



SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT

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SUMMARY ACTION MINUTES Meeting of Wednesday, March 04, 2026

1. CALL TO ORDER AND ROLL CALL

Chair Kassi Dee called the meeting to order and recognized a quorum.

Present: Kassi Dee, Chair, City of Grover Beach
Linda Austin, Vice Chair, Oceano Community Services District
Caren Ray Russom, Director, City of Arroyo Grande

District Staff: Jeremy Ghent, District Administrator
Mychal Jones, Plant Superintendent
Wendy Stockton, District Legal Counsel
Amy Simpson, District Bookkeeper/Secretary

2. PLEDGE OF ALLEGIANCE

3. AGENDA REVIEW

Action: Approved as presented.

4. PUBLIC COMMENTS ON ITEMS NOT APPEARING ON AGENDA

5. CONSENT AGENDA:

- 5A. Approval of Warrants
- 5B. Approval of Meeting Minutes of January 7, 2026
- 5C. Purchase of Chemical Induction Mixer and Control Panel

There was no public comment.

Motion: Director Ray Russom motioned to approve the Consent Agenda as presented.

Second: Director Austin

Action: Approved unanimously by roll call vote.

6. ACTION ITEMS:

6A. ANNOUNCEMENT OF ROTATION OF CHAIR AND VICE CHAIR FOR THE 2026 CALENDAR YEAR

District Administrator Jeremy Ghent presented this item.

There was no public comment.

Action: The Board rotated seats for the 2026 calendar year. Director Caren Ray Russom assumed the role of Chair; Director Kassi Dee assumed the role of Vice Chair and Director Linda Austin continued to serve as Director.

6B. PRESENTATION AND APPROVAL OF FISCAL YEAR ENDING JUNE 2025 FINANCIAL AUDIT

District Administrator Jeremy Ghent introduced this item. Christopher Padilla of Moss, Levy & Hartzheim presented the Fiscal Year Ending June 30, 2026, Financial Audit. The auditor reported that the District received an unmodified (clean) audit opinion.

There was no public comment.

Action: The Board received and filed this report.

6C. DIGESTER GAS COGENERATION PROJECT BOARD UPDATE

District Administrator Jeremy Ghent introduced this item. Brent Patera and Jeff Schaller of Southland presented a project update via PowerPoint.

The Board provided comments regarding Coastal Commission approval and the anticipated life expectancy of the system. Overall, the Board expressed interest in the next steps of the project.

There was no public comment.

Motion: Director Linda Austin motioned to direct the Administrator to advance the project for final plans.

Second: Director Kassi Dee

Action: Approved unanimously by roll call vote.

6D. AUTHORIZATION TO RECLASSIFY THE BOOKKEEPER/SECRETARY POSITION TO BUSINESS & ACCOUNTING ANALYST AND ADOPT SALARY RANGE

District Administrator Ghent presented this item.

Director Caren Ray Russom requested that this item be continued and that the staff report be returned with a comparison chart of similar positions at other agencies, along with the fiscal impacts to the District's budget.

There was no public comment.

Motion: Director Ray Rusom motioned to continue this item to April 1, 2026, Board meeting.

Second: Director Kassi Dee

Action: Approved unanimously by voice vote.

6E. ADOPTION OF RESOLUTION NO. 2026-468 TO MAKE A TECHNICAL UPDATE TO DISTRICT BYLAW SECTION 2.1.

Legal Counsel Wendy Stocton presented this item to specify that the meetings will be held the first Wednesday of each calendar month at such meeting location within the District boundaries as may be designated by the Board.

There was no public comment.

Motion: Director Kassi Dee motioned to approve Resolution 2026-468 making a technical amendment to Section 2.1 of the Board Bylaws.

Second: Director Austin

Action: Approved unanimously by voice vote.

6F. CONSIDERATION OF ADOPTION OF RESOLUTION NO. 2026-469 APPROVING THE 2025 SAN LUIS OBISPO COUNTY MULTI-JURISDICTIONAL HAZARD MITIGATION PLAN

Plant Superintendent Mychal Jones presented this report.

There was no public comment.

Motion: Director Austin motioned to Adopt Resolution No. 2026-469 approving the 2025 San Luis Obispo County Multi-Jurisdictional Hazard Mitigation Plan.

Second: Director Kassi Dee

Action: Approved unanimously by roll call vote.

6G. DISTRICT ADMINISTRATOR AND PLANT OPERATIONS REPORT

Superintendent Mychal Jones presented the Plant Operations report. There were no violations of the District's National Pollutant Discharge Elimination System (NPDES) Permit during the January – February 2026, reporting period. All regulatory required analyses were within Permit limitations.

District Administrator Jeremy Ghent presented the Administrator Report.

There was no public comment.

Action: The Board received and filed this report.

7. BOARD MEMBER COMMUNICATIONS

None.

8. ADJOURNMENT:

7:22 p.m.

***THESE MINUTES WERE APPROVED BY THE BOARD OF DIRECTORS AT THE
MEETING OF APRIL 1, 2026.***