

**SOUTH SAN LUIS OBISPO COUNTY
SANITATION DISTRICT**

Post Office Box 339, Oceano, California 93475-0339

1600 Aloha, Oceano, California 93445-9735

Telephone (805) 489-6666 FAX (805) 489-2765

www.sslocsd.us

**AGENDA
BOARD OF DIRECTORS' MEETING
Oceano Community Services District,
1655 Front Street,
Oceano, California 93445**

Wednesday, October 7, 2026, at 6:00 p.m.

Board Members

Caren Ray Russom, Chair

Kassi Dee, Vice Chair

Linda Austin, Director

Agencies

City of Arroyo Grande

City of Grover Beach

Oceano Community Services District

Alternate Board Members

Clint Weirick, Director

Shirly Gibson, Director

Jim Guthrie, Director

City of Grover Beach

Oceano Community Services District

City of Arroyo Grande

-
- 1. CALL TO ORDER AND ROLL CALL**
 - 2. PLEDGE OF ALLEGIANCE**
 - 3. AGENDA REVIEW**
 - 4. PUBLIC COMMENTS ON ITEMS NOT APPEARING ON AGENDA**

This public comment period is an invitation to members of the community to present comments, thoughts or suggestions on matters not scheduled on this agenda. Comments should be limited to those matters which are within the jurisdiction of the District. The Brown Act restricts the Board from taking formal action on matters not published on the agenda. In response to your comments, the Chair or presiding Board Member may:

- Direct Staff to assist or coordinate with you.
- Direct Staff to place your issue or matter on a future Board meeting agenda.

Please adhere to the following procedures when addressing the Board:

- Comments should be limited to three (3) minutes or less.
- Your comments should be directed to the Board as a whole and not directed to individual Board members.
- Slanderous, profane or personal remarks against any Board Member, Staff or member of the audience shall not be permitted

Any writing or document pertaining to an open-session item on this agenda which is distributed to a majority of the Board after the posting of this agenda will be available for public inspection at the time the subject writing or document is distributed. The writing or document will be available for public review in the offices of the Oceano CSD, a member agency located at 1655 Front Street, Oceano, California. Consistent with the Americans with Disabilities Act (ADA) and California

Government Code §54954.2, requests for disability-related modification or accommodation, including auxiliary aids or services, may be made by a person with a disability who requires modification or accommodation in order to participate at the above referenced public meeting by contacting the District Administrator or Bookkeeper/Secretary at (805) 481-6903. So that the District may address your request in a timely manner, please contact the District two business days in advance of the meeting.

5. CONSENT AGENDA:

The following routine items listed below are scheduled for consideration as a group. Each item is recommended for approval unless noted. Any member of the public who wishes to comment on any Consent Agenda item may do so at this time. Any Board Member may request that any item be withdrawn from the Consent Agenda to permit discussion or to change the recommended course of action. The Board may approve the remainder of the Consent Agenda on one motion.

5A. Approval of Warrants

5B. Approval of Meeting Minutes of September 2, 2026

5C. Approval to Purchase a Replacement Cushman Utility Cart

6. ACTION ITEMS:

6A. PROFESSIONAL SERVICES AGREEMENT WITH ARDURRA GROUP, INC. FOR CONTINUED AS NEEDED ENGINEERING SERVICES

Recommendation: Authorize the District Administrator to execute a Professional Services Agreement with Ardurra Group, Inc. for as needed engineering services on a time and materials basis in an amount not to exceed \$40,000.

6B. RATIFICATION OF UNFORESEEN COSTS FOR AERATION BASIN NO. 1 AND SECONDARY CLARIFIER NO. 2 CLEANOUT

Recommendation: Ratify the additional unforeseen work completed for the Aeration Basin No. 1 (AB1) and Secondary Clarifier No. 2 (SC2) cleanout and the associated \$23,800 increase to the purchase order, from \$28,250 to a total amount not to exceed \$52,050.

6C. RESOLUTION ESTABLISHING AN ENCROACHMENT PERMIT PROGRAM

Recommendation: Adopt Resolution No. 2026-475 establishing an Encroachment Permit Program for the South San Luis Obispo County Sanitation District.

6D. DISTRICT ADMINISTRATOR AND PLANT OPERATIONS REPORT

Recommendation: Receive and File

7. BOARD MEMBER COMMUNICATIONS

8. ADJOURNMENT

The next regularly scheduled Board Meeting is
November 4, 2026, 6:00 pm at the
Grover Beach City Hall Council Chambers,
154 South Eighth Street,
Grover Beach, CA 93433

