2.56	3.9	580	18.0		460	10.0		41	354
Oct 2025 AVG	2.27	3.4	427	11.6	97.3	411	7.5	98.2	3.6	222
Oct 2024 AVG	2.25	3.3	418	24.3	94.2	467	22.1	95.3	3.3	313
Limit	5.0			40/60/90	>80		40/60/90	>80	2000	

### **Operation and Maintenance Tasks**

- Performed weed abatement throughout plant grounds
- Performed confined space entry into field sump to troubleshoot sump pump operation
- Began preparation of aeration basin process transfer
- Reviewed Injury & Illness Prevention Program draft submittals
- Checked and marked Underground Service Alerts
- Installed new reclaim water line to Rotary Drum Thickener (RDT) polymer system.
- Demolish and upgraded shop bathroom
- Troubleshoot and repaired District vehicle taillight and blown fuse
- Replaced thickened waste activated sludge pump No. 2 rotors
- Troubleshoot front gate operation
- Performed landscaping throughout plant grounds
- SPICE Integration installed new variable frequency drives (VFD) on thickened waste activated sludge (TWAS) pumps

### **Work Orders Completed**

- Test ran emergency generators and emergency bypass pump
- Switched digester mixing to break up internal blanket
- Performed inspection of digester vacuum/pressure relief valves
- Performed algae control on all clarifiers
- Performed preventative maintenance on Fixed Film Reactor (FFR) exhaust and ventilation fans
- Performed preventative maintenance on mechanical bar screens
- De-ragged primary sludge pump
- Replaced FFR distributor drive oil
- Replaced boiler air filter



## Training

- Operations staff participated in training on personal protective equipment

## Call Outs

- Multiple call outs due to faulty level sensor on RDT hopper. The RDT manufacturer is scheduled to replace both level sensors Tuesday, November 4<sup>th</sup>, which should resolve the issue.
- Multiple call outs due to faulty thickened waste activated sludge pump VFDs. VFDs were replaced October 29<sup>th</sup>. Operations staff will continue monitoring system for proper operation.
- October 29<sup>th</sup> at 5:00pm – Primary Sludge Pump VFD Faults. Operations staff responded, inspected system, cleared faults, and placed system back into operation.

## Staff



**Operator Justin Musick installing new reclaim water line to RDT polymer system.**