



SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT

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SUMMARY ACTION MINUTES Meeting of Wednesday, November 5, 2025

1. CALL TO ORDER AND ROLL CALL

Chair Kassi Dee called the meeting to order and recognized a quorum.

Present: Kassi Dee, Chair, City of Grover Beach
Linda Austin, Vice Chair, Oceano Community Services District
Caren Ray Russom, Director, City of Arroyo Grande

District Staff: Jeremy Ghent, District Administrator
Mychal Jones, Plant Superintendent
Wendy Stockton, District Legal Counsel
Amy Simpson, District Bookkeeper/Secretary

2. PLEDGE OF ALLEGIANCE

3. AGENDA REVIEW

Action: Approved as presented.

4. PUBLIC COMMENTS ON ITEMS NOT APPEARING ON AGENDA

Charles Varnie provided comments regarding board members reporting to their respective agencies about District business. District staff responded that attendance at government entity meetings is the responsibility of the individual and not the responsibility of the Board Member. Legal Counsel Stockton read a memorandum titled *District Board Members Reporting Back*, dated November 4, 2025.

5. CONSENT AGENDA:

5A. Approval of Warrants

5B. Approval of Meeting Minutes of October 1, 2025

There was no public comment.

The Board expanded on the Minutes of Item 6B. Approve and authorize the District Administrator to enter into a professional services agreement with Michael K. Nunley & Associates to perform project management services for the wastewater treatment plant condition assessment project.

Motion: Director Linda Austin motioned to approve the Consent Agenda as presented.
Second: Director Caren Ray Russom
Action: Approved unanimously by roll call vote.

6. ACTION ITEMS:

6A. RESPONSE TO QUESTIONS FROM OCT 2025 WWTP REDUNDANCY PROJECT FINAL REPORT

District Administrator Jeremy Ghent introduced this item.

There was no public comment.

Action: The Board received and filed this report

6B. DISTRICT ADMINISTRATOR AND PLANT OPERATIONS REPORT

Superintendent Mychal Jones presented the Plant Operations report. There were no violations of the District's National Pollutant Discharge Elimination System (NPDES) Permit during the October 2025 reporting period. All regulatory required analyses were within Permit limitations.

District Administrator Jeremy Ghent presented the Administrator Report.

There was no Public Comment.

Action: The Board received and filed this report.

7. BOARD MEMBER COMMUNICATIONS

Director Ray Russom notified staff that she will not be available at the December 3, 2025, meeting.

8. ADJOURNMENT:

6: 37 p.m.

THESE MINUTES WERE APPROVED BY THE BOARD OF DIRECTORS AT THE MEETING OF JANUARY 7, 2026.