WARRANT REGISTER
10/7/2026
FISCAL YEAR 2026/2027

VENDOR	BUDGET LINE ITEM	DETAIL	WARRANT NO	ACCT	ACCT BRKDN	TOTAL
AUTOSYS, LLC	SCADA	0535; 0536	082826-9578	7051	4,121.92	4,121.92
BRENTAG	PLANT CHEMICALS	BPI626189	9579	8050	11,527.51	11,527.51
FEDEX	CHEMICAL ANALYSIS	MULTIPLE	9580	7078	55.86	55.86
GOLD COAST ENVIRONMENTAL	STRUCTURE MAINTENANCE	15434	9581	26-8065	5,964.00	5,964.00
GRAINGER	EQUIPMENT MAINTENANCE	MULTIPLE	9582	8030	499.34	499.34
HACH COMPANY	LAB SUPPLY'S	15131331	9583	8040	104.52	104.52
II SUPPLY	EQUIPMENT MAINTENANCE	113790	9583	8030	106.32	106.32
JB DEWAR	FUEL	490500; 490274	9584	8020	625.36	625.36
JONES MAYER	LEGAL COUNSEL	MARCH THROUGH JULY	9585	7077	9,784.50	9,784.50
KNECHTS PLUMBING & HEATING	STRUCTURE MAINTENANCE	22009	9586	8065	4,968.68	4,968.68
LINDE GAS AND EQUIPMENT	RENTAL EQUIPMENT	07/20/26-08/20/26	9587	7032	55.01	55.01
PG&E	ELECTRICITY	07/08/26-08/06/26	9588	7091	48,603.16	48,603.16
POLYDYNE	PLANT CHEMICALS	2057617	9589	8050	13,288.63	13,288.63
SANTA MARIA TOOL	EQUIPMENT MAINTENANCE	20729	9590	8030	800.00	800.00
SECURITAS TECHNOLOGY	ALARMS	SEPTEMBER 2026	9591		88.31	88.31
SITE ONE LANDSCAPE	EQUIPMENT MAINTENANCE	170200137-001	9592	8030	298.68	298.68
T-MOBILE	COMMUNICATIONS	07/16/26-08/15/26	9593	7014	61.78	61.78
TROESH COLEMAN PACIFIC	EQUIPMENT MAINTENANCE	41499	9594	8030	513.80	513.80
VWR INTERNATIONAL	LAB SUPPLY'S	2026-453	9595	8040	521.21	521.21
WEST COAST INDUSTRIAL SUPPLY	EQUIPMENT MAINTENANCE	95570	9596	8030	704.42	704.42
USDA RURAL DEVELOPMENT	OTHER CHARGES	678009734	090826-9597		114,690.00	114,690.00
AGP VIDEO	PROFESSIONAL SERVICE	AUGUST 2026	091126-9598	7080	650.00	650.00
ALLIED ADMINISTRATOR	EMPLOYEE DENTAL	OCTOBER 2026	9599	6025	1,013.14	1,013.14
AMERICAN BUSINESS MACHINES	OFFICE SUPPLY'S	08/21/26-09/20/26	9600	8045	110.35	110.35
CAREN RAY RUSSOM	BOARD SERVICE	SEPTEMBER 2026	9601	7075	100.00	100.00
CHARTER COMMUNICATIONS	COMMUNICATIONS	08/29/26-09/28/26	9602	7013	334.76	334.76
CLINT WEIRICK	BOARD SERVICE	SEPTEMBER 2026	9603	7075	100.00	100.00
COASTAL ROLLOFF	RUBBISH	AUGUST 2026	9604	7093	1,637.57	1,637.57
COLD CANYON LANDFILL	RUBBISH	4733D100	9605	7093	284.25	284.25
COLUMBIA BANK	DISTRICT CREDIT CARD	AUGUST 2026	9606		8,832.65	8,832.65
CULLIGAN WATER	RENTAL EQUIPMENT	SEPTEMBER 2026	9607	7032	60.00	60.00
ENGEL & GRAY	BIOSOLIDS COLLECTION	AUGUST 2026	9608	7085	11,554.40	11,554.40
EVERYWHERE RIGHT NOW	COMPUTER SUPPORT	SEPTEMBER 2026	9609	7082	100.00	100.00
FEDEX	CHEMICAL ANALYSIS	MULTIPLE	9610	7078	93.35	93.35
GRAINGER	EQUIPMENT MAINTENANCE	MULTIPLE	9611	8030	265.09	265.09
GSOLUTIONZ	COMMUNICATIONS	OCTOBER 2026	9612	7013	105.63	105.63
HACH COMPANY	LAB SUPPLY'S	15152946	9613	8040	8,864.00	8,864.00
II SUPPLY	EQUIPMENT MAINTENANCE	MULTIPLE	9614	8030	1,038.99	1,038.99
JB DEWAR	FUEL	492352	9615	8020	136.46	136.46
JONES MAYER	LEGAL COUNSEL	AUGUST 2026	9616	7071	4,523.00	4,523.00
LINDA AUSTIN	BOARD SERVICE	SEPTEMBER 2026	9617	7075	100.00	100.00
MAIN ELECTRIC SUPPLY CO LLC	EQUIPMENT MAINTENANCE	11024239; 11034021	9618	8030	229.05	229.05
MINERS ACE	EQUIPMENT MAINTENANCE	AUGUST 2026	9619	8030	346.43	346.43
OILFIELD ENVIRO COMPLIANCE	CHEMICAL ANALYSIS	AUGUST 2026	9620	7078	10,333.46	10,333.46
RAIN FOR RENT	EQUIPMENT RENTAL	SEPTEMBER 2026	9621	7032	754.00	754.00
SAFETY KLEEN	CHEMICAL ANALYSIS	MULTIPLE	9622	7078	1,594.51	1,594.51
SITE ONE LANDSCAPE	EQUIPMENT MAINTENANCE	LANDSCAPING PROJECT	9623	8030	633.60	633.60
SO CAL GAS	UTILITY GAS	08/01/26-09/02/26	9624	7092	4,312.80	4,312.80
SO COUNTY SANITARY SERVICE	UTILITY RUBBISH	SEPTEMBER 2026	9625	7093	417.24	417.24
SSLOCS	EMPLOYEE BENEFITS/PAYROLL	AUGUST 2026	9626		157,644.01	157,644.01
T-MOBILE	COMMUNICATIONS	CELL PHONE	9627	7014	510.11	510.11
V-LOPEZ JR & SONS	TRUNK SEWER MAINTENANCE	PIER MANHOLE	9628	8015	2,500.00	2,500.00
VELOCITY/VELOCITY DYNAMICS	EQUIPMENT MAINTENANCE	0000029806	9629	8030	490.33	490.33
VWR	LAB SUPPLY'S	2026-453	9630	8040	562.64	562.64
SUB TOTAL					437,614.83	437,614.83
GRAND TOTAL						

