



SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT

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SUMMARY ACTION MINUTES Meeting of Wednesday, October 5, 2025

1. CALL TO ORDER AND ROLL CALL

Chair Kassi Dee called the meeting to order and recognized a quorum.

Present: Kassi Dee, Chair, City of Grover Beach
Linda Austin, Vice Chair, Oceano Community Services District
Caren Ray Russom, Director, City of Arroyo Grande

District Staff: Jeremy Ghent, District Admi
Mychal Jones, Plant Superintendent
Wendy Stockton, District Legal Counsel
Amy Simpson, District Bookkeeper/Secretary

2. PLEDGE OF ALLEGIANCE

3. AGENDA REVIEW

Action: Approved as presented.

4. PUBLIC COMMENTS ON ITEMS NOT APPEARING ON AGENDA

There was no public comment.

5. CONSENT AGENDA:

5A. Approval of Warrants

5B. Approval of Meeting Minutes of August 6, 2025

There was no public comment.

Motion: Director Ray Russom motioned to approve the Consent Agenda as presented.

Second: Director Austin

Action: Approved unanimously by roll call vote.

6. ACTION ITEMS:

6A. RECEIVE AND FILE WWTP REDUNDANCY PROJECT FINAL REPORT

District Administrator Jeremy Ghent introduced this item. Eileen Shields, Principal Engineer, MKN & Associates presented this report.

The Board requested Minutes to point out that the repair of Secondary Clarifier No. 2 (SC2) is not part of the District's Redundancy budget or a District expenditure. This repair is a remedy funded by an external party and not paid for with ratepayer money.

During the presentation, it was noted that Table 4 contained a typographical error. The correct "Total Budget" amount is \$35,485,804. Table 5 also had a labeling error—the labels should read "Professional Services Cost" and "Professional Services Cost + Contingency."

An additional slide was presented (not included in the original staff report) showing the WWTP Redundancy Project "Main" Original Budget & Actuals.

There was no public comment.

Motion: The Board motioned to continue this report to the first meeting in November and request a synopsis for the public's benefit of the impact on our expenditures and on the rate payers and to show the savings to the rate payers at the end of project so they understand what was not spent that was planned to be spent and we can analyze whether or not we should put that in reserves or return that money to the rate payers as we said we would do at the end of the project.

Second: Director Austin

Action: Motion approved by roll call vote.

6B. APPROVE AND AUTHORIZE THE DISTRICT ADMINISTRATOR TO ENTER INTO A PROFESSIONAL SERVICES AGREEMENT WITH MICHAEL K. NUNLEY & ASSOCIATES TO PERFORM PROJECT MANAGEMENT SERVICES FOR THE WASTEWATER TREATMENT PLANT CONDITION ASSESSMENT PROJECT

Superintendent Mychal Jones presented this report. This assessment allows us to look at the plant and identify certain tasks that are looking forward for the next 25 years using science and data.

There was no public comment.

Motion: Director Ray Russom motioned to Approve and authorize the District Administrator to enter into a Professional Services Agreement with Michael K. Nunley & Associates in the amount of \$46,772 to perform project management services for the plant condition assessment project.

Second: Director Austin
Action: Motion approved by roll call vote.

6C. DISTRICT ADMINISTRATOR AND PLANT OPERATIONS REPORT

District Administrator Jeremy Ghent presented the Administrator Report.

Superintendent Mychal Jones presented the Plant Operations report. There were no violations of the District's National Pollutant Discharge Elimination System (NPDES) Permit during the August and September 2025 reporting period. All regulatory required analyses were within Permit limitations. All exceedances have expired.

There was no Public Comment.

Action: The Board received and filed this report.

7. BOARD MEMBER COMMUNICATIONS

None.

8. ADJOURNMENT:

6: 58 p.m.

THESE MINUTES WERE APPROVED BY THE BOARD OF DIRECTORS AT THE MEETING OF NOVEMBER 5, 2025.