



SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT

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SUMMARY ACTION MINUTES Meeting of Wednesday, August 5, 2026

1. CALL TO ORDER AND ROLL CALL

Chair Ray Russom called the meeting to order and recognized a quorum.

Present: Caren Ray Russom, Chair, City of Arroyo Grande
Kassi Dee, Vice Chair, City of Grover Beach
Linda Austin, Director, Oceano Community Services District

District Staff: Jeremy Ghent, District Administrator
Mychal Jones, Plant Superintendent
Wendy Stockton, District Legal Counsel
Amy Simpson, District Business & Accounting Analyst

2. PLEDGE OF ALLEGIANCE

3. AGENDA REVIEW

Action: Approved as presented.

4. PUBLIC COMMENTS ON ITEMS NOT APPEARING ON AGENDA

There was no public comment.

5. CONSENT AGENDA:

5A. Approval of Warrants

5B. Approval of Meeting Minutes of July 1, 2026

There was no public comment.

Motion: Director Kassi Dee motioned to approve the Consent Agenda

Second: Director Austin

Action: Approved unanimously by voice vote.

ACTION ITEMS:

6A. AWARD FOR TRUNK SEWER CLEANING AND INSPECTION SERVICES CONTRACT WITH DOWNSTREAM SERVICES, INC.

Plant Superintendent Mychal Jones presented this item.

The Board discussed how the trunk sewer system will be cleaned and inspected, including the use of high-pressure hydro-jetting equipment and CCTV camera rovers. Staff explained that the work will cover the District's approximately 8.6 miles of trunk sewer and approximately 340 manholes, and that the resulting condition assessment will identify defects and inform future maintenance and capital improvements. The Board also confirmed that the previous inspection was completed in 2020 and commented favorably on the proposal evaluation and scoring information included in the staff report.

Motion: Director Dee motioned to authorize the District Administrator to execute an agreement with Downstream Services, Inc. for the Trunk Sewer Cleaning and Inspection Project in an amount not to exceed \$253,000, including optional unit-price tasks that may be authorized by the District Administrator during the project; and authorized the District Administrator to approve contract amendments and additional services up to ten percent (10%) of the contract amount (\$25,300), for a total authorized contract amount not to exceed \$278,300.

Second: Director Austin

Action: Approved unanimously by roll call vote.

6B. PROFESSIONAL SERVICES AGREEMENT WITH ARDURRA GROUP, INC. FOR PROJECT MANAGEMENT SERVICES FOR THE TRUNK SEWER CLEANING AND INSPECTION PROJECT

District Administrator Jeremy Ghent presented this item. He explained that Ardurra Group, Inc. will provide project management, technical oversight, quality assurance, and engineering review of the CCTV inspection and condition-assessment data. The Board discussed the inspection frequency established in the District's Sewer System Management Plan, which calls for cleaning and inspection approximately every five years, and expressed support for the additional engineering review.

There was no public comment.

Motion: Director Austin motioned to authorize the District Administrator to execute a Professional Services Agreement with Ardurra Group, Inc. for project management services associated with the Trunk Sewer Cleaning and Inspection Project in an amount not to exceed \$41,940; and authorized the District Administrator to approve contract amendments and additional services up to ten percent (10%) of the contract amount (\$4,194), for a total authorized contract amount not to exceed \$46,134.

Second: Director Dee

Action: Approved unanimously by roll call vote.

6C. DISTRICT ADMINISTRATOR AND PLANT OPERATIONS REPORT

District Administrator Jeremy Ghent presented the Administrator Report. He reported that legal review of the co-generation project contract language was complete and that updated cost estimates and a financial analysis were expected to be presented to the Board in September. Staff continued coordinating with the City of Grover Beach regarding a new connection to a District manhole at Front and Ramona Streets for the Trinity condominium development. He also reported that the District held a July 15 kickoff meeting with Carollo Engineers for the wastewater treatment plant condition assessment and that an update regarding Canyon Crest's request for service would be brought forward.

Plant Superintendent Mychal Jones presented the Plant Operations Report. There were no violations of the District's National Pollutant Discharge Elimination System (NPDES) Permit during the July 2026 reporting period, and all required regulatory analyses were within permit limitations. Staff participated in collection-system and heat-illness-prevention training and responded to several equipment alarms and callouts. Superintendent Jones explained that staff had addressed issues involving the rotary drum thickener (RDT) and thickened waste activated sludge (WAS) pump, and that a headworks bar-screen notification was a nuisance alarm associated with a programmable logic controller (PLC). The Board also commended operations staff for the landscaping improvements underway at the plant.

There was no public comment.

Action: The Board received and filed this report.

7. BOARD MEMBER COMMUNICATIONS

None.

8. ADJOURNMENT:

Chair Ray Russom adjourned the meeting at 6:20 p.m.

***THESE MINUTES WERE APPROVED BY THE BOARD OF DIRECTORS AT THE
MEETING OF SEPTEMBER 2, 2026.***