WARRANT REGISTER
10/7/2026 CONTINUED
FISCAL YEAR 2026/2027

VENDOR	BUDGET LINE ITEM	DETAIL	WARRANT NO	ACCT	ACCT BRKDN	TOTAL
AERZEN	EQUIPMENT MAINTENANCE	SEPI-26-005641	092526-9631	19-8030	1,710.00	1,710.00
AMERICAN BUSINESS MACHINES	OFFICE SUPPLY'S	887345	9632	19-8045	110.35	110.35
ARDURRA	CONDITION ASSESSMENT	3832	9633	26-8065	1,190.25	4,289.75
	GENERAL ENGINEERING	3833		19-7077	2,533.25	
	TRUNK SEWER CLEANING	3895		26-8065	566.25	
ARROYO WATER WELL SUPPLY	EQUIPMENT MAINTENANCE	4024	9634	19-8030	10,188.13	10,188.13
AT&T MOBILITY	COMMUNICATIONS	08/03/26-09/02/26	9635	7013	83.48	83.48
AUTOSYS, LLC	SCADA SYSTEM	INV-0552	9636	7051	2,638.75	2,638.75
BRENN TAG	PLANT CHEMICALS	MULTIPLE	9637	8050	45,476.86	45,476.86
BURKE & PACE	STRUCTURE MAINTENANCE	2609-068852	9638	8060	67.73	67.73
CAROLLO ENGINEERS INC	CONDITION ASSESSMENT	FB88405	9639	26-8065	21,536.99	21,536.99
COASTAL JANITORIAL	STRUCTURE MAINTENANCE	SEPTEMBER 2026	9640	8060	813.75	813.75
FEDEX	CHEMICAL ANALYSIS	MULTIPLE	9641	7078	37.50	37.50
FERGUSON WATERWORKS	EQUIPMENT MAINTENANCE	MULTIPLE	9642	19-8030	17,335.68	17,335.68
FLUID RESOURCE MANAGEMENT	EQUIPMENT MAINTENANCE	W26665	9643	19-8030	650.00	650.00
GRAINGER	EQUIPMENT MAINTENANCE	MULTIPLE	9644	8060	286.72	286.72
GROVER TOOL RENTAL	STRUCTURE MAINTENANCE	MULTIPLE	9645	8060	1,292.50	1,292.50
GSOLUTIONZ INC	COMMUNICATIONS	OCTOBER 2026	9646	7013	370.32	370.32
II SUPPLY	EQUIPMENT MAINTENANCE	114083	9647	8030	256.66	256.66
JB DEWAR	FUEL	MULTIPLE	9648	8020	898.14	898.14
LINDE GAS AND EQUIPMENT	RENTAL EQUIPMENT	59170872	9649	7032	55.01	55.01
MCMASTER CARR	EQUIPMENT MAINTENANCE	MULTIPLE	9650	8030	399.71	399.71
PG&E	ELECTRICITY	08/07/26-09/07/26	9651	7091	49,695.23	49,695.23
POWER FLO INC	EQUIPMENT MAINTENANCE	67817-26	9652	8030	10,346.80	10,346.80
QUINN CAT	STRUCTURE MAINTENANCE	LANDSCAPE PROJECT	9653	8060	732.58	732.58
ROCKWELL	EQUIPMENT MAINTENANCE	217945	9654	8030	6,631.90	6,631.90
SANTA MARIA FAMCON PIPE SUPPLY	EQUIPMENT MAINTENANCE	6417.85	9655	8030	6,417.85	6,417.85
SDRMA	INSURANCE	FY 2027	9656	7043	138,327.09	138,327.09
SECURITAS TECHNOLOGY	COMMUNICATIONS	MULTIPLE	9657	7011	538.31	538.31
SITE ONE LANDSCAPE	EQUIPMENT MAINTENANCE	LANDSCAPE PROJECT	9658	8060	1,990.15	1,990.15
SLO CO TAX COLLECTOR	ZONE 1/1A AGREEMENT	FY 2027 TAX ASSESSMENT	9659	7095	39,177.32	39,177.32
T-MOBILE	COMMUNICATIONS	0816/26-09/15/26	9660	7014	6.34	6.34
TROESH COLEMAN PACIFIC	STRUCTURE MAINTENANCE	LANDSCAPE PROJECT	9661	8060	3,606.88	3,606.88
VESTIS	EMPLOYEE UNIFORMS	MULTIPLE	9662	7025	4,590.94	4,590.94
SUB TOTAL					370,559.42	370,559.42
GRAND TOTAL					808,174.25	808,174.25

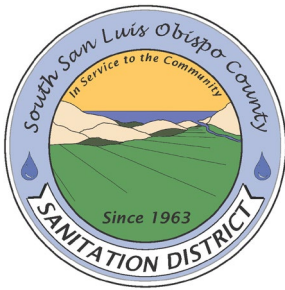
We hereby certify that the demands numbered serially from 082826-9578 to 092526-9662 together with the supporting evidence have been examined, and that they comply with the requirements of the SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT. The demands are hereby approved by motion of the SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT, together with warrants authorizing and ordering the issuance of checks numbered identically with the particular demands and warrants.

BOARD OF DIRECTORS:

DATE:

Chairman

Secretary



SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT

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SUMMARY ACTION MINUTES Meeting of Wednesday, September 2, 2026

1. CALL TO ORDER AND ROLL CALL

Chair Caren Ray Russom called the meeting to order and recognized a quorum.

Present: Caren Ray Russom, Chair, City of Arroyo Grande
Clint Weirick, Director, City of Grover Beach
Linda Austin, Director, Oceano Community Services District

District Staff: Jeremy Ghent, District Administrator
Mychal Jones, Plant Superintendent
Wendy Stockton, District Legal Counsel
Amy Simpson, District Business & Accounting Analyst

2. PLEDGE OF ALLEGIANCE

3. AGENDA REVIEW

Action: The agenda proceeded as published.

4. PUBLIC COMMENTS ON ITEMS NOT APPEARING ON AGENDA

There was no public comment.

5. CONSENT AGENDA:

5A. Approval of Warrants

5B. Approval of Meeting Minutes of August 5, 2026

There was no public comment.

Motion: Director Austin motioned to approve the Consent Agenda

Second: Director Weirick

Action: Approved unanimously by voice vote.

ACTION ITEMS:

**6A. PUBLIC HEARING TO CONSIDER ENTERING INTO ENERGY SERVICE
CONTRACT PURSUANT TO GC 4217**

District Administrator Jeremy Ghent presented the proposed cogeneration energy project and the updated financial analysis. He explained that negotiations increased the estimated construction cost to approximately \$9.88 million and identified additional District costs for project delivery. Southland Industries representatives presented the project and updated analysis. Staff reported that the revised estimate showed an approximately 19-year payback after the system began operation, which would extend beyond the District's current 2047 planning horizon for a possible plant relocation. Staff recommended that the Board direct the District Administrator to abandon the project.

The Board discussed the projected energy savings, construction and contract costs, payback period, potential plant relocation, and other potential benefits of the project, including insurance considerations. Following the public hearing and deliberation, the Board considered staff's recommendation. No energy service contract was approved.

Motion: Director Weirick motioned to direct the District Administrator to abandon the energy service contract project.

Second: Director Austin

Chair Ray Russom voted no. Directors Weirick and Austin voted yes.

Action: Motion approved 2-1 by roll call vote.

6B. 2026 AMENDMENT TO THE DISTRICT'S CONFLICT OF INTEREST CODE

District Legal Counsel Wendy Stockton presented this item.

There was no public comment.

Motion: Director Austin motioned to adopt Resolution No. 2026-474 amending the District's conflict of interest code to include the position of Business & Accounting Analyst as part of the District's biennial review.

Second: Director Weirick

Action: Approved unanimously by roll call vote.

6C. CANYON CREST REQUEST FOR ANNEXATION

Administrator Ghent presented the applicant's proposal to send wastewater from the Canyon Crest HOA through the Arroyo Grande sewer system to the District's treatment facility. The Board discussed the proposed connection and potential future changes to wastewater flows. There was no public comment.

Action: The Board expressed no opposition to staff continuing to evaluate the proposal. Any formal agreement or approval would return to the Board for action.

6D. DISTRICT ADMINISTRATOR AND PLANT OPERATIONS REPORT

Superintendent Mychal Jones presented the Plant Operations report. There were no violations of the District's National Pollutant Discharge Elimination System (NPDES) Permit during the August 2026, reporting period. All regulatory required analyses were within Permit limitations.

District Administrator Jeremy Ghent presented the Administrator Report.

There was no public comment.

Action: The Board received and filed this report.

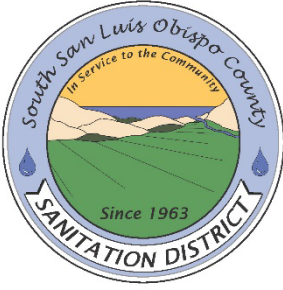
6. BOARD MEMBER COMMUNICATIONS

Director Ray Russom shared an anecdote regarding a SCADA system reportedly compromised by a cryptocurrency mining organization, which maintained and updated the system over several years, effectively providing free IT services.

8. ADJOURNMENT:

7:35 p.m.

THESE MINUTES ARE DRAFT AND NOT OFFICIAL UNTIL APPROVED BY THE BOARD OF DIRECTORS AT A SUBSEQUENT MEETING.



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Staff Report

To: Board of Directors
From: Jeremy Ghent, District Administrator
Via: Mychal Jones, Plant Superintendent
Date: October 7, 2026

**Subject: APPROVAL TO PURCHASE A REPLACEMENT CUSHMAN UTILITY
CART**

RECOMMENDATION:

1. Authorize the District Administrator to purchase a Cushman Hauler XL utility cart from Triple Seven Golf Carts & Rentals for an amount not to exceed \$19,215.11
2. Authorize staff to surplus and dispose of the existing cart in accordance with District procedures

BACKGROUND AND DISCUSSION:

The District included replacement of the existing utility cart in the current fiscal year budget. The existing cart has reached the end of its service life, and staff recommends purchasing a replacement and disposing of the existing unit.

District staff solicited and received quotes from two vendors. Triple Seven Golf Carts & Rentals provided a quote of \$19,215.11 for a Cushman Hauler XL.

Staff recommends the Cushman Hauler XL based on the District's positive experience operating and maintaining Cushman carts at the treatment facility.

FISCAL CONSIDERATION:

The adopted Fiscal Year 2026/27 Budget includes \$18,000 for replacement of the utility cart under Fund 26, Account No. 26-8065. The proposed purchase price of \$19,215.11 exceeds the amount budgeted for this purchase by \$1,215.11. Sufficient uncommitted funding remains available within Fund 26, Account No. 26-8065, to cover the full purchase cost.

Attachment:

Vendor Quotes

ESTIMATE

Liquidation Solutions, LLC- DBA:
777 Enterprises
3850 El Camino Real
Atascadero, CA 93422

travis@777golfcarts.com
+1 (805) 466-7296
www.777golfcarts.com



Bill to

Mario De Leon
1600 Aloha Place
Oceano, CA 93445

Ship to

Mario De Leon
1600 Aloha Place
Oceano, CA 93445

Estimate details

Estimate no.: 1007
Estimate date: 06/01/2026

Sales Rep: Travis Bertoni

#	Product or service	Description	Qty	Rate	Amount
1.	Services	New Cushman Metallic Charcoal Hauler XL w/ 4.2 Twin Pack Lithium Ion Batteries and Black Seats	1	\$15,599.00	\$15,599.00
2.	Accessories	Premium Black Seats	1	\$425.00	\$425.00
3.	Accessories	5 Panel Rear View Mirror	1	\$40.00	\$40.00
4.	Accessories	Brush Guard	1	\$125.00	\$125.00
5.	Accessories	USB Outlet - Intelligauge Gauge	1	\$259.00	\$259.00
6.	Accessories	Unique Key Switch	1	\$32.00	\$32.00
7.	Accessories	Fender Flare Small	1		\$0.00
8.	Accessories	Side Mirror Kit	1	\$116.00	\$116.00
9.	Accessories	D-Ring Tie Down, Track Mount, Qty 4	1	\$40.00	\$40.00
10.	Accessories	Load Star - DOT,K399 205/65-10,6P, Black Wheel	2	\$47.00	\$94.00
11.	Accessories	Clevis Hitch	1	\$109.00	\$109.00
12.	Accessories	Aluminum Bed Box	1	\$887.00	\$887.00
13.	Accessories	Modular Canopy Top Black	1	\$450.00	\$450.00
14.	Accessories	Windshield Fold Down	1	\$215.00	\$215.00

Subtotal		Subtotal	\$18,391.00		
15. Discount	10% Discount Omnia #4058392/ Contract #R210201	1	-\$1,839.10	-\$1,839.10	
16. Dealer Prep & Set-Up	Dealer Prep & Set-Up	1	\$299.00	\$299.00	
			Subtotal	\$16,850.90	
			Sales tax	\$1,609.21	
			Shipping	\$755.00	
			Total	\$19,215.11	

Accepted date

Accepted by

9/24/26
Quote# LHC260926

South SLO Sanitation District
Oceano, CA
Attn: Mario

Hi Mario,

Thank you for the opportunity to propose the following Fusion Cart for your review. Details follow below:



KEY SPECIFICATIONS			
Motor	5kW	Turning Radius	177" (450 cm)
Controller	450 Amp Programmable	Vehicle Capacity	2 People
Drivetrain	16:1 High Speed Rear Axle	Overall Dimensions	150" x 48" x 78" (380cm x 121.9cm x 200.6cm)
Speed	19 mph (30.4 km/h)	Utility Bed Dimensions	71" x 46" x 12" (180.3cm x 116.8cm x 30.5cm)
Battery	51.2V 105Ah Marson® Lithium-Ion Pack with Heating Module	Utility Bed	Aluminum Dump Bed with Electric Hydraulic Actuated Dump
Charger	Onboard - 20 Amp 120V	Utility Bed Capacity	1,102 lbs (499.8 kg)
Range	31 mi (50km)	Curb Weight	1,322 lbs (599.5 kg)
Battery Level Indicator	Digital Touch Screen	Payload	1,477 lbs (669.6 kg)
Chassis	E-Coat and Powder Coated Steel Frame	Tow Capacity	2,000 Lbs (907.2 kg)
Suspension	Heavy Duty Coil Over Shocks	Electronics	Digital Touch Screen Speedometer, Hazard Switch, USB Power Switch
Ground Clearance	6.5" (16.5 cm) with Standard Wheels and Tires	Body Color	Matte Black
Brakes	4 Wheel Premium Hydraulic Disc Brakes	Seats	Black Bolstered Seats
Park Brake	Electro Magnetic, Automatically Actuated Once Vehicle is Stopped, Released when Accelerator Peddle is Engaged	Warranty	2-Year Full Car / 5-Year Full Battery
Wheels and Tires	Black Aluminum, 225/55-12		

TOTAL INCLUDING DELIVERY: \$15,723

Including Taxes @7.25% \$16,862.92

Sincerely,
Lacey McCoy

Territory Manager-Pape Material Handling
530-383-8727

Date Accepted _____

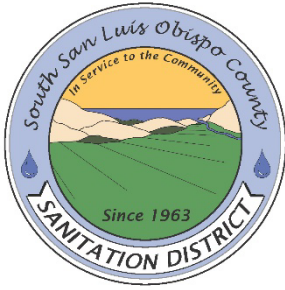
Accepted By: _____

Print: _____

This Proposal is subject to Papé Material Handling's Terms and Conditions of Sale effective on the date hereof, which are incorporated in full by this reference. The Terms and Conditions of Sale are available at www.pape.com/terms, and will also be sent by mail or e-mail to Buyer upon request.

Item 5C. Attachment





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Staff Report

To: Board of Directors
From: Jeremy Ghent, District Administrator
Date: October 7, 2026

**Subject: PROFESSIONAL SERVICES AGREEMENT WITH ARDURRA GROUP, INC.
FOR CONTINUED AS NEEDED ENGINEERING SERVICES**

RECOMMENDATION:

1. Authorize the District Administrator to execute a Professional Services Agreement with Ardurra Group, Inc. for as needed engineering services on a time and materials basis in an amount not to exceed \$40,000.

BACKGROUND AND DISCUSSION

The South San Luis Obispo County Sanitation District (District) periodically needs engineering assistance for operations, projects, permitting, and coordination with other agencies. Ardurra Group, Inc. submitted a proposal dated August 31, 2026 to provide engineering services when directed by District staff.

The proposed authorization would allow the District to request technical support as needs arise, subject to a total limit of \$40,000. Services could include:

- Meetings with District staff, member agencies, and consultants.
- General technical support and responses to District staff information requests.
- Development plan review support and project coordination and management.
- Engineering support related to permits.
- Assistance with the State Lands lease renewal application.

Ardurra proposes to perform the work on a time and materials basis under its attached 2026 fee schedule and invoice monthly. District staff would direct individual assignments and review invoices against the approved scope and remaining authorization. The \$40,000 amount is a spending limit; the District is not obligated to use the full amount.

The proposal describes itself as a task order. Before execution, staff will confirm that the Professional Services Agreement or applicable master agreement incorporates the proposal and fee schedule, establishes the service period and contract terms, and maintains the \$40,000 total limit.

Fiscal Considerations:

The maximum authorization is \$40,000 in Fiscal Year 2026/27, billed for actual time and materials. Staff budgeted \$100,000 for FY 26/27 for General Engineering Services. Any increase above \$40,000 would require separate authorization.

Attachment:

1. Ardurra Group, Inc. proposal dated August 31, 2026, including 2026 fee schedule.



August 31, 2026

Jeremy Ghent, PE
District Administrator
South San Luis Obispo Sanitation District
(Submitted Electronically via email: jeremy@sslocsd.us)

Subject: Proposal for As-Needed Engineering Services

Dear Jeremy,

Ardurra is pleased to provide this proposal to provide As-Needed Engineering Services for the South San Luis Obispo County Sanitation District (District). We are preparing this Task Order in response to discussions with you and your staff.

Scope of Work

If authorized to perform this work, Ardurra will provided engineering services on an "as-needed" basis when directed by District staff. These services could include a variety of tasks, including but not limited to:

- Attend meeting with District staff, member agencies, and/or consultants
- Provide general technical support to District staff
- Respond to information requests from District staff
- Provide development plan review support to District staff
- Assist with project coordination and management
- Provide engineering support related to permits
- Assist with the State Lands lease renewal application



Fee Estimate

Ardurra will proceed on a time and materials basis with a budget not to exceed \$40,000, in accordance with the attached 2026 Ardurra rate schedule. The project will be invoiced monthly.

We hope this proposal meets your expectations and look forward to continuing in providing engineering support in service to the community. We are happy to answer any questions you may have.

Sincerely,

Eileen Shields, PE
Project Director

Enclosures:

- A. 2026 Ardurra Fee Schedule



2026 FEE SCHEDULE

CATEGORY	POSITION	HOURLY RATE
Designers and Administrative	Administrative Assistant	\$120
	Production Designer I	\$135
	Production Designer II	\$139
	Production Designer III	\$144
	Production Designer IV	\$164
	Production Designer V	\$186
	Production Designer VI	\$195
Engineers	Engineering Technician	\$108
	Engineer I	\$147
	Engineer II	\$168
	Engineer III	\$200
	Engineer IV	\$216
	Engineer V	\$232
	Engineer VI	\$252
	Engineer VII	\$259
	Engineer VIII	\$272
	Technical Director	\$300
Planning	Planner I	\$147
	Planner II	\$168
	Planner III	\$185
	Planner IV	\$205
	Planner V	\$221
	Planner VI	\$228
Project Management	Assistant Project Manager	\$249
	Project Manager	\$254
	Senior Project Manager	\$306
	Project Director	\$300
	Senior Project Director	\$323
Construction Management Services	Sr Construction Manager	\$290
	Construction Manager	\$260
	Resident Engineer*	\$258
	Assistant Resident Engineer*	\$210
	Public Works Inspector*	\$216
	Scheduler	\$188
	Doc Control*/ Labor Analyst	\$148
	Sr Labor Compliance	\$199

OVERALL NOTES

1. Reimbursable Expenses (ODCs): Travel and subsistence (other than mileage) billed at cost, mileage at current IRS rate, and outside production/services cost plus 10%

2. Subconsultants: Cost plus 10%.

3. Escalation: Rates subject to annual adjustment (typically 2–5%), unless otherwise specified (e.g., prevailing wage).

CONSTRUCTION MANAGEMENT NOTES

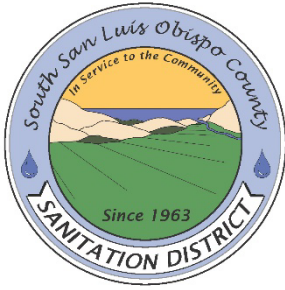
1. Rates: Hourly rates include wages, fringe, overhead, fee, and typical supplies, tools, and equipment. Construction management software is excluded.

2. Prevailing Wage: Rates are subject to increases per California DIR determinations. Billing rates will increase proportionally, including overhead and profit.

3. Inspection Minimums (IWC Order #16-2001): Cancellation of 8-hour inspection after arrival: 4-hour minimum; Cancellation of 4-hour inspection after arrival: 2-hour minimum

4. Public Works Requirements: Agency must submit DIR Form PWC-100 listing Ardurra as prime. A 0.5-hour/week per inspector labor compliance charge applies to all prevailing wage inspection assignments.

5. Overtime: Asterisked positions are billed at 1.5x for work over 8 hours/day or Saturdays, and 2.0x for Sundays and holidays.



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www.sslocsd.org

Staff Report

To: Board of Directors
From: Jeremy Ghent, District Administrator
Via: Mychal Jones, Plant Superintendent
Date: October 7, 2026

**Subject: RATIFICATION OF UNFORESEEN COSTS FOR AERATION BASIN NO. 1 AND
SECONDARY CLARIFIER NO. 2 CLEANOUT**

RECOMMENDATION:

Ratify the additional unforeseen work completed for the Aeration Basin No. 1 (AB1) and Secondary Clarifier No. 2 (SC2) cleanout and the associated \$23,800 increase to the purchase order, from \$28,250 to a total amount not to exceed \$52,050.

BACKGROUND AND DISCUSSION

The District issued a purchase order for the AB1 and SC2 cleanout in the amount of \$28,250, based on an estimate of five days at \$5,650 per day. The work was performed on a time-and-materials basis. The contractor began cleaning SC2 on August 20, 2026.

The amount of debris encountered was substantially greater than anticipated. On August 25 and 26, the Plant Superintendent approved additional staffing to continue the cleanout. By August 27, debris on and between the AB1 diffusers had slowed the work, and the contractor estimated that two to three more days would be needed to finish AB1, the small aeration basin pit, and the SC2 Return Activated Sludge well. The project status was discussed with the District Administrator. Additional work continued to prevent the need to reschedule the contractor at a future date, and the cleanout was completed on September 1, 2026.

The final cost is \$52,050, exceeding the original purchase order by \$23,800. Staff authorized the additional work prior to obtaining Board approval for the increased project amount. Resolution No. 2019-410, Section 2.0, calls for Board approval of purchases over \$30,000. Staff requests that the Board ratify the completed additional work and ratify the purchase order increase to document the total expenditure. This action addresses the completed work; it does not authorize further work beyond \$52,050.

These cleanouts will likely continue to occur twice annually. Staff will increase cost estimates based on this new data and obtain board approval prior to executing future cleanings that may exceed \$30,000. Additionally, staff is working on passive and active snail management in the

treatment process. With proper controls in place (interception or reproduction control), reducing quantities of snail shells could reasonably cut annual costs in half.

Fiscal Considerations:

Funding for this work is included in the Fiscal Year 2026/27 Budget, Fund 19, Account No. 19-8030 (Equipment Maintenance). The Board approved \$250,000 for this account. The original purchase order was \$28,250, and the additional completed work cost \$23,800, bringing the total project cost to \$52,050. The requested action would increase the purchase order by \$23,800 to reflect that total.

Attachment:

Letter from Plant Superintendent J. Mychal Jones regarding the AB1 and SC2 cleanout dated September 24, 2026



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9/24/2026

Aeration Basin No. 1 and Secondary Clarifier No. 2 Cleanout

This letter documents the circumstances that led to additional costs for the cleanout of Aeration Basin No. 1 (AB1) and Secondary Clarifier No. 2 (SC2). The District's original approved purchase order was \$28,250, based on an estimated five days of work at \$5,650 per day. The work was quoted on a time and materials basis.

The amount of debris in both facilities required additional labor and time to complete the cleanout. The final cost was \$52,250, which exceeds the original purchase order by \$23,800. To avoid interrupting the work and to return both facilities to operation, District staff authorized the additional work before seeking Board approval for costs exceeding the District Administrator's purchasing authority.

Sequence of Events

August 20: The contractor began cleaning SC2.

August 21: The contractor completed cleaning the main tank and launder. Cleaning of the SC2 Return Activated Sludge (RAS) well remained outstanding.

August 25: The contractor began cleaning AB1 and requested approval for an additional worker at \$1,500 per day to help complete the work within the original five-day estimate. The Plant Superintendent approved.

August 26: Cleaning of AB1 continued. The contractor requested approval to continue work with the additional staff member at \$1,500 per day, which the Plant Superintendent approved.

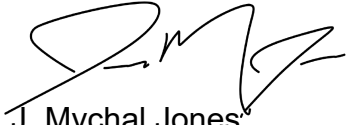
August 27: Cleaning progressed into the aerated portion of AB1. Debris on and between the diffusers slowed the work considerably. The contractor advised the District that approximately two to three additional days would be needed to clean the remaining areas of AB1, the small aeration basin pit, and SC2 RAS well. Discussed project status and plan of action for cleanout completion with District Administrator. The Plant

Superintendent approved two additional days.

August 28: Cleaning of AB1 continued with additional staffing.

August 31: The contractor made substantial progress on AB1. Rinsing of AB1 and cleaning of SC2 RAS well remained. The Plant Superintendent verbally approved one additional day to complete the work.

September 1: The contractor completed the cleanout of AB1 and SC2.

A handwritten signature in black ink, appearing to read 'J. Mychal Jones', is positioned above the printed name.

J. Mychal Jones
Plant Superintendent/CPO

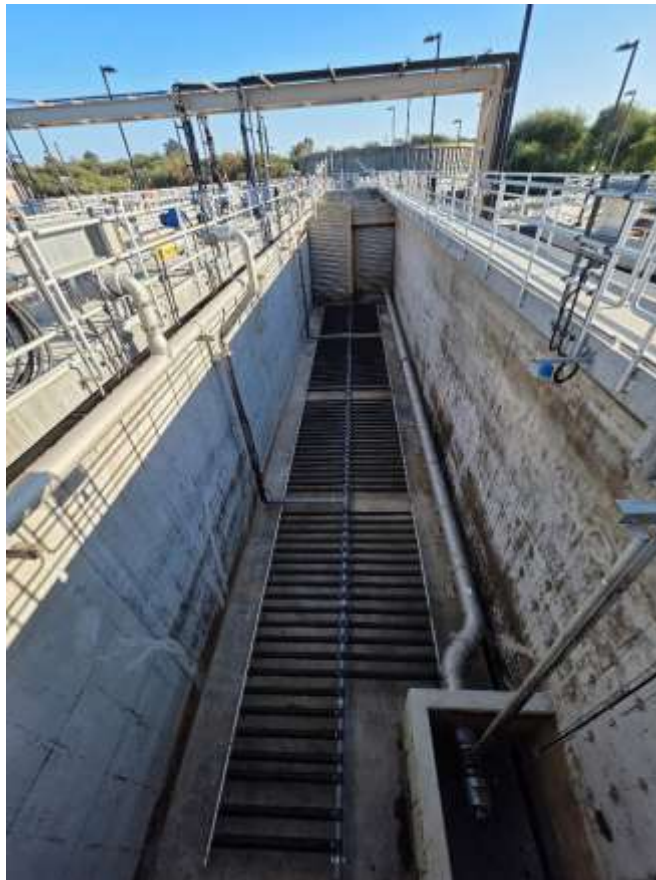
Attachments: Cleanout Photos

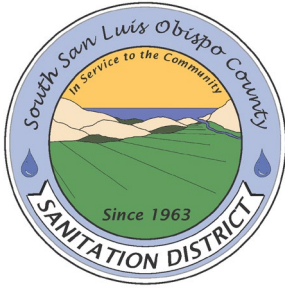












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Staff Report

To: Board of Directors
From: Jeremy Ghent, District Administrator
Via: Mychal Jones, Plant Superintendent
Date: October 7, 2026

Subject: RESOLUTION ESTABLISHING AN ENCROACHMENT PERMIT PROGRAM

RECOMMENDATION:

Adopt Resolution No. 2026-475 establishing an Encroachment Permit Program for the South San Luis Obispo County Sanitation District.

BACKGROUND AND DISCUSSION:

The District owns and operates sanitary sewer facilities throughout its service area, including approximately 8.6 miles of trunk sewer mains and associated manholes. Many of these facilities are located within easements across privately owned property. These easements provide the District with rights necessary to access, operate, inspect, maintain, repair, and replace its sewer facilities.

On August 5, 2026, the Board authorized the District Administrator to enter into an agreement with Downstream Services, Inc., for the 2026 Trunk Sewer Cleaning and Inspection Project. In preparation for the project, District Operations staff inspected District manholes and easements to verify that the contractor would have adequate access to perform the planned cleaning and CCTV inspection work.

During these inspections, staff identified several locations where private improvements or other obstructions have been constructed within District sewer easements or over District manholes. In some cases, these encroachments may interfere with or restrict the District's ability to access its facilities.

The District currently does not have a formal administrative process for documenting, reviewing, and permitting encroachments within its sewer easements.

Staff and District Legal Counsel have discussed establishing an encroachment permit program that would provide a consistent process for addressing existing and proposed encroachments within District easements. The proposed program is intended to allow the District to work cooperatively with property owners when an encroachment can remain in place without interfering with District operations, while preserving the District's ability to access and maintain its facilities when needed.

Under the proposed resolution, persons maintaining or proposing an encroachment within a District easement may apply for an encroachment permit. District staff would evaluate each encroachment based on its location, configuration, and potential impact on District facilities, access, maintenance, and operations.

Encroachment permits would only be issued when the encroachment is determined to be consistent with District needs and operations. Permits would include appropriate conditions to preserve District access and would provide notice that permission to maintain an encroachment is revocable if removal becomes necessary for District operations.

The administrative program developed pursuant to the resolution would establish the application process, required documentation, standard permit conditions, and other procedures necessary to evaluate and document encroachments. Individual permits could also include site-specific conditions based on the nature and location of a particular encroachment.

Establishing the Encroachment Permit Program will provide the District with a consistent process for evaluating and documenting encroachments, communicating requirements to affected property owners, preserving access to District facilities, and maintaining records of permitted encroachments for future operational and maintenance needs. Adoption of Resolution No. 2026-475 will establish the program and authorize District staff to develop and administer the procedures necessary for its implementation.

FISCAL CONSIDERATION:

There is no significant direct fiscal impact associated with adoption of the resolution. Staff time will be required to develop and administer the Encroachment Permit Program and process individual permit applications. Resolution No. 2026-475 provides that any fee proposed for processing encroachment permits would be established through separate action of the Board.

Attachments:

Resolution No. 2026-475

RESOLUTION 2026-475

A RESOLUTION OF THE BOARD OF SOUTH SAN LUIS OBISPO COUNTY SANITATION DISTRICT ESTABLISHING AN ENCROACHMENT PERMIT PROGRAM

WHEREAS, South San Luis Obispo County Sanitation District is authorized by Health & Safety Code §4740 to “own, control, manage, and dispose of any interest in real or personal property necessary or convenient for the construction, maintenance, and operation of a sewerage system;” and

WHEREAS, the District owns and operates a sanitary sewer system that requires periodic maintenance; and

WHEREAS, on August 5, 2026, the District board authorized the District Administrator to enter into an agreement with Downstream Services, Inc., for the 2026 Trunk Sewer Cleaning and Inspection Project; and

WHEREAS, District staff members have noted that a number of owners or occupants of property that contains District-owned sewer easements and manholes have constructed encroachments that block access to District property interests; and

WHEREAS, District staff members wish to establish a program of encroachment permitting which will effectively document obstructions to District easements, work cooperatively with owners of the obstructions whenever possible to allow encroachments and District operations to co-exist, and assure that owners of obstructions have notice that permission to maintain them can be withdrawn if needed for District operations.

NOW, THEREFORE, IT IS HEREBY RESOLVED, that the Board of South San Luis Obispo County Sanitation District hereby:

1. Authorizes a program of encroachment permitting for the District. The program shall, when consistent with District needs and operations, provide the opportunity for those who maintain or wish to maintain encroachments on District easements to apply for an encroachment permit in the manner specified by the District.
2. Any encroachment permit issued shall be based on such information from the applicant as the District’s staff members need to document the encroachment.
3. No encroachment permit shall be issued unless the encroachment or proposed encroachment is consistent with District needs and operations.
4. Each encroachment permit issued shall contain appropriate conditions including, but not limited to, conditions assuring District timely access to its easements.
5. Each encroachment permit shall notify the applicant that the permit is revocable, and the applicant must promptly remove the encroachment if required by District needs or operations.

6. Each encroachment permit shall, if not revoked, be valid for the period specified by the permit. Should the applicant wish to maintain the encroachment beyond its specified expiration date, the applicant shall apply to renew the permit in the manner specified by the District.
7. Should District staff members wish to charge a fee to process encroachment permits, that fee shall be approved by separate action of the District Board.
8. The District Administrator and Plant Superintendent are hereby authorized and directed to take all steps necessary to develop, implement, and administer the encroachment permit program.

PASSED AND ADOPTED at a regular meeting of the South San Luis Obispo County Sanitation District Board of Directors held this ____ day of _____, 2026, on the motion of _____, seconded by _____, and after the following roll call vote:

AYES:
NOES:
ABSENT:
CONFLICTS:

Caren Ray Russom, Chair
Board of Directors
South San Luis Obispo County Sanitation District

ATTEST:

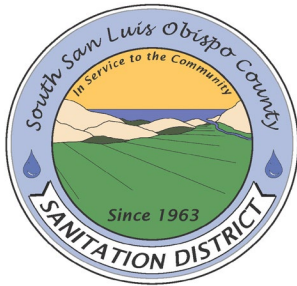
DISTRICT SECRETARY

APPROVED AS TO FORM:

BY: _____
DISTRICT COUNSEL

CONTENTS:

BY: _____
DISTRICT ADMINISTRATOR



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Staff Report

To: Board of Directors
From: Jeremy Ghent, District Administrator; Mychal Jones, Plant Superintendent
Date: October 7, 2026

Subject: DISTRICT ADMINISTRATOR AND PLANT OPERATIONS REPORT

This report presents ongoing information on the latest District staff activities on major capital projects and studies, programmatic initiatives, regional collaboration, miscellaneous activities, and Plant Operations. *Updates since the last report are provided in italics below:*

Capital Projects:

Condition Assessment:

- *Carollo conducted operator interviews to gain comprehensive insight of the District's treatment facility and support development of the Field Condition Assessment Protocol, which will define the information to be collected during the field condition assessment.*
- *Carollo/ASI met with District staff at the treatment facility to verify access to the District's outfall for a remotely operated vehicle (ROV) and to support development of the Outfall Inspection Workplan.*

Upcoming Project Milestones

- *November 12 – 13, 2026: Field Condition Assessment (tentative)*
- *December 9-11, 2026: Outfall Condition Assessment (internal inspection)*

Misc:

- *District is coordinating the installation and modification of a District maintenance hole (fka manhole) in conjunction with Coastal Community Builder's Trinity project in Grover Beach. The project is waiting on delivery of final materials before scheduling construction.*
- *District is participating in an Environmental Protection Agency sponsored cybersecurity assessment on October 14th*
- *As of October 1st the District has begun our wet weather preparedness work order. This work reviews practices, trains staff, stages materials, practices installation of flood gates, and exercises and maintains flood related equipment at the treatment plant. Additionally, we review mutual aid and review storm preparations with member agencies regarding the collection system. The site of the treatment facility requires continued attention during wet weather months. The forecasted El Nino will likely create more frequent severe storm events.*

Plant Tours:

None

Upcoming Meetings:

November 4th – Plant Superintendent and Business Accounting Analyst will not be present (Recommend Cancellation)

Plant Operations Report

There were no violations of the District's National Pollutant Discharge Elimination System (NPDES) Permit during the September 2026 reporting period. All regulatory required analyses were within Permit limitations.

September 2026 Plant Data

September 2026	INF Flow MGD	INF Peak Flow MGD	INF BOD mg/L	EFF BOD mg/L	BOD % Removal	INF TSS mg/L	EFF TSS mg/L	TSS % Removal	Fecal Coliform MPN/100 mL	Chlorine Usage lbs/day
Low	2.16	3.1	250	6.0		272	10.0		<1	121
High	2.44	4	339	12.0		402	20.0		3.1	272
Sept 2026 AVG	2.25	3.48	302	9.0	97.0	345	14.2	95.9	1.4	174
Sept 2025 AVG	2.24	3.41	371	8.9	97.6	363	10	97.2	1.69	213
Limit	5.0			40/60/90	>80		40/60/90	>80	2000	

Operation and Maintenance Tasks

- Continued review and update of Injury and Illness Prevention Program
- Continued front landscaping project
- Checked and marked Underground Service Alerts
- Jeffco performed coatings repair on the Secondary Clarifier No. 2 (SC2)
- Investigated, excavated, and repaired water leak at Grit King
- Rinsed, cleaned, and verified operation of dissolved oxygen (DO) probes
- Rinsed and verified operation of Oxidation Reduction Potential (ORP) disinfection control probes
- Troubleshoot and replaced Rotary Drum Thickener (RDT) Thickened Waste Activated Sludge (TWAS) hopper level transmitter
- Completed inspection of District manholes in preparation for the Trunk Sewer Cleaning and Inspection Project
- Began filling Aeration Basin No. 1 (AB1) with secondary effluent to verify diffuser operation following clean out
- Filled and prepared SC2 for operation
- R. Baker performed the removal of the outfall junction box access hatch to inspect internal conditions for launch of a Remote Operated Vehicle (ROV) as part of the WWTP Condition Assessment Project
- Removed large manhole cover on outfall line to inspect internal conditions for ROV launch as part of the WWTP Condition Assessment Project
- Placed SC2 into operation
- Removed and installed centrifuge auger gear box and motor
- Replaced centrifuge panel battery backup

- Troubleshoot and adjusted Blower No. 1 variable frequency drive (VFD) scaling issue
- Drained and rinsed all eight Chlorine Contact Tank (CCT) serpentine channels
- Aerzen Technician performed inspection and troubleshooting of Blower No. 1 oil leak
- Repaired Secondary Clarifier No. 1 (SC1) spigot water leak
- Replaced hot water boiler air filter
- Drained and rinsed down SC1
- Troubleshoot Motor Control Center (MCC) Programmable Logic Controller (PLC) uninterruptible power supply (UPS) failure and temporarily bypassed system while replacement is on order
- Energy Resources Corporation on site to troubleshoot hot water boiler
- Troubleshoot and inspected boiler ignitor due to multiple pilot failures. Removed soot buildup on ignitor, adjusted setpoints, and contacted McCall/Mesa Energy Systems, Inc. for a secondary opinion on the hot water boiler operation.
- Troubleshoot RDT 2 VFD failure
- Shutdown, disassembled, and thoroughly cleaned RDT polymer injection system
- Replaced RDT polymer injection system pump stator
- Xylem/Flygt performed annual preventative maintenance on eight pumps and four mixers

Work Orders Completed

- De-ragged primary sludge pump
- Inspected digester vacuum/pressure relief valves
- Performed algae control on clarifiers
- Test ran emergency generators
- Test ran emergency bypass pump
- Exercised effluent pumps
- Performed preventative maintenance on plant carts
- Performed preventative maintenance on Mr. Jackman (forklift)
- Performed preventative maintenance on chemical induction mixer
- Performed preventative maintenance on front wheel loader
- Performed preventative maintenance on mechanical barscreens

Training

No training this reporting period.

Callouts

- September 7th at 3:53am – Low Influent ORP. Operations staff responded and verified system operation. System operating and responding normally.
- September 8th at 12:15am – Low Influent ORP. Operations staff responded and verified system operation. Adjusted setpoints and monitored system to verify normal operation.
- September 10th at approximately 9:00pm – Low Influent ORP. Operations staff responded and verified system operation. Discovered evening control setpoint switchover occurring

earlier than it should. Adjusted timing and no further callouts have occurred due to Low Influent ORP.

- September 21st at 6:18pm – Chemical Mixer Failure to Start. Operations staff responded and verified system for proper operation. System was fully operational and did not require a restart. Reset alarm and monitored system to ensure proper operation.

Wet Weather Preparation

Staff



R. Baker Inc. performing the removal of the District's outfall junction box hatch.



Operators Mario De Leon and Justin Musick continue their work on the front entry landscaping